



2024



City of La Verne

ANNUAL OPERATING **BUDGET**

FISCAL YEAR
2023-24
PROPOSED

City of La Verne

ANNUAL B U D G E T 2023-2024 FISCAL YEAR

**Tim Hepburn
Mayor**

**Rick Crosby
Mayor Pro Tem**

**Wendy Lau
Council Member**

**Steven Johnson
Council Member**

**Meshal Kashifalghita
Council Member**

**City Manager
Kenneth Domer**

**Finance Director
Christy Lopez**

City of La Verne

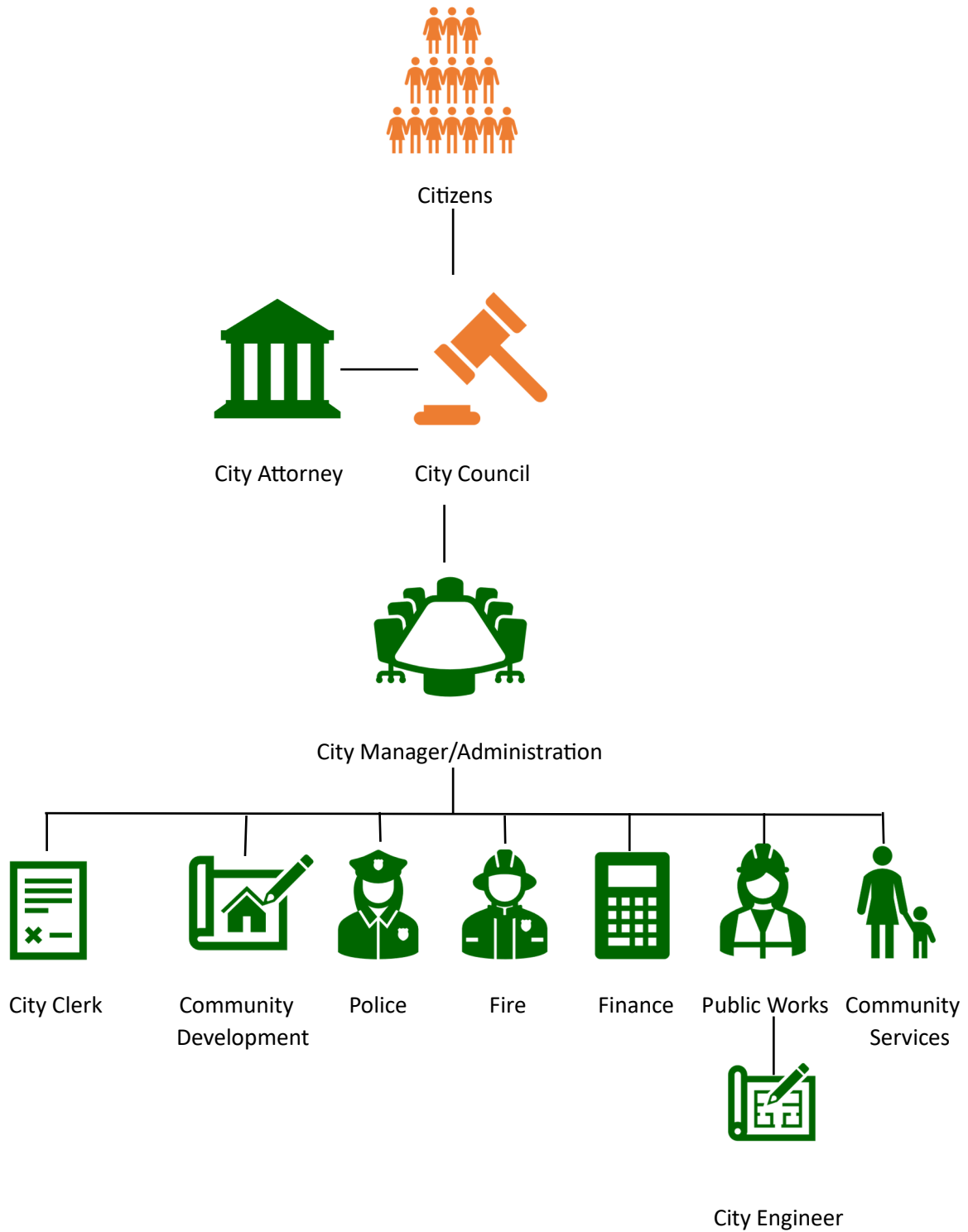
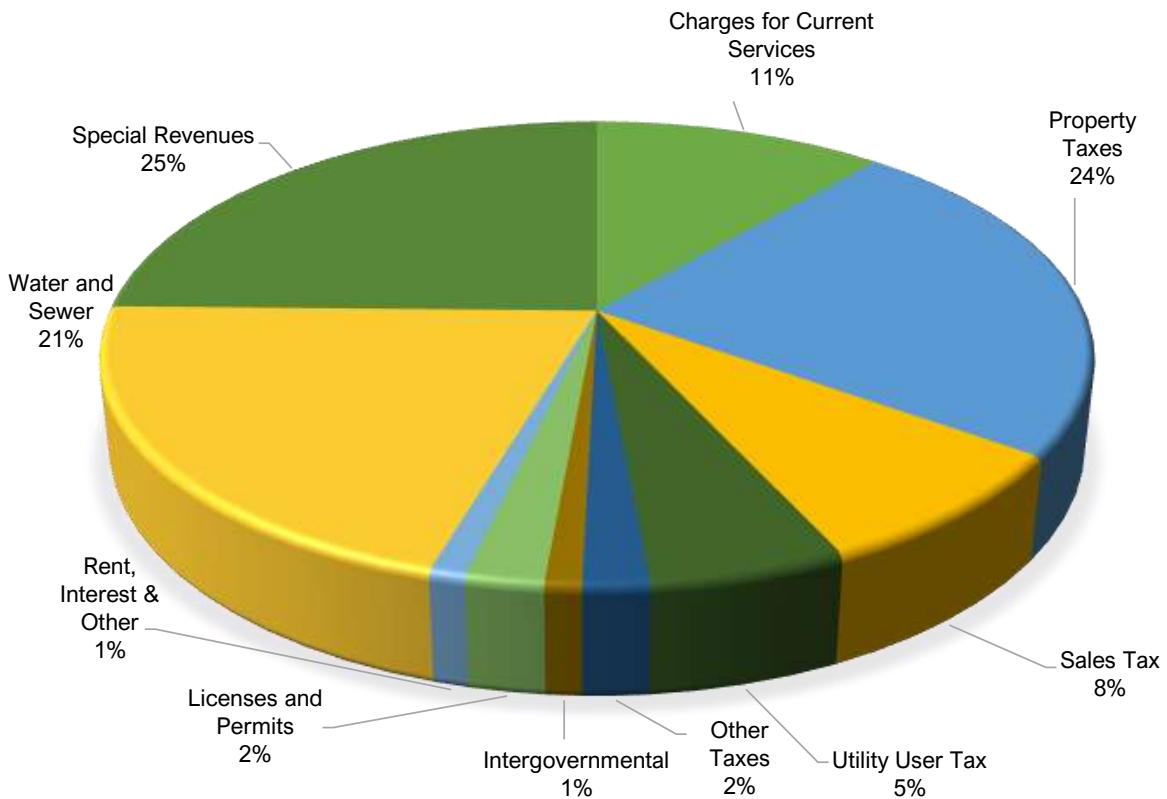


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REVENUE SUMMARY



GENERAL FUND

Property Taxes	\$	16,158,981
Sales Tax		5,613,216
Utility User Tax		3,739,780
Other Taxes		1,258,300
License & Permits		1,482,285
Rent & Interest		547,700
Intergovernmental		697,945
Charges for Services		7,745,070
Other Revenues		143,825
Total General Fund	\$	37,387,102

Water & Sewer	\$	14,190,675
Equipment		2,454,967
Risk Management		1,359,611
Special Revenues*		16,908,228
Total City Gross Revenue	\$	72,300,583
<i>Less Interdept. Funds</i>		<i>(3,814,578)</i>
Total City Revenue	\$	68,486,005

LA VERNE EIFD

EIFD Property Taxes	\$	70,040
EIFD Intergovernmental		2,675
Total La Verne EIFD	\$	72,715

LA VERNE SUCCESSOR AGENCY

LV SA Intergovernmental	\$	588,600
Total La Verne SA	\$	588,600

LA VERNE FIDUCIARY

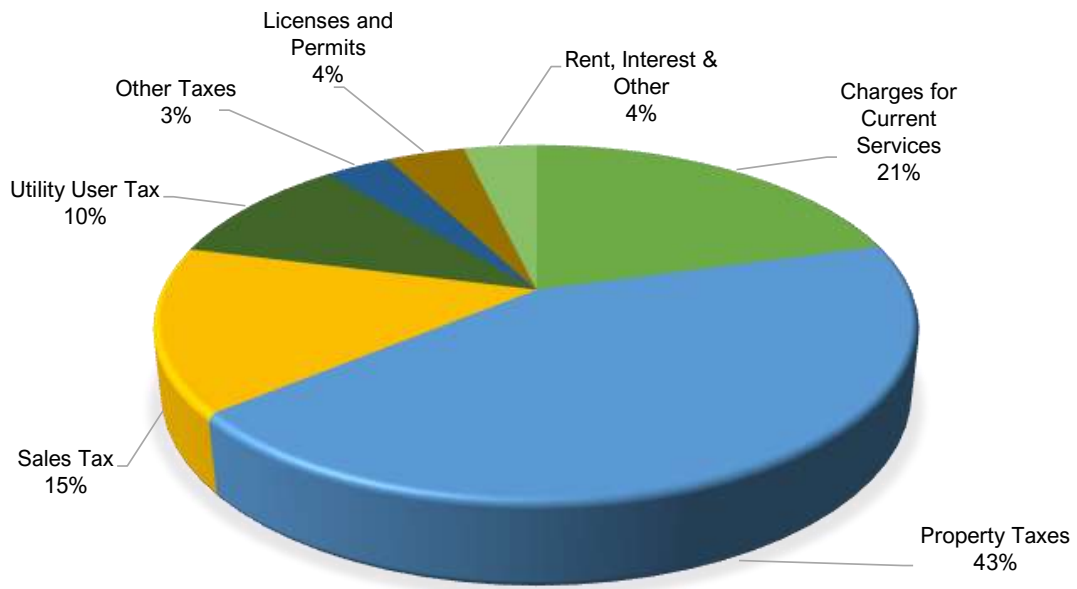
Asset Forfeiture-LA IMPACT	\$	-
HIDTA		7,670,901
Rio Hondo Training		21,000
DOJ-BI		17,000
Total La Verne SA	\$	7,708,901

Total City, SA, EIFD, & Fiduciary	\$	76,856,221
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* These revenues and reserves are restricted for specific purposes, grants, development impact fees and other resources restricted by law.

REVENUE SUMMARY

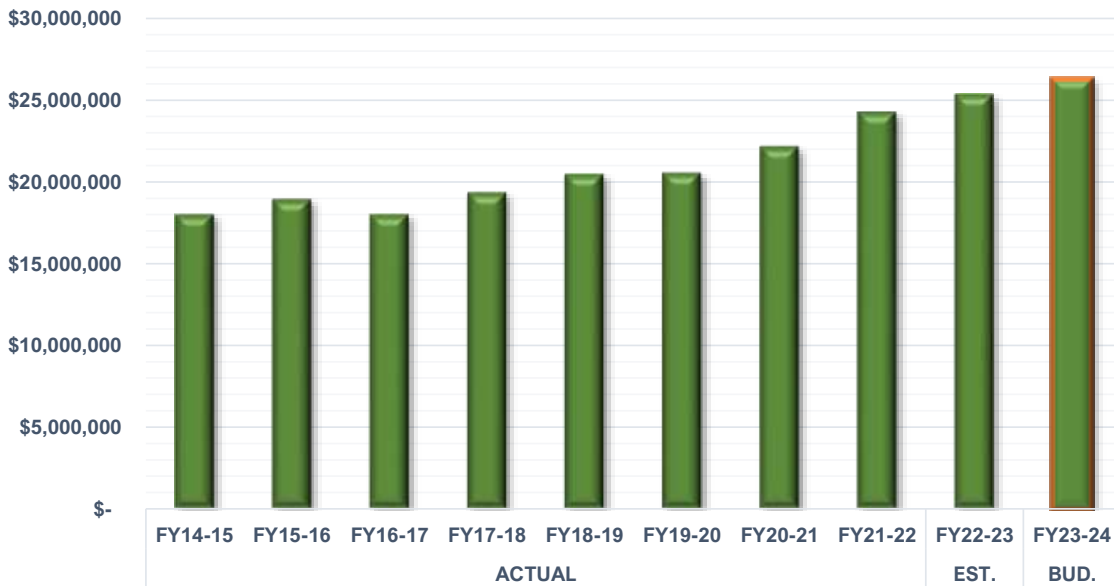
GENERAL FUND REVENUES



General Fund Total: \$ 37,387,102

TAX REVENUE TRENDS

PROPERTY TAX, SALES TAX, UTILITY USER TAX, & OTHER TAXES



REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
101 - GENERAL FUND				
311.10-10	CURR-SECURED	\$ 5,741,455	\$ 6,026,374	\$ 6,353,900
311.10-11	CURR-UNSECURED	190,880	202,488	195,837
311.11-01	PASSTHROUGH DISTRIBUTION	2,373,225	929,000	1,818,738
311.11-02	RESIDUAL BALANCE	1,533,029	3,326,190	2,656,185
311.12-00	IN-LIEU-MOTOR VEHICLE LIC	4,180,141	4,428,120	4,638,455
311.15-10	PRI-SECURED	8,153	(54,302)	(32,384)
311.15-11	PRI-UNSECURED	19,843	18,603	(4,962)
311.16-00	SUPPLEMENTALS	238,967	200,000	215,433
311.21-00	OTHER PROPERTY TAXES	-	100	-
311.21-10	AIRCRAFT-UNSECURED	99,486	135,889	111,377
311.21-12	HOMEOWNERS EXEMPTION	3,961	25,943	26,202
311.21-14	UNITARY	257	-	200
311.25-00	REAL PROPERTY TRANS TAX	217,162	160,000	180,000
	TOTAL PROPERTY TAXES	\$ 14,606,559	\$ 15,398,405	\$ 16,158,981
313.10-00	SALES & USE TAX	\$ 5,291,539	\$ 5,264,000	\$ 5,130,000
313.11-00	PROP 172 SALES TAX	481,787	482,547	483,216
	TOTAL SALES TAX	\$ 5,773,326	\$ 5,746,547	\$ 5,613,216
314.10-00	SO. CALIF. EDISON	\$ 1,998,336	\$ 2,280,000	\$ 2,567,280
314.11-00	THE GAS COMPANY	463,006	475,000	509,000
314.12-00	FRONTIER	103,668	80,000	81,800
314.13-00	PRE-PAY CELLPHONE USAGE	4,650	5,000	6,000
314.20-00	OTHER TELEPHONE CO.	331,927	350,000	315,000
314.25-00	OTHER ELECTRIC CO.	58,314	65,000	73,000
314.30-00	OTHER GAS COMPANIES	4,409	10,000	11,000
314.31-00	MHP & SENIOR HSG COMPLEXS	93,229	60,000	84,000
314.32-00	CHURCHES/PVT SCHL/501C(3)	56,597	120,000	92,700
	TOTAL UTILITY USER TAX	\$ 3,114,137	\$ 3,445,000	\$ 3,739,780
318.10-00	FRANCHISE TAX	\$ 690,627	\$ 680,000	\$ 687,000
318.11-00	BUSINESS LICENSE	500,432	518,694	494,100
318.12-00	TOBACCO RETAIL LICENSE	5,470	7,200	7,200
318.19-00	TRANSIENT OCCUPANCY TAX	32,660	40,000	40,000
	TOTAL OTHER TAXES	\$ 1,229,189	\$ 1,245,894	\$ 1,228,300
319.00-00	PEN & INT ON DELQ TAXES	\$ 28,235	\$ 33,200	\$ 30,000
	TOTAL PEN & INT ON DELQ TAXES	\$ 28,235	\$ 33,200	\$ 30,000
322.10-05	BURGLAR ALARMS	\$ 4,824	\$ 15,000	\$ 10,000
322.10-10	HOME OCCUPATION PERMITS	19,848	26,000	22,000
322.10-12	SHORT TERM RENTAL PERMIT	1,815	485	485
322.10-17	TEMP OVERNIGHT PARKING	262,976	250,000	250,000
322.10-18	GARAGE/REGULATORY	5,573	4,500	4,500
322.10-19	ANNUAL OVERNITE PARKING	41,680	76,000	101,000
322.10-20	R.V. STORAGE	1,241	1,300	1,300
322.10-21	OCCUPANCY INSPECTION	12,150	13,000	13,000
322.10-22	FIRE OPERATIONAL PERMITS	40,107	8,500	74,000
322.10-23	CONCEALED WEAPON	-	1,000	500
322.10-24	PD-OTHER PERMITS	1,500	1,500	1,500
322.14-04	USE & OCCUPANCY PERMIT	(125)	-	-
322.15-15	BLDG INSP/CODE ENFORCENMT	2,041,732	1,550,000	1,000,000
322.20-10	MISC PW-PERMIT	3,895	4,000	4,000
	TOTAL LICENSE & PERMITS	\$ 2,437,216	\$ 1,951,285	\$ 1,482,285
331.21-10	CAL OES PUBLIC ASSISTANCE	\$ -	\$ 31,361	\$ -
331.22-07	GROUND EMER MED TRANSPORT	-	-	133,000
	TOTAL FEDERAL GOVERNMENT	\$ -	\$ 31,361	\$ 133,000

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
334.16-00	USED OIL RECYCLING GRANT	\$ 10,025	\$ 5,299	\$ 5,025
334.17-00	BEVERAGE RECYL GRANT	17,023	8,500	8,500
	TOTAL STATE GOVERNMENT	\$ 27,048	\$ 13,799	\$ 13,525
335.15-00	STATE MANDATED COSTS	\$ 93	\$ 2,373	\$ 1,000
335.15-15	P.O.S.T. REIMBURSEMENTS	22,080	12,000	15,000
335.15-18	DISABILITY ACCESS/SB1186	8,827	-	-
	TOTAL STATE GOVERNMENT SHARED	\$ 31,000	\$ 14,373	\$ 16,000
336.10-00	PROP A LOCAL TRANSIT	\$ 225,000	\$ 225,000	\$ -
336.12-00	SUPLMNTL LAW ENFRC SVCS	161,285	165,271	169,000
336.15-00	S.C.A.G./SGVCOG GRANTS	25,373	-	-
336.21-00	LA IMPACT REIMBURSEMENT	17,727	2,293	150,000
336.28-00	LA TRAP REIMBURSEMENT	-	-	216,420
	TOTAL COUNTY GOVERNMENT	\$ 429,385	\$ 392,564	\$ 535,420
341.10-00	MAPS & COPY SALES	\$ 2,482	\$ 2,750	\$ 2,750
341.10-11	PLANNING	1,225	1,225	-
341.10-12	FIRE	180	200	150
341.10-13	POLICE	600	2,700	2,500
341.10-16	RECORDS MANAGEMENT	5,460	8,000	8,000
341.10-20	COMMUNITY SERVICES	30,000	-	-
341.14-05	BUSINESS LICENSE PROCSING	12,850	12,500	12,500
341.14-06	BUSINESS LICENSE RENEWAL	19,849	29,000	29,000
341.15-04	PASSPORT SERVICE FEE	41,196	54,000	50,000
341.15-05	WORK FOR OTHERS / FOR CITY MANAGER	8,611	-	-
341.15-09	FIDUCIARY SERVICES	-	150,000	150,000
341.15-12	FIRE DEPARTMENT	374,358	12,000	-
341.15-13	POLICE	1,365	-	-
341.15-15	PUBLIC WORKS-STREETS	29,173	1,500	15,000
341.15-16	PUBLIC WORKS-ADMIN.	5,704	1,500	6,500
341.15-17	PARK MAINT-LIBRARY	-	4,262	6,820
341.15-19	PARKS DEPARTMENT	3,768	3,100	3,200
341.15-20	SPORTS PARK MAINTENANCE	63,748	80,000	80,000
341.15-23	BUSD/ULV POOL MAINTENANCE	62,129	121,000	116,000
341.15-24	BUSD POLICE REIMBURSEMENT	88,500	88,500	88,500
341.15-25	SPORTS PARK LIGHTING	17,706	32,000	30,000
341.15-26	PELOTA PARK LIGHTING	6,051	1,500	1,500
341.15-27	OAK MESA PARK LIGHTING	13,080	15,000	15,000
341.15-28	WHEELER AVE PARK LIGHTS	11,672	17,000	11,000
341.15-29	VALLEY RANCHO MAINTENANCE	6,000	5,500	7,000
	TOTAL GENERAL GOVERNMENT	\$ 805,710	\$ 643,237	\$ 635,420
342.10-08	WEAPONS STORAGE FEE RELSE	\$ 500	\$ 350	\$ 500
342.10-09	LIVESCAN FEES	2,125	5,000	5,000
342.10-11	GOOD CONDUCT LETER	-	90	90
342.10-12	CITATION WRITE-OFFS	435	500	500
342.10-13	DUI VEHICLE STORAGE RLS	-	-	-
342.10-15	PD-HEARING OFFICER	-	-	50
342.10-16	SPECIAL DUTY POLICE DEPT	163,001	100,000	165,000
342.10-18	DUI EMERGENCY RESPONSE-PD	10	101	200
342.10-20	SCHOOL CROSSING GUARD	12,450	42,000	94,000
342.15-01	FIRE DEVELOPMENT PERMITS	-	-	5,000
342.15-10	INS. BILLING - PARAMEDICS	841,668	1,000,000	1,350,000
342.15-12	FIRE PLAN CHECK	15,850	35,000	30,000
342.15-19	BUSINESS FIRE INSPCTN FEE	175	25,000	199,000
	TOTAL PUBLIC SAFETY	\$ 1,036,214	\$ 1,208,041	\$ 1,849,340

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
344.11-00	PLAN CHECK FEES	\$ 12,600	\$ 26,000	\$ 28,500
344.12-00	INSPECTION FEES	12,660	25,000	28,000
344.15-12	MUNI SVCS REG FEES	13,501	11,400	13,000
344.30-06	DBID-REFUSE WASTE MNGMT	26,130	26,000	27,500
344.30-10	REFUSE SERVICE FEE	3,243,405	3,520,000	4,100,000
344.30-15	OTHER REFUSE SERVICE FEES	175,000	175,000	175,000
344.30-16	ORGANICS RECYCLING (SB1383)	47,655	-	-
	TOTAL PUBLIC WORKS	\$ 3,530,952	\$ 3,783,400	\$ 4,372,000
345.10-00	PLANNING	\$ 12,361	\$ 29,500	\$ 30,000
345.10-10	DIVISION OF LAND	70	-	-
345.10-11	LAND USE	3,275	-	-
345.10-12	PRECISE PLAN OF DESIGN	15,690	-	-
345.10-13	ENVIRONMENTAL FEES	1,775	-	-
345.10-14	PLANNING DEPOSIT PROJECTS	174,502	30,000	147,000
345.10-15	PLANNING DEPOSIT PROJ HRS	15,516	40,000	-
345.10-16	ST MANDATED PLANNING FEE	43,359	38,800	40,000
345.10-23	ST BUILDING STANDARDS FEE	1,576	1,000	1,500
	TOTAL COMMUNITY DEVELOPMENT	\$ 268,124	\$ 139,300	\$ 218,500
346.10-00	RECREATION FEES & CHARGES	\$ 104,457	\$ 130,000	\$ 145,000
346.10-11	PRESCHOOL	110,558	113,300	139,000
346.10-20	SPORTS PROGRAMS	40,210	55,000	70,000
346.11-02	AQUATICS/RECREATION SWIM	4,751	5,500	5,500
346.11-03	AQUATICS/SWIM LESSONS	165,860	230,000	240,000
346.12-00	RECREATION EXCURSIONS	31,624	45,000	48,000
346.14-00	SPECIAL EVENTS	-	216	-
346.14-10	CHRISTMAS ACTIVITIES	12,807	13,709	14,500
346.14-11	EASTER ACTIVITIES	-	2,810	2,810
346.14-12	HALLOWEEN ACTIVITIES	2,427	4,623	5,000
	TOTAL CULTURAL & RECREATION	\$ 472,694	\$ 600,158	\$ 669,810
350.12-00	FALSE ALARM PENALTY	\$ 4,975	\$ 5,500	\$ 5,500
350.13-00	BUSINESS LICENSE PENALTY	12,436	9,000	9,000
350.15-00	OTHER FINES/PENALTIES	100	1,800	500
	TOTAL FINES & FORFEITURES	\$ 17,511	\$ 16,300	\$ 15,000
361.00-00	INTEREST REVENUES	\$ 31,253	\$ 240,000	\$ 240,000
	TOTAL INTEREST REVENUES	\$ 31,253	\$ 240,000	\$ 240,000
362.00-00	OTHER REVENUES	\$ 39,845	\$ 40,000	\$ 40,000
362.12-00	CASH OVER/SHORT	39	(104)	-
362.15-00	RETURNED CHECKS	928	1,300	1,200
362.16-00	COURT/SUBPOENA REIMBURSMT	1,420	4,000	2,000
362.23-00	COOL CRUISE	750	-	-
362.27-00	CONTRIBUTION REVENUE	16,820	15,000	15,000
362.29-00	PD-ATM/PAY PHONE SERVICES	158	100	100
362.32-00	SALES TAX IN-LIEU FEE	18,000	88,822	48,000
362.40-00	INSURANCE-PROPERTY DAMAGE	13,970	-	-
362.50-00	DONATIONS	25,611	20,000	20,000
	TOTAL OTHER REVENUES	\$ 117,540	\$ 169,118	\$ 126,300
363.10-00	SALE OF PROPERTY	\$ 5,588,330	\$ -	\$ -
363.10-10	SCRAP METAL	536	4,000	500
363.11-05	OLD BALDY LEASE	50,014	54,590	56,300
	TOTAL GAIN ON SALE OF PROPERTY	\$ 5,638,879	\$ 58,590	\$ 56,800

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
364.00-00	RENTS & ROYALTIES	\$ 74,330	\$ 94,000	\$ 88,000
364.10-05	CELL TOWER SPACE RENTAL	65,628	70,000	73,000
364.10-11	REC-BANNERS	110	220	400
364.10-12	COMMUNITY CENTER	58,607	62,000	60,000
364.10-16	REC-AQUATICS CENTER	11,800	4,500	3,000
364.10-17	REC-PARK SHELTERS	8,139	7,500	7,500
364.10-18	REC-VETERANS HALL	14,165	11,000	14,000
364.10-19	MISC PARK RENTALS-SPORTS	7,275	1,541	2,000
364.10-21	AQUATIC CLUB RENTALS	3,300	2,000	3,000
	TOTAL RENTS & ROYALTIES	\$ 243,353	\$ 252,761	\$ 250,900
365.10-00	UNCLAIMED PROPERTY	\$ 207	\$ 2,500	\$ 2,525
	TOTAL ESCHEATS REVENUE	\$ 207	\$ 2,500	\$ 2,525
	TOTAL GENERAL FUND	\$ 39,838,532	\$ 35,385,833	\$ 37,387,102
104 - PARAMEDIC SERVICE FUND				
342.15-10	INS. BILLING - PARAMEDICS	\$ 890,187	\$ 920,000	\$ 1,009,000
	TOTAL PARAMEDIC SERVICE	\$ 890,187	\$ 920,000	\$ 1,009,000
107 - MEASURE LV				
313.12-00	MEASURE LV	\$ 4,862,966	\$ 4,942,000	\$ 4,920,000
361.00-00	INTEREST REVENUES	22,134	70,000	70,000
	TOTAL MEASURE LV	\$ 4,885,100	\$ 5,012,000	\$ 4,990,000
110 - CFAA REIMBURSABLE				
341.15-12	FIRE DEPARTMENT	\$ 650,000	\$ 595,112	\$ 937,834
	TOTAL CFAA REIMBURSABLE	\$ 650,000	\$ 595,112	\$ 937,834
206 - GAS TAX FUND				
318.15-10	GAS TAX 2107	\$ 219,329	\$ 230,000	\$ 259,249
318.15-15	GAS TAX 2107.5	6,000	6,000	6,000
318.15-20	GAS TAX 2105	183,459	195,000	215,837
318.15-25	GAS TAX 2106	109,520	110,000	127,186
318.15-30	GAS TAX 2103	261,413	280,000	325,938
318.15-35	SB1 ROAD MAINT&REHAB RMRA	665,387	705,000	-
361.00-00	INTEREST REVENUES	16,528	45,000	60,000
	TOTAL GAS TAX FUND	\$ 1,461,636	\$ 1,571,000	\$ 994,210
207 - ROAD MAINT. REHAB ACT SB1				
318.15-35	SB1 ROAD MAINT&REHAB RMRA	\$ -	\$ -	\$ 813,098
361.00-00	INTEREST REVENUES	-	-	20,000
	TOTAL ROAD MAINT. REHAB ACT SB1	\$ -	\$ -	\$ 833,098
208 - TRAFFIC SAFETY FUND				
342.10-13	DUI VEHICLE STORAGE RLS	\$ 8,800	\$ 15,000	\$ 15,000
342.10-14	VEHICLE STORAGE RELEASE	7,200	7,300	7,000
342.10-19	30 DAY IMPOUNDS	1,960	1,000	1,000
350.11-00	PARKING VIOLATIONS	296,558	280,000	280,000
350.17-00	VEHICLE CODE COURT FINES	34,719	20,000	20,000
	TOTAL TRAFFIC SAFETY FUND	\$ 349,237	\$ 323,300	\$ 323,000
215 - C.D.B.G. FUND				
331.15-00	COMMUNITY DEV BLOCK GRANT	\$ 24,469	\$ -	\$ 428,157
	TOTAL C.D.B.G. FUND	\$ 24,469	\$ -	\$ 428,157

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
216 - CFD 90-1 - O & M FUND				
361.00-00	INTEREST REVENUES	\$ 6,058	\$ 10,000	\$ 30,000
370.25-11	CFD 90-1 OPER & ADMIN	1,529,051	1,586,000	1,686,000
	TOTAL CFD 90-1 O & M FUND	\$ 1,535,109	\$ 1,596,000	\$ 1,716,000
217 - EIFD				
311.10-12	EIFD PROPERTY TAX	\$ 32,196	\$ 68,000	\$ 70,040
361.00-00	INTEREST REVENUES	544	1,000	2,675
362.00-00	OTHER REVENUES	9,505	-	-
	TOTAL EIFD	\$ 42,245	\$ 69,000	\$ 72,715
221 - PEG				
341.15-22	CABLE PUBLIC ACCESS	64,009	80,000	80,000
361.00-00	INTEREST REVENUES	267	700	1,475
	TOTAL PEG	\$ 64,276	\$ 80,700	\$ 81,475
223 - DOWNTOWN PARKING IN-LIEU				
322.10-11	OLD TOWN LV MERCHANT PKG	13,300	10,000	10,000
361.00-00	INTEREST REVENUES	634	1,100	2,800
	TOTAL DOWNTOWN PARKING IN-LIEU	\$ 13,934	\$ 11,100	\$ 12,800
226 - AFFORDABLE HOUSING FUND				
345.10-22	HOUSING LINKAGE FEE	-	400,000	85,500
361.00-00	INTEREST REVENUES	6,538	11,000	35,000
	TOTAL AFFORDABLE HOUSING FUND	\$ 6,538	\$ 411,000	\$ 120,500
229 - LV HOUSING SUCCESSOR				
361.00-00	INTEREST REVENUES	3,799	9,446	10,000
	TOTAL LV HOUSING SUCCESSOR	\$ 3,799	\$ 9,446	\$ 10,000
231-PD ASSET FORFEITURE				
336.21-00	LA IMPACT REIMBURSEMENT	6,376	-	-
341.15-09	FIDUCIARY SERVICES	250,000	250,000	-
361.00-00	INTEREST REVENUES	2,719	8,000	15,000
	TOTAL PD ADDET FORFEITURE	\$ 259,095	\$ 258,000	\$ 15,000
232 - TRANSIT-PROP A				
336.10-00	PROP A LOCAL TRANSIT	840,925	880,000	933,000
336.10-01	SENIOR BUS PASS	294	200	200
336.10-02	GET ABOUT	2,775	2,500	3,000
336.10-03	METRO LINK PASS	16,905	21,000	21,000
336.10-04	FHT SUBSIDY	1,624	1,200	1,200
361.00-00	INTEREST REVENUES	4,704	10,325	10,000
	TOTAL TRANSIT-PROP A	\$ 867,227	\$ 915,225	\$ 968,400
234 - TRANSIT-PROP C				
336.11-00	LACTC PROP C LOCAL TRANSI	697,530	743,000	775,000
361.00-00	INTEREST REVENUES	6,380	13,888	13,000
	TOTAL TRANSIT-PROP C	\$ 703,910	\$ 756,888	\$ 788,000
235 - TRANSIT-MEASURE R				
336.14-00	MEASURE R	523,063	502,000	510,000
361.00-00	INTEREST REVENUES	4,066	6,000	16,000
	TOTAL TRANSIT-MEASURE R	\$ 527,130	\$ 508,000	\$ 526,000
236 - TRANSIT-MEASURE M				
336.17-00	MEASURE M	591,906	553,137	565,000
336.28-00	LA TRAP REIMBURSEMENT	5,921	5,905	-
361.00-00	INTEREST REVENUES	1,976	4,500	11,000

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
TOTAL TRANSIT-MEASURE M		\$ 599,804	\$ 563,542	\$ 576,000
238 - MEASURE W				
336.27-00	MEASURE W - SCWP	557,923	571,259	582,684
361.00-00	INTEREST REVENUES	5,026	6,000	12,000
TOTAL MEASURE W		\$ 562,949	\$ 577,259	\$ 594,684
243 - MOBILE SOURCE AIR POLLUTION				
336.20-00	MOBILE SOURCE AIR AB2766	31,575	31,722	32,206
361.00-00	INTEREST REVENUES	2,814	4,600	12,000
TOTAL MOBILE SOURCE AIR POLLUTION		\$ 34,389	\$ 36,322	\$ 44,206
244 - PS-FACIL/EQUIPMENT				
342.15-14	FIRE FACILITY FEE	-	8,000	-
361.00-00	INTEREST REVENUES	-	200	300
TOTAL PS-FACIL/EQUIPMENT		\$ -	\$ 8,200	\$ 300
245 - DWNTWN BUS IMPRV DISTRICT				
321.10-00	DNTWN BUSINESS IMPRV DIST	19,833	18,000	18,000
361.00-00	INTEREST REVENUES	546	1,500	1,500
362.31-00	WINE WALK	9,445	100,000	50,000
362.35-00	BEER WALK	-	19,000	30,000
TOTAL DOWNTOWN BUS IMPRV DISTRICT		\$ 29,824	\$ 138,500	\$ 99,500
246 - RGNL MAINT ASMNT DIST				
361.00-00	INTEREST REVENUES	2,719	5,000	5,000
370.15-10	LNDSCP MAINT DISTRICTS	323,375	335,000	345,000
370.15-11	ESPERANZA AD 84-1M FEES	9,485	9,500	9,785
TOTAL RGNL MAINT ASMNT DIST		\$ 335,579	\$ 349,500	\$ 359,785
250 - PS-FIRE EQUIPMENT				
342.15-15	EQUIPMENT RENTAL CHARGE	34,781	-	-
342.15-16	FIRE ADMINISTRATIVE FEE	552,270	-	-
361.00-00	INTEREST REVENUES	3,958	8,000	21,000
TOTAL PS-FIRE EQUIPMENT		\$ 591,009	\$ 8,000	\$ 21,000
252 - PS-LRG BLDG CFD 11-01				
361.00-00	INTEREST REVENUES	1,694	2,000	7,000
370.25-12	LARGE BUILDINGS-CFD 11-1	166,873	166,873	171,879
TOTAL PS-LRG BLDG CFD 11-01		\$ 168,567	\$ 168,873	\$ 178,879
290 - ARPA AMERICAN RESCUE PLAN				
331.23-21	COVID	4,983,230	-	-
361.00-00	INTEREST REVENUES	-	24,234	30,000
TOTAL ARPA		\$ 4,983,230	\$ 24,234	\$ 30,000
299-MISCELLANEOUS GRANTS				
331.17-00	HOMELAND SECURITY GRANT	85,748	85,000	-
334.00-00	STATE GOVERNMENT GRANTS	72,979	166,437	-
334.17-00	BEVERAGE RECYL GRANT	151,135	1,881	-
335.20-15	TOBACCO GRANT	79,318	80,000	-
335.20-16	LEAP GRANT HOUSING CD	54,435	-	-
335.20-17	OFFICER WELLNESS & MENTAL	-	28,000	-
TOTAL MISCELLANEOUS GRANT		\$ 443,615	\$ 361,318	\$ -

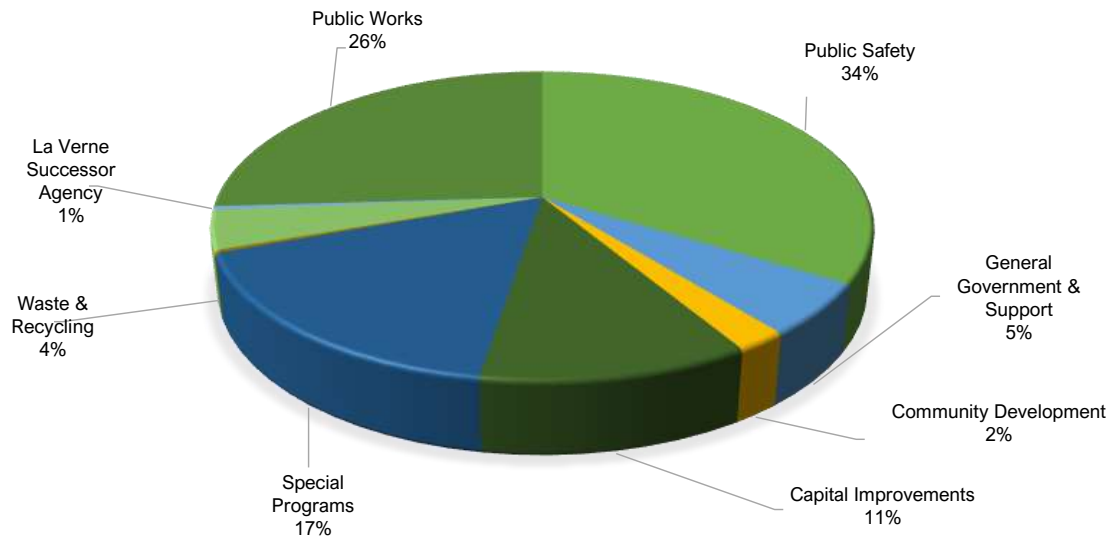
REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
405 - GENL CAP IMPRV FUND				
345.10-27	GENERAL PLAN FEE	45,899	40,000	40,000
361.00-00	INTEREST REVENUES	10,592	40,000	80,000
	TOTAL GENL CAP IMPRV FUND	\$ 56,491	\$ 80,000	\$ 120,000
406 - ROW MANAGEMENT FUND				
361.00-00	INTEREST REVENUES	17,716	42,000	80,000
362.26-00	STREET IMPACT MITIGATION	146,245	153,400	158,000
	TOTAL ROW MANAGEMENT FUND	\$ 163,961	\$ 195,400	\$ 238,000
410 - UNDERGROUND UTILITY FUND				
344.26-00	UNDERGROUND UTILITIES FEE	281	21,000	5,000
361.00-00	INTEREST REVENUES	424	800	2,200
	TOTAL UNDERGROUND UTILITY FUND	\$ 705	\$ 21,800	\$ 7,200
412 - PARK DEVELOPMENT FUND				
318.16-00	PARKS & RECREATION TAX	25,011	70,000	360,000
341.15-00	WORK FOR OTHERS	-	-	-
361.00-00	INTEREST REVENUES	2,394	4,000	5,500
366.00-00	CONTRIBUTIONS & DONATIONS	-	533,000	470,000
	TOTAL PARK DEVELOPMENT FUND	\$ 27,405	\$ 607,000	\$ 835,500
413 - YOUTH SPORTS CIP FUND				
346.10-00	RECREATION FEES & CHARGES	1,240	30,000	15,000
361.00-00	INTEREST REVENUES	534	1,200	2,700
	TOTAL YOUTH SPORTS CIP FUND	\$ 1,774	\$ 31,200	\$ 17,700
419 - STORM DRAIN FUND				
344.27-00	STORM DRAIN FACILITY FEE	618	26,500	5,000
361.00-00	INTEREST REVENUES	6,104	11,500	27,000
	TOTAL STORM DRAIN FUND	\$ 6,722	\$ 38,000	\$ 32,000
502 - WATER UTIL OPER FUND				
322.20-10	MISC PW-PERMIT	100	75	100
334.20-00	CORONAVIRUS SLFR 21.027	17,299	-	-
341.15-16	PUBLIC WORKS-ADMIN.	141	3,000	5,000
344.11-00	PLAN CHECK FEES	775	15,000	7,000
344.12-00	INSPECTION FEES	775	15,000	7,000
344.15-08	ADDED UNIT CHARGE	297,613	297,324	300,000
344.15-09	MINIMUM SERVICE CHARGE	2,699,234	2,685,489	2,686,000
344.15-10	WATER SALES	9,077,111	7,912,000	9,000,000
344.15-12	MUNI SVCS REG FEES	9,103	11,700	12,000
344.15-14	CONSERVATION SURCHARGE	-	-	-
344.15-20	METER INSTALLATIONS	11,246	63,000	45,000
344.15-25	SERVICE INSTALLATIONS	36,860	42,000	35,000
344.15-26	FIRE FLOW FEE	6,000	5,200	6,000
350.15-00	OTHER FINES/PENALTIES	-	250	-
350.16-10	UTILITY BILLING & OFFICE	87,312	80,000	85,000
350.18-00	UTIL TRNOF DELQ ACCT(RECN	7,835	11,000	3,000
361.00-00	INTEREST REVENUES	37,339	52,090	52,550
362.00-00	OTHER REVENUES	-	-	-
362.14-05	SCRAP METALS	9,625	6,000	3,000
362.15-00	RETURNED CHECKS	1,114	900	1,000
362.30-00	REBATES	5,394	1,194	5,000
363.11-05	OLD BALDY LEASE	53,104	54,590	55,000
	TOTAL WATER UTIL OPER FUND	\$ 12,357,981	\$ 11,255,812	\$ 12,307,650

REVENUES

Account Number	Fund Source	2021-22 Actual	2022-23 Estimated	2023-24 Budget
507 - WATER CAP IMPRV FUND				
344.15-30	MIRAMAR SERVICE CHARGE	10,500	-	-
344.16-10	WATER CONNECTION FEES	4,410	15,000	25,000
344.16-15	WATER SYS INSTALLATION	1,950	15,500	15,000
344.16-20	WATER ACREAGE CONN FEE	2,360	80,000	85,000
361.00-00	INTEREST REVENUES	22,441	84,026	85,025
	TOTAL WATER CAP IMPRV FUND	\$ 41,661	\$ 194,526	\$ 210,025
530 - SEWER UTIL OPER FUND				
322.10-15	INDUSTRIAL WASTE PERMIT	27,152	18,000	25,000
344.11-00	PLAN CHECK FEES	640	15,000	10,000
344.12-00	INSPECTION FEES	640	15,000	10,000
344.20-10	SEWER SERVICE FEES	1,886,496	1,600,000	1,600,000
361.00-00	INTEREST REVENUES	11,906	12,000	12,000
	TOTAL SEWER UTIL OPER FUND	\$ 1,926,834	\$ 1,660,000	\$ 1,657,000
531 - SEWER CAP IMPRV FUND				
344.21-10	SEWER MAINLINE	750	15,000	12,000
344.21-15	SEWER CONNECTION	750	4,000	4,000
361.00-00	INTEREST REVENUES	48,803	85,025	85,025
	TOTAL SEWER CAP IMPRV FUND	\$ 50,303	\$ 19,000	\$ 16,000
624 - EQUIPMENT FUND				
361.00-00	INTEREST REVENUES	11,145	25,000	25,000
363.10-00	SALE OF PROPERTY	51,165	100,000	25,000
364.10-00	RENTAL OF CITY PROPERTY	1,272,047	1,294,871	1,527,157
364.10-15	RENTS/EQUIPMENT DEPR	514,176	544,494	877,810
	TOTAL EQUIPMENT FUND	\$ 1,848,533	\$ 1,964,365	\$ 2,454,967
625 - RISK MANAGEMENT				
361.00-00	INTEREST REVENUES	4,659	15,000	15,000
362.27-00	CONTRIBUTION REVENUE	113,107	-	-
367.10-00	RISK PREMIUMS	1,358,605	1,358,605	1,344,611
	TOTAL RISK MANAGEMENT	\$ 1,476,371	\$ 1,373,605	\$ 1,359,611
730 - LV SUCCESSOR AGENCY				
336.00-00	COUNTY GOVT SHARED REVENUE	580,000	580,000	580,000
361.00-00	INTEREST REVENUES	1,345	4,800	8,600
	TOTAL LV SUCCESSOR AGENCY	\$ 581,345	\$ 584,800	\$ 588,600
FIDUCIARY FUNDS				
230-2591/92	Asset Forfeiture-LA IMPACT	5,010,593	800,000	-
770-2615-50	HIDTA	-	6,000,000	7,670,901
771-2605	Rio Hondo Training	-	50,000	21,000
772-2610	DOJ-BI	-	200,000	17,000
	TOTAL LV SUCCESSOR AGENCY	\$ 5,010,593	\$ 7,050,000	\$ 7,708,901
GRAND TOTAL CITY, LV SA, LV EIFD, AND FIDUCIARY				\$ 76,856,221

EXPENDITURE SUMMARY



GEN GOVT & SUPPORT SERVICES	\$ 4,847,295
<i>City Manager</i>	3,638,405
<i>Finance</i>	1,208,890

COMMUNITY DEVELOPMENT	\$ 1,908,546
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PUBLIC SAFETY	\$ 30,306,507
<i>Fire</i>	13,409,345
<i>Police</i>	16,897,162

COMMUNITY SERVICES	\$ 1,929,587
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SPECIAL PROGRAMS*	\$ 15,023,520
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PUBLIC WORKS	\$ 26,883,959
<i>City Building</i>	800,657
<i>Street Maintenance</i>	2,646,748
<i>Waste & Recycling</i>	3,624,065
<i>Parks</i>	2,625,321
<i>Landscape Maintenance District</i>	573,905
<i>Water Utility</i>	12,648,901
<i>Sewer Utility</i>	1,721,469
<i>Equipment Maintenance</i>	2,242,893

CAPITAL IMPROVEMENTS	\$ 10,014,085
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DEBT SERVICE REQUIREMENTS	\$ 257,203
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GROSS CITY OPERATING BUDGET	\$ 91,170,702
<i>Less Interdepartmental Funds</i>	<i>\$ (3,814,578)</i>
TOTAL CITY OPERATING BUDGET	\$ 87,356,124

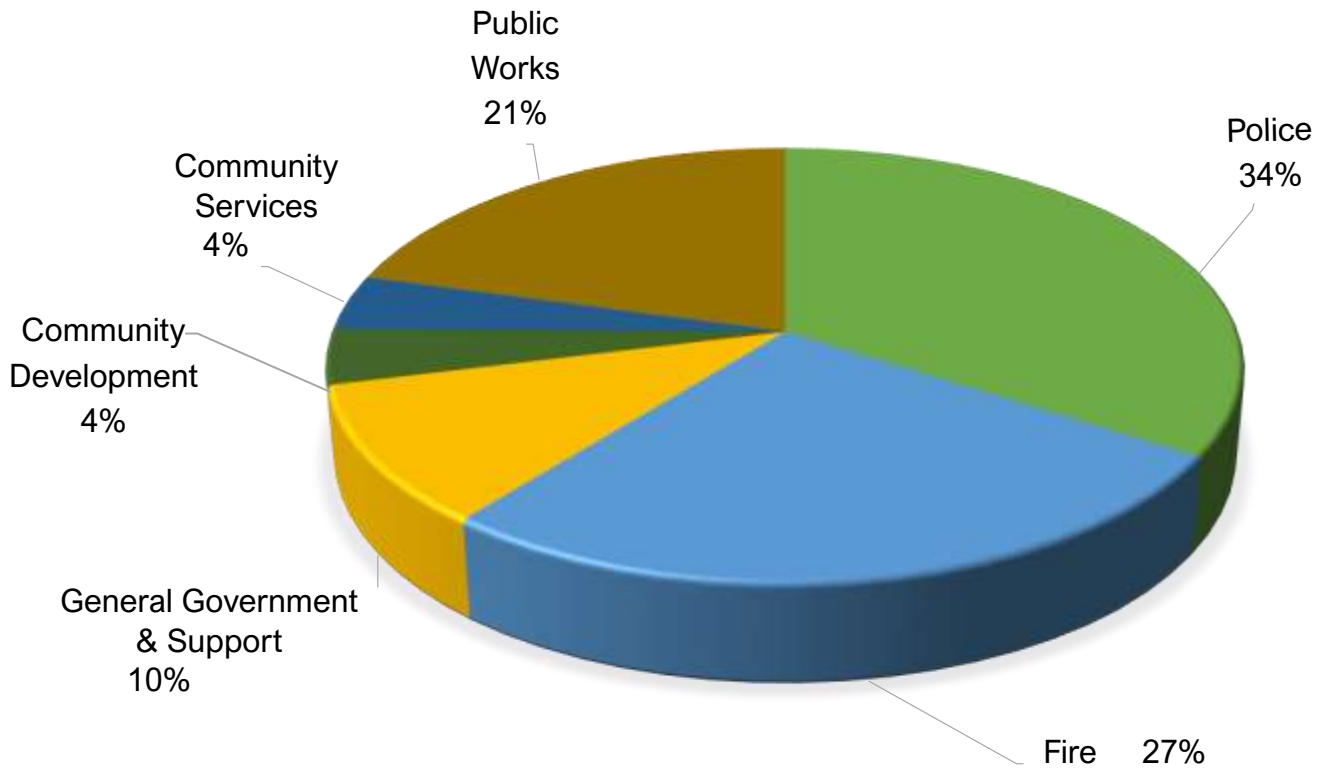
LA VERNE EIFD	\$ 3,000
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LA VERNE SUCCESSOR AGENCY	\$ 368,169
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TOTAL CITY, LV SA, LV EIFD	\$ 87,727,293
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EXPENDITURE SUMMARY

GENERAL FUND EXPENDITURES



General Fund Total: \$ 46,842,559

GEN GOVT & SUPPORT SERVICES	\$ 4,847,295
<i>City Manager</i>	3,638,405
<i>Finance</i>	1,208,890
COMMUNITY DEVELOPMENT	\$ 1,908,546
PUBLIC SAFETY	\$ 28,460,340
<i>Fire</i>	12,471,511
<i>Police</i>	15,988,829

COMMUNITY SERVICES	\$ 1,929,587
PUBLIC WORKS	\$ 9,696,791
<i>City Building</i>	800,657
<i>Street Maintenance</i>	2,646,748
<i>Waste & Recycling</i>	3,624,065
<i>Parks</i>	2,625,321
TOTAL GENERAL FUND	\$ 46,842,559

ESTIMATED EXPENDITURES

Department	Personnel Services	Operational Expenses	Capital	FY 2023-24 Est. Total
<u>CITY MANAGER/ ADMINISTRATION</u>				
CITY COUNCIL	\$ 43,010	\$ 21,500	\$ -	\$ 64,510
CITY CLERK				
Administration	152,573	20,500	-	173,073
Elections	-	206,200	-	206,200
CITY MANAGER				
Administration	1,033,363	12,000	-	1,045,363
Personnel & Risk Management	-	44,700	-	44,700
<u>INFORMATION SYSTEMS</u>				
Administration	124,069	649,200	-	773,269
Public Safety Services	123,944	598,500	-	722,444
GEN GOVT NON-DEPARTMENTAL	-	478,846	-	478,846
CITY ATTORNEY	-	130,000	-	130,000
DEPARTMENT TOTAL	\$ 1,476,959	\$ 2,161,446	\$ -	\$ 3,638,405
<u>FINANCE</u>				
Administration	\$ 988,149	\$ 149,690	\$ -	\$ 1,137,839
Finance Operations	71,051	-	-	71,051
DEPARTMENT TOTAL	\$ 1,059,200	\$ 149,690	\$ -	\$ 1,208,890
<u>COMMUNITY DEVELOPMENT</u>				
Administration	\$ 276,363	\$ 40,670	\$ -	\$ 317,033
Building Inspection/ Code Enforcement	233,619	480,000	-	713,619
Economic Development	58,019	56,500	-	114,519
Housing Programs	66,843	27,500	-	94,343
Planning	-	147,000	-	147,000
Planning Non-Deposit Projects	469,532	52,500	-	522,032
DEPARTMENT TOTAL	\$ 1,104,376	\$ 804,170	\$ -	\$ 1,908,546
<u>FIRE</u>				
Administration	\$ 146,065	\$ 97,966	\$ -	\$ 244,031
Ambulance Operators	1,020,430	9,000	-	1,029,430
Community Risk Reduction	431,073	50,350	-	481,423
Emergency Services	8,918,023	463,569	-	9,381,592
Paramedic Services	95,639	557,461	-	653,100
Station Maintenance	-	22,500	-	22,500
Training	99,372	68,200	-	167,572
Vehicle Maintenance	-	491,863	-	491,863
* CFAA Reimbursable	919,834	18,000	-	937,834
DEPARTMENT TOTAL	\$ 11,630,436	\$ 1,778,909	\$ -	\$ 13,409,345
<u>POLICE</u>				
Administration	\$ 1,176,030	\$ 783,187	\$ -	\$ 1,959,217
Communications	1,265,251	21,900	-	1,287,151
Crime Prevention/ School Resource Officer	269,188	83,303	-	352,491
Investigations	1,873,158	162,873	-	2,036,031
Jail Services/ Live Scan	-	217,663	-	217,663
Overtime for Special Duty Officers	162,054	-	-	162,054
Patrol Services	6,935,024	763,920	-	7,698,944
Personnel Development/ Training	-	201,300	-	201,300
Police Asset Forfeiture Account	-	1,500,000	-	1,500,000
Police Reserves Program	-	5,000	-	5,000
Records & Clerical	534,478	34,500	-	568,978
* Traffic Services	564,861	343,472	-	908,333
DEPARTMENT TOTAL	\$ 12,780,044	\$ 4,117,118	\$ -	\$ 16,897,162

ESTIMATED EXPENDITURES

Department	Personnel Services	Operational Expenses	Capital	FY 2023-24 Est. Total
COMMUNITY SERVICES				
Administration	\$ 324,768	\$ 46,050	\$ -	\$ 370,818
Facility Rentals	289,949	224,962	-	514,911
Recreation Programs	354,206	244,787	-	598,993
Special Events	16,458	47,600	-	64,058
Swimming Pool	173,357	207,450	-	380,807
DEPARTMENT TOTAL	\$ 1,158,738	\$ 770,849	\$ -	\$ 1,929,587
PUBLIC WORKS				
CITY BUILDING				
Administration	\$ 69,236	\$ 7,100	\$ -	\$ 76,336
Building Maintenance	44,271	680,050	-	724,321
STREET MAINTENANCE				
Administration	\$ -	\$ 413,654	\$ -	\$ 413,654
Graffiti Removal	-	17,141	-	17,141
Street Maintenance	769,598	925,742	-	1,695,340
Traffic Lighting	-	520,613	-	520,613
WASTE & RECYCLING				
	79,565	3,544,500	-	3,624,065
PARKS				
Administration	\$ -	\$ 208,788	\$ -	\$ 208,788
Maintenance	655,031	1,222,961	-	1,877,992
Tree Maintenance	32,226	506,315	-	538,541
* LANDSCAPE MAINTENANCE DISTRICT				
Esperanza District 84-1M	\$ 799	\$ 19,900	\$ -	\$ 20,699
First St & Fulton Rd (Dist #2)	229	4,577	-	4,806
Wheeler & Tabor Ln (Dist #3)	229	8,696	-	8,925
Rancho La Verne (Dist #4-A)	6,289	102,500	-	108,789
Live Oak (Dist #4-B)	4,002	88,500	-	92,502
Koll Business Park (Dist #5)	2,059	27,846	-	29,905
Fruit St (Dist #6)	571	17,600	-	18,171
La Verne Heights (Dist #7)	10,291	191,400	-	201,691
Marshall Canyon (Dist #8)	4,117	84,300	-	88,417
* WATER UTILITY				
Administration	\$ 216,972	\$ 582,184	\$ -	\$ 799,156
Customer Service	706,958	447,325	-	1,154,283
Transmission & Distribution	650,035	414,064	-	1,064,099
Water Production	703,750	8,927,613	-	9,631,363
* SEWER UTILITY				
Administration	\$ 166,018	\$ 467,442	\$ -	\$ 633,460
Sewer System Maintenance	895,376	192,633	-	1,088,009
* EQUIPMENT MAINTENANCE				
Administration	\$ 165,355	\$ 218,768	443,855	\$ 827,978
Equipment Repair Work	455,615	558,300	-	1,013,915
Fuel Costs	-	339,000	-	339,000
Preventive Maintenance	-	62,000	-	62,000
DEPARTMENT TOTAL	\$ 5,638,592	\$ 20,801,512	\$ 443,855	\$ 26,883,959
CITY OPERATING BUDGET				
	\$ 34,848,345	\$ 30,583,694	\$ 443,855	\$ 65,875,894
<i>LESS INTERDEPARTMENTAL FUNDS</i>	-	-	-	(3,814,578)
TOTAL CITY OPERATING BUDGET	\$ 34,848,345	\$ 30,583,694	\$ 443,855	\$ 62,061,316

ESTIMATED EXPENDITURES

Department	Personnel Services	Operational Expenses	Capital	FY 2023-24 Est. Total
<u>CAPITAL IMPROVEMENTS</u>				
GAS TAX	\$ -	\$ -	\$ 2,488,000	\$ 2,488,000
ROAD MAINT. REHAB ACT SB1	-	-	1,527,434	1,527,434
CDBG	-	-	200,000	200,000
ASSET FORFEITURE L.A. IMPACT FUND	-	-	50,000	50,000
PROPOSITION A	-	-	50,000	50,000
MEASURE M	-	-	100,000	100,000
MEASURE W	-	-	250,000	250,000
PS FIRE EQUIPMENT	-	-	325,600	325,600
GENERAL CIP	-	-	1,976,000	1,976,000
ROW MANAGEMENT FUND	-	-	120,000	120,000
PARK DEV FUND	-	-	1,180,000	1,180,000
WATER CIP	-	-	1,515,000	1,515,000
SEWER CIP	-	-	225,000	225,000
EQUIPMENT MAINTENANCE	-	-	7,051	7,051
DEPARTMENT TOTAL	\$ -	\$ -	\$ 10,014,085	\$ 10,014,085
<u>SPECIAL PROGRAMS & PROJECTS</u>				
CDBG	\$ 13,157	\$ 15,000	\$ 200,000	\$ 228,157
CFD 90-1	-	1,200	-	1,200
ASSET FORFEITURE	-	665,150	-	665,150
ASSET FORFEITURE L.A. IMPACT FUND	314,303	-	-	314,303
PROPOSITION A	71,843	486,700	1,000,000	1,558,543
PROPOSITION C	162,910	113,400	-	276,310
MEASURE R	-	-	1,310,000	1,310,000
MEASURE M	-	156,000	1,037,000	1,193,000
MEASURE W	-	344,000	-	344,000
AB2766	2,000	15,000	251,106	268,106
DBID	-	99,150	-	99,150
RISK MANAGEMENT	-	1,056,700	-	1,056,700
HIDTA	-	7,708,901	-	7,708,901
DEPARTMENT TOTAL	\$ 564,213	\$ 10,661,201	\$ 3,798,106	\$ 15,023,520
<u>DEBT SERVICE REQUIREMENTS</u>				
Proposition C	\$ -	\$ 257,203	\$ -	\$ 257,203
DEPARTMENT TOTAL	\$ -	\$ 257,203	\$ -	\$ 257,203
<u>LA VERNE ENHANCED INFRASTRUCTURE FINANCING DISTRICT (LV EIFD)</u>				
Administration	\$ -	\$ 3,000	\$ -	\$ 3,000
DEPARTMENT TOTAL	\$ -	\$ 3,000	\$ -	\$ 3,000
<u>LA VERNE SUCCESSOR AGENCY (LV SA)</u>				
Administration	\$ 18,169	\$ 350,000	\$ -	\$ 368,169
DEPARTMENT TOTAL	\$ 18,169	\$ 350,000	\$ -	\$ 368,169
TOTAL CITY, LV EIFD, & LV SA	\$ 35,430,727	\$ 41,855,098	\$ 14,256,046	\$ 87,727,293

* Non-General Fund

**SUMMARY OF FUND BALANCES
2023-24 BUDGET**

Fund No	Fund Title	Estimated Fund Balance 6/30/2023	Revenues	Appropriations	Net Transfers	Estimated Fund Balance 6/30/2024
101	General:					
	Restricted Reserve	\$ 291,382	\$ -	\$ -	\$ -	\$ 291,382
	Committed Reserve	8,461,762	-	-	-	8,461,762
	Assigned Reserve	3,567,802	37,387,102	(46,842,559)	9,564,475	3,676,820
	Total General Fund	12,320,946	37,387,102	(46,842,559)	9,564,475	12,429,964
104	Paramedic Service	-	1,009,000	-	(1,009,000)	-
107	Measure LV	8,780,334	4,990,000	(125,000)	(2,423,538)	11,221,796
110	CFAA	23,318	937,834	(937,834)	-	23,318
206	Gas Tax	3,518,628	994,210	(2,499,791)	(398,000)	1,615,047
207	SB1-Road Maintenance	1,507,224	833,098	(1,527,434)	-	812,888
208	Traffic Safety	186,000	323,000	(908,333)	400,000	667
215	CDBG	-	428,157	(428,157)	-	-
216	Operation & Maintenance CFD	1,180,217	1,716,000	(1,200)	(1,530,000)	1,365,017
221	Cable Public Access	145,166	81,475	-	(70,500)	156,141
222	TDA Transportation	-	-	-	-	-
223	Downtown Parking In-Lieu	148,074	12,800	-	-	160,874
226	Affordable Housing	1,788,430	120,500	-	-	1,908,930
229	La Verne Housing Successor	3,075,376	10,000	-	(15,000)	3,070,376
231	Asset Forfeiture	791,799	15,000	(364,303)	250,000	692,496
232	LACMTA - Proposition A	1,140,426	968,400	(1,608,543)	-	500,283
234	LACMTA - Proposition C	1,232,767	788,000	(533,513)	-	1,487,254
235	Measure R Fund	572,678	526,000	(1,310,000)	-	(211,322)
236	Measure M Fund	359,659	576,000	(1,293,000)	-	(357,341)
237	Measure A Fund	-	-	-	-	-
238	Measure W Fund	1,621,174	594,684	(594,000)	-	1,621,858
243	AB2766 Mobile Source Air Pollution	641,733	44,206	(266,106)	-	419,833
244	Public Safety Equipment/Facilities	18,210	300	-	-	18,510
245	Downtown Business Improvement Dist.	158,778	99,500	(99,150)	-	159,128
246	Maintenance Assessment Districts	508,713	359,785	(563,001)	20,000	325,497
250	Fire Equipment Replacement Fund	1,290,819	21,000	(325,600)	-	986,219
252	Large Building CFD Fund	498,176	178,879	-	(95,000)	582,055
256	LV Country Club MHP**			-	(280,000)	(280,000)
257	Valley Rancho MHP**			-	(145,000)	(145,000)
290	ARPA	1,731,992	30,000	-	-	1,761,992
299	Miscellaneous Grants Fund	(334,134)	-	-	-	(334,134)
405	General Capital Improvement	2,740,034	120,000	(1,976,000)	250,000	1,134,034
406	Right of Way Management	3,887,304	238,000	(120,000)	-	4,005,304
407	I/S Technology Fund	-	-	-	-	-
410	Underground Utilities	112,604	7,200	-	-	119,804
412	Park Development	(419,439)	835,500	(1,180,000)	-	(763,939)
413	Youth Sports CIP	145,882	17,700	-	-	163,582
419	Storm Drainage District	1,335,834	32,000	-	-	1,367,834
440	EIFD CIP	-	-	-	-	-
502	Water Utility	1,165,005	12,307,650	(12,648,901)	(2,470,218)	(1,646,464)
507	Water Capital Improvement:	10,581,063	210,025	(1,515,000)	-	8,977,869
530	Sewer Utility	709,127	1,657,000	(1,721,469)	(298,219)	644,658
531	Sewer Capital Improvement	7,495,885	16,000	(225,000)	-	7,286,885
624	Equipment	1,922,374	2,454,967	(2,126,057)	-	2,251,284
625	Risk Management	770,158	1,359,611	(1,056,700)	-	1,073,069
	TOTAL CITY	73,352,336	72,300,583	(82,796,651)	1,750,000	64,606,268
	Less Interdepartmental Funds	-	(3,814,578)	3,814,578	-	-
	NET CITY	73,352,336	68,486,005	(78,982,073)	1,750,000	64,606,268

** Mobile home park budgets are separately presented and approved. Transfers are shown here to balance.

*** Net capital assets are not considered part of available fund balance and have been excluded from the total fund balance represented here.

**SUMMARY OF FUND BALANCES
2023-24 BUDGET**

Fund No	Fund Title	Estimated Fund Balance 6/30/2023	Revenues	Appropriations	Net Transfers	Estimated Fund Balance 6/30/2024
LA VERNE EIFD						
217	EIFD	197,882	72,715	(3,000)	-	267,597
	TOTAL LV EIFD	197,882	72,715	(3,000)	-	267,597
LA VERNE SUCCESSOR AGENCY:						
730	Redevelopment Obligations Retirement Fund	(376,136)	588,600	(368,169)	-	(155,705)
	TOTAL LVSA	(376,136)	588,600	(368,169)	-	(155,705)
LA VERNE FIDUCIARY:						
230	Asset Forfeiture-LA IMPACT	3,000,297	-	(665,150)	(1,750,000)	585,147
770	HIDTA	-	7,670,901	(7,670,901)	-	-
771	Rio Hondo Training	-	21,000	(21,000)	-	-
772	DOJ-BI	-	17,000	(17,000)	-	-
	TOTAL LVSA	3,000,297	7,708,901	(8,374,051)	(1,750,000)	585,147
TOTAL CITY, LVSA, EIFD & FIDUCIARY		\$ 76,174,379	\$ 76,856,221	\$ (87,727,293)	\$ -	\$ 65,303,307

INTER-FUND TRANSFER AND RESERVE APPROPRIATION SCHEDULE

Fund	Estimated Revenue	Interfund Transfer IN	Total Sources	Total Proposed Expenditures	Interfund Transfer OUT	Total Uses	Reserve (Expend)/Retain
101 General Fund	\$ 37,387,102	\$ 10,234,475	\$ 47,621,577	\$ (46,842,559)	\$ (670,000)	\$ (47,512,559)	\$ 109,018
104 Paramedic Service	1,009,000		1,009,000	-	(1,009,000)	(1,009,000)	-
107 Measure LV	4,990,000		4,990,000	(125,000)	(2,423,538)	(2,548,538)	2,441,462
110 CFAA Reimbursable	937,834		937,834	(937,834)		(937,834)	-
206 Gas Tax	994,210		994,210	(2,499,791)	(398,000)	(2,897,791)	(1,903,581)
207 Road Maint. Rehab Act	833,098		833,098	(1,527,434)		(1,527,434)	(694,336)
208 Traffic Safety	323,000	400,000	723,000	(908,333)		(908,333)	(185,333)
215 CDBG	428,157		428,157	(428,157)		(428,157)	-
216 O&M CFD 90-1	1,716,000		1,716,000	(1,200)	(1,530,000)	(1,531,200)	184,800
221 Cable Public Access	81,475		81,475	-	(70,500)	(70,500)	10,975
222 TDA Transportation	-		-	-		-	-
223 Downtown Parking In-Lieu	12,800		12,800	-		-	12,800
226 Affordable Housing	120,500		120,500	-		-	120,500
229 LV Housing Successor	10,000		10,000	-	(15,000)	(15,000)	(5,000)
231 Asset Forft. Police	15,000	250,000	265,000	(364,303)		(364,303)	(99,303)
232 LACMTA-Prop A	968,400		968,400	(1,608,543)		(1,608,543)	(640,143)
234 LACMTA-Prop C	788,000		788,000	(533,513)		(533,513)	254,487
235 Measure R	526,000		526,000	(1,310,000)		(1,310,000)	(784,000)
236 Measure M	576,000		576,000	(1,293,000)		(1,293,000)	(717,000)
237 Measure A	-		-	-		-	-
238 Measure W	594,684		594,684	(594,000)		(594,000)	684
243 Mobile Source Air Pollution	44,206		44,206	(266,106)		(266,106)	(221,900)
244 Public Safety Equip/Facilities	300		300	-		-	300
245 Downtown Business Improv.	99,500		99,500	(99,150)		(99,150)	350
246 Maint. Assess. Districts	359,785	20,000	379,785	(563,001)		(563,001)	(183,216)
250 Fire Equip. Replacement	21,000		21,000	(325,600)		(325,600)	(304,600)
252 Large Building CFD Fund	178,879		178,879	-	(95,000)	(95,000)	83,879
256 LV Country Club MHP***	-		-	-	(280,000)	(280,000)	(280,000)
257 Valley Rancho MHP***	-		-	-	(145,000)	(145,000)	(145,000)
290 ARPA	30,000		30,000	-		-	30,000
299 Miscellaneous Grants	-		-	-		-	-
405 General Capital Improv.	120,000	250,000	370,000	(1,976,000)		(1,976,000)	(1,606,000)
406 ROW Management	238,000		238,000	(120,000)		(120,000)	118,000
410 Underground Utilities	7,200		7,200	-		-	7,200
412 Park Development	835,500		835,500	(1,180,000)		(1,180,000)	(344,500)
413 Youth Sports CIP Fund	17,700		17,700	-		-	17,700
419 Storm Drainage District	32,000		32,000	-		-	32,000
440 EIFD CIP	-		-	-		-	-
502 Water Utility	12,307,650		12,307,650	(12,648,901)	(2,470,218)	(15,119,119)	(2,811,469)
507 Water Capital Improv.	210,025		210,025	(1,515,000)	(298,219)	(1,813,219)	(1,603,194)
530 Sewer Utility	1,657,000		1,657,000	(1,721,469)		(1,721,469)	(64,469)
531 Sewer Capital Improv.	16,000		16,000	(225,000)		(225,000)	(209,000)
624 Equipment	2,454,967		2,454,967	(2,126,057)		(2,126,057)	328,910
625 Risk Management	1,359,611		1,359,611	(1,056,700)		(1,056,700)	302,911
TOTAL	72,300,583	11,154,475	83,455,058	(82,796,651)	(9,404,475)	(92,201,126)	(8,746,068)

*** Mobile home park budgets are separately adopted including park revenues and expenses. Trnsfers shown here to balance.

RECONCILIATION TO REVENUE AND EXPENDITURE SUMMARIES							
Less Interdepartmental Funds	\$ (3,814,578)		(3,814,578)	3,814,578			3,814,578
TOTAL NET CITY	68,486,005	11,154,475	79,640,480	(78,982,073)	(9,404,475)	(92,201,126)	(4,931,490)
LA VERNE SUCCESSOR AGENCY (LV SA):							
730 Obligation Retirement	588,600	-	588,600	(368,169)	-	(368,169)	220,431
TOTAL LV SA	588,600	-	588,600	(368,169)	-	(368,169)	220,431
LA VERNE ENHANCED INFRASTRUCTURE FINANCING DISTRICT (LV EIFD)							
217 EIFD	72,715	-	72,715	(3,000)	-	(3,000)	69,715
TOTAL LV EIFD	72,715	-	72,715	(3,000)	-	(3,000)	69,715
FIDUCIARY FUNDS							
230 Asset Forft. LA Impact	-		-	(665,150)	(1,750,000)	(2,415,150)	(2,415,150)
770 HIDTA	7,670,901		7,670,901	(7,670,901)		(7,670,901)	-
771 Rio Hondo Training	21,000		21,000	(21,000)		(21,000)	-
772 DOJ-BI	17,000		17,000	(17,000)		(17,000)	-
TOTAL FIDUCIARY	7,708,901	-	7,708,901	(8,374,051)	(1,750,000)	(10,124,051)	(2,415,150)
TOTAL CITY,							
LV SA, LV EIFD & FIDUCIARY	76,856,221	11,154,475	88,010,696	(87,727,293)	(11,154,475)	(102,696,346)	(7,056,494)

INTER-FUND TRANSFER DETAILS
2023-24 BUDGET

101	Transfers to General Fund:		
104	Paramedic Cost Reimbursement		\$ 1,009,000
107	Measure LV		\$ 2,423,538
	Gas Tax 2106	\$ 127,186	
	Gas Tax 2107	259,249	
	Gas Tax Interest Income	<u>11,565</u>	
206	Total Gas Tax		398,000
216	Community Facilities Dist. 90-1		1,530,000
221	Cable Public Access Fund		70,500
229	La Verne Housing Successor		15,000
230	Asset Forfeiture		1,500,000
252	Large Building CFD Fund		95,000
256/257	Mobile Home Parks		425,000
	Transfer to General fund to Allocate and Reimburse for Support, Overhead Costs and Service Fees:		
502	Water Utility	2,470,218	
530	Sewer Utility	<u>298,219</u>	
	Total Utility Overhead Allocation		<u>2,768,437</u>
			\$ 10,234,475
	Transfer from General Fund (101) to:		
208	Traffic Safety Fund		400,000
246	Regional Maintenance Assessment Fund		20,000
405	General Capital Improvement Fund		<u>250,000</u>
			\$ 670,000
	Transfer from Asset Forfeiture (230) to:		
231	Asset Forfeiture Fund		<u>250,000</u>
	General fund		\$ 250,000
TOTAL TRANSFERS			\$ 11,154,475

PERSONNEL SUMMARY

<u>DEPARTMENT</u>	<u>FY 2019-2020</u>	<u>FY 2020-2021</u>	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>Dept. Request 2023-24</u>	<u>Council Approved 2023-24</u>
City Clerk	1.00	1.00	1.00	1.00	1.00	0.00
City Manager	7.00	6.00	8.00	8.00	9.00	0.00
Finance	6.00	7.00	7.00	9.00	9.00	0.00
Community Development	6.00	5.00	5.00	5.00	6.00	0.00
Fire	36.00	36.00	36.00	50.00	50.00	0.00
Police	60.00	60.00	61.00	62.00	63.00	0.00
Community Services	5.00	5.00	6.00	6.00	6.00	0.00
Public Works	47.00	46.00	45.00	45.00	47.00	0.00
TOTAL REGULAR FULL-TIME POSITIONS	168.00	166.00	169.00	186.00	191.00	0.00

ADMINISTRATIVE

ADMINISTRATIVE**SUMMARY****DEPARTMENT - 1000****BUDGET MESSAGE**

This department includes the budgets for the City Council, City Manager, Information Systems, General Non-Departmental, and City Attorney.

The City Council budget includes costs for monthly stipends, materials and meeting expenses associated with the Council's activities.

The function of the Clerk's office is to serve the public, elected officials and the City organization by providing effective processing, distribution and retention of information and official records. The Clerk's office is committed to ethically and impartially preserving the legislative record and providing public information.

The City Manager's Office provides general direction and administration for all City departments and services. In addition, this department administers various ongoing operations including mobile home rent control and related issues, cable television, public information, transportation, intergovernmental relations, Youth & Family Action Committee, Downtown La Verne Business Improvement District and strategic planning.

The Personnel Management Division continues to experience a larger demand related to recruitment activity, workers compensation claims, employment issues, and the pursuit of employee development opportunities. Protecting the City's assets through a citywide risk management program is the primary goal for the Risk Management Division as well as managing liability exposure. Responsibilities include ensuring that best practices are implemented across City divisions, managing and processing all claims against the City, and development of ongoing employee training.

The Information Systems Division is responsible for providing information services to all City Departments. These services include general hardware maintenance, software support, network access and security, reporting, and other electronic communications services. The Division also supports specific Department managed contracts within the Public Safety and Public Works Departments. In addition to the above, the Division will continue to support and enhance video streaming services. This budget provides the basic funding necessary to continue the Division's mission of providing critical IT services supporting City operations. This year represents the continuing evolution to better recognize and represent information technology-related expenditures of the City by encapsulating funds previously expended in separate public safety budgets.

The Non-Departmental division is defined as a budget where expenses do not belong to a specific department. These include funding for the City's memberships in various organizations including the League of California Cities, Southern California Association of Governments (SCAG) and the San Gabriel Valley Council of Governments (SGVCOG). This year anticipates a focus on further employee development and training. Additionally, expenses for property insurance premiums, animal control services and the agreement for operation of La Verne's public access cable channel are also included in this cost center.

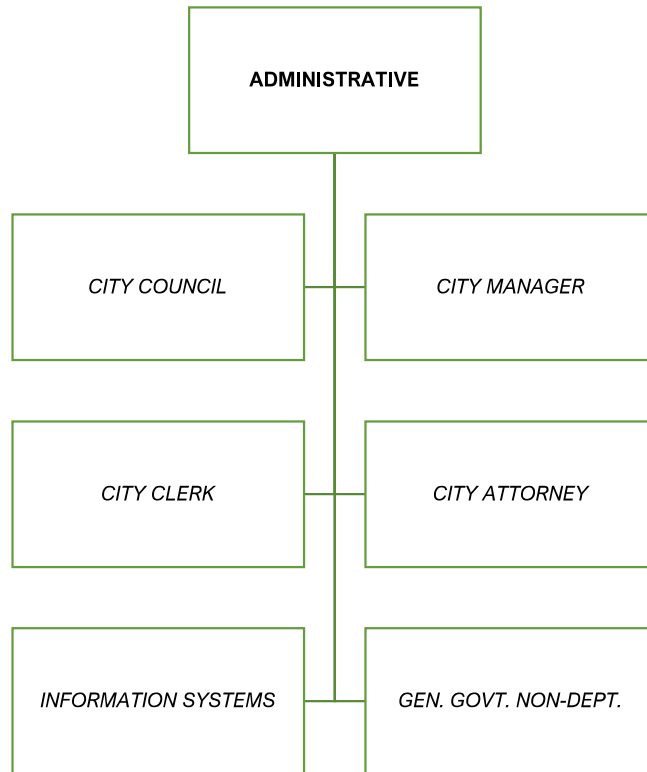
Legal Services covers legal expenses for the City Council and general department related activity. However, Community Development and the Police Department have separate allocations for legal costs within their department's cost centers due to more specialized services.

DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Funds	Total
City Manger	1.00	1.00	1.00	0.00	1.00
Assistant City Manager	1.00	1.00	1.00	0.00	1.00
Assistant City Clerk	1.00	1.00	1.00	0.00	1.00
Senior Management Analyst	0.00	0.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	0.00	1.00
Administrative Analyst	1.00	1.00	1.00	0.00	1.00
Administrative Clerk II	1.00	1.00	1.00	0.00	1.00
Information Systems Specialist	1.00	2.00	2.00	0.00	2.00
Information Systems Tech	1.00	1.00	0.00	0.00	0.00
TOTAL FULL-TIME	8.00	9.00	9.00	0.00	9.00
PT - Administrative Clerk	1.00	1.00	0.00	0.00	0.00
PT - Clerical Assistant III	1.00	1.00	1.00	0.00	1.00
TOTAL PART-TIME*	2.00	2.00	1.00	0.00	1.00
TOTAL DEPARTMENT PERSONNEL	10.00	11.00	10.00	0.00	10.00

*Excludes seasonal and temporary Part-Time Employees

ADMINISTRATIVE DEPARTMENT ORGANIZATION CHART



ADMINISTRATIVE

BUDGET DISTRIBUTION

DEPARTMENT - 1000

DEPARTMENT OPERATIONAL

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 1,509,932	\$ 1,476,959	
Other Operating Costs	1,864,783	1,880,300	
Capital Outlay	80,500	-	
Total:	\$ 3,455,215	\$ 3,357,259	\$ -

CONTRIBUTING REVENUE

GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 4,250	\$ 4,750	\$ -
Total:	\$ 4,250	\$ 4,750	\$ -

ADMINISTRATIVE

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
CITY CLERK	ADMINISTRATION	101-1201-403

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 79,007	\$ 83,413	\$ 83,413	\$ 78,281
1200 Part-Time Salaries	8,203	7,134	4,961	9,345
2000 Fringe Benefit Cost-Reg	23,419	25,553	25,191	25,107
2031 Pers-Emplr-Misc-Classic	11,137	14,493	13,977	11,344
2033 Pob City-Misc	-	16,177	17,074	15,289
2040 Pepra-Misc.Unfunded	1,323	-	-	-
2050 Workers Compensation Ins.	7,272	10,485	12,455	9,814
2110 Retiree Health Insurance	3,060	2,994	3,231	3,159
2800 Other Benefits	224	178	124	234
TOTAL PERSONNEL	\$ 133,645	\$ 160,427	\$ 160,426	\$ 152,573
OPERATIONAL				
3200 Other Professional	\$ 3,406	\$ 7,000	\$ 7,000	
4310 Cont/Maint-Off Eq & Furn	314	-	-	-
5405 Legal Notices & Publicati	-	1,500	-	1,500
5406 Community Promotion	-	1,500	500	1,500
5705 Subscription & Dues	1,590	3,000	1,000	3,000
5706 Meetings/Staff Developmen	505	500	5,500	6,000
6105 Office Supplies	937	1,000	1,500	1,000
6112 Postage	459	500	350	500
6911 Miscellaneous Expense	9,707	-	575	-
TOTAL OPERATIONAL	\$ 16,918	\$ 15,000	\$ 16,425	\$ 13,500
DIVISION TOTAL	\$ 150,563	\$ 175,427	\$ 176,851	\$ 166,073

DIVISION ACTIVITIES

The City Clerk function is performed by the City Manager with significant support from an Assistant City Clerk. The City Clerk is the local election official, oversees local legislation, the Public Records Act, the Political Reform Act, and the Brown Act.

ADMINISTRATIVE

ELECTIONS

DEPARTMENT	DIVISION	ACCOUNT
CITY CLERK	ELECTIONS	101-1204-403

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -
OPERATIONAL				
3200 Other Professional	\$ 4,001	\$ -	\$ 1,800	\$ 5,000
3209 Other Contractural	45,205	80,000	65,000	200,000
5405 Legal Notices & Publicati	1,615	-	-	-
5706 Meetings/Staff Developmen	102	1,000	1,000	1,000
6105 Office Supplies	137	200	200	200
6911 Miscellaneous Expense	295	-	-	-
TOTAL OPERATIONAL	\$ 51,355	\$ 81,200	\$ 68,000	\$ 206,200
DIVISION TOTAL	\$ 51,355	\$ 81,200	\$ 68,000	\$ 206,200

DIVISION ACTIVITIES

This year's budget includes anticipated election costs for two district City Council seats. There is also a place holder for costs associated with a city wide election related to an at large mayor vote that would substantially increase election costs.

ADMINISTRATIVE

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
CITY MANAGER	ADMINISTRATION	101-1301-402

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 494,262	\$ 574,606	\$ 574,606	\$ 637,115
1200 Part-Time Salaries	18,024	97,230	100,899	9,345
1300 Overtime Salaries	1,540	-	2,086	-
2000 Fringe Benefit Cost-Reg	90,440	106,139	94,739	105,227
2027 Pepra-Emplr-Misc	8,449	13,002	13,610	18,970
2031 Pers Emplr-Misc-Classic	49,336	65,027	54,366	48,566
2033 Pob City-Misc	-	103,727	106,411	120,733
2040 Misc. Unfunded Pepra	9,914	2,325	2,664	-
2050 Workers Compensation Ins.	43,081	70,639	84,928	74,766
2110 Retiree Health Benefits	16,653	16,733	15,084	18,407
2800 Other Benefits	53,156	773	808	234
TOTAL PERSONNEL	\$ 784,855	\$ 1,050,201	\$ 1,050,201	\$ 1,033,363
OPERATIONAL				
3200 Other Professional	\$ 1,575	\$ 1,000	\$ 2,476	\$ -
3209 Other Contractual	-	1,000	-	1,000
5406 Community Promotion	275	-	-	-
5409 Retirement Service Award	1,045	-	810	-
5605 Meals	519	500	-	500
5607 Mileage & Auto Expense	-	4,000	-	-
5705 Subscription & Dues	1,134	1,000	3,500	4,000
5706 Meetings/Staff Developmen	420	-	3,000	5,500
6105 Office Supplies	2,227	1,500	-	500
6112 Postage	708	1,500	1,000	500
6911 Miscellaneous Expense	-	-	-	-
TOTAL OPERATIONAL	\$ 7,903	\$ 10,500	\$ 10,786	\$ 12,000
DIVISION TOTAL	\$ 792,758	\$ 1,060,701	\$ 1,060,987	\$ 1,045,363

DIVISION ACTIVITIES

The City Manager is appointed by City Council to provide administrative direction to all City departments as the chief executive officer of the City. The Administration Division is comparatively status quo from previous year's budgets.

ADMINISTRATIVE

PERSONNEL & RISK MANAGEMENT

DEPARTMENT	DIVISION	ACCOUNT
CITY MANAGER	PERSONNEL & RISK MANAGEMENT	101-1302-402

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1200	Part-Time Salaries	\$ 1,251	\$ -	\$ -	-
2000	Fringe Benefit Cost-Reg	19	-	-	-
2050	Workers Compensation Ins.	74	-	-	-
2800	Other Benefits	31	-	-	-
TOTAL PERSONNEL		\$ 1,375	\$ -	\$ -	-
OPERATIONAL					
3107	Recruitment Costs	\$ 49,452	\$ 35,000	\$ 35,000	\$ 35,000
3309	Employee Medical Services	180	-	-	-
5200	Insurance	1,555	1,600	1,633	1,600
5705	Subscription & Dues	250	2,300	2,647	3,000
5706	Meetings/Staff Developmen	570	1,000	500	5,000
6105	Office Supplies	421	-	100	-
6112	Postage	213	100	120	100
6911	Miscellaneous Expense	20	-	-	-
TOTAL OPERATIONAL		\$ 52,661	\$ 40,000	\$ 40,000	\$ 44,700
CAPITAL OUTLAY					
7500	Capital Outlay	\$ -	\$ 20,000	\$ 20,000	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 20,000	\$ 20,000	-
DIVISION TOTAL		\$ 54,036	\$ 60,000	\$ 60,000	\$ 44,700

DIVISION ACTIVITIES

Personnel and Risk Management is performed by the City Manager with the Assistant City Manager. The Division is responsible for all human resource functions, from contract labor negotiations, recruitment, selection, classification, compensation, and benefits. The Division administers the City's risk management program, including general liability and property insurance. The City's recruitment activity for the last several years has remained significant.

ADMINISTRATIVE

GEN GOVT NON-DEPARTMENTAL

DEPARTMENT		DIVISION		ACCOUNT	
GEN GOVT NON-DEPARTMENTAL		GEN GOVT NON-DEPARTMENTAL		101-1600-405	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
2400	Unemployment Benefit Ins.	\$ 2,057	\$ -	\$ -	\$ -
TOTAL PERSONNEL		\$ 2,057	\$ -	\$ -	\$ -
OPERATIONAL					
3200	Other Professional	\$ 4,509	\$ 77,500	\$ 89,000	\$ 76,000
3208	Legal Fees - Court Costs	-	2,000	-	-
3209	Other Contractual	1,200	-	3,500	-
3305	Communication Services	64,000	64,000	64,000	64,000
3805	Animal Control	151,058	185,000	185,000	185,000
4310	Maint. Office Equip.	3,439	3,000	3,000	3,000
5200	Insurance	600	600	600	600
5405	Legal Notices & Publicati	162	-	-	-
5406	Community Promotion	2,036	25,000	21,000	-
5407	Public Relations	718	600	6,000	26,100
5408	Awards	4,510	5,000	5,000	5,000
5605	Meals	-	-	103	-
5607	Mileage & Auto Expense	-	-	286	-
5705	Subscription & Dues	20,659	31,000	19,000	31,000
5706	Meetings/Staff Dev	6,911	25,000	7,000	25,000
6105	Office Supplies	(140)	-	1,500	-
6400	Misc Materials & Supplies	-	-	50	-
6805	Copying, Dupl & Binding	4,157	10,000	5,000	10,000
6901	401A	-	-	-	-
6911	Miscellaneous Expense	8,274	10,000	10,045	10,000
TOTAL OPERATIONAL		\$ 272,093	\$ 438,700	\$ 420,084	\$ 435,700
DIVISION TOTAL		\$ 274,150	\$ 438,700	\$ 420,084	\$ 435,700

DIVISION ACTIVITIES

General non-departmental citywide activities is a budgetary cost center capturing general costs that are not related to any specific budget cost center. Included in this budget are City memberships for organizations such as the League of California Cities, Southern California Association of Governments (SCAG), and the San Gabriel Valley Council of Governments (SGVCOG). In addition, costs are captured for animal control services and communication broadcasting services.

FINANCE

FINANCE**SUMMARY****DEPARTMENT - 1400****BUDGET MESSAGE**

The Finance Division is currently classified under City Manager's office in the Municipal Code, but it is the goal of the City Manager to transition the Finance Division into a department for fiscal year 2023-24. Previous Finance budget documents have been included within the City Manager's report, but the pages for the 2023-24 budget have been separated and are reflected as a standalone department.

The Finance Department provides fiscal support to all departments and reports information on expenditure and revenues through budgeting and accounting processes. All financial transactions of the City are recorded through its accounting, payroll, and cashing and collection services. Staff also maintain budgetary controls on all departments and administer business licenses, short term rental permits, regulatory permits, and tobacco licenses. The Finance Department is responsible for required financial reporting including the City's comprehensive annual financial report and undertakes multiple financial and compliance related audits. In order to ensure maximum, but safe investment earnings on City funds, the City Treasurer, and the Finance Director administer an investment program in compliance with State laws and City policies.

In fiscal year 2022-23, the Finance Department expanded their fiduciary activities to include the Los Angeles High Intensity Drug Trafficking Areas (HIDTA), a collective of federally funded law enforcement activities. HIDTA is in addition to the fiduciary activities provided to Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT). These fiduciary activities provide a total funding of \$270,000 which has financed an additional Accountant since fiscal year 2022-23.

Demands in the Finance Department have increased, and priorities have shifted for the Senior Management Analyst, leaving limited staff hours to perform a wide variety of complex duties. This has resulted in the Finance Director performing the remaining duties in addition to Director responsibilities. During fiscal year 2022-23, the Council approved a new Senior Accountant position that will provide a high-level accounting service that was previously performed by the Senior Management Analyst. Recruitment for the Senior Accountant is in progress but once this position is filled the Finance Department will be able to meet the existing needs of the organization and fiduciary activities.

FINANCE

SUMMARY

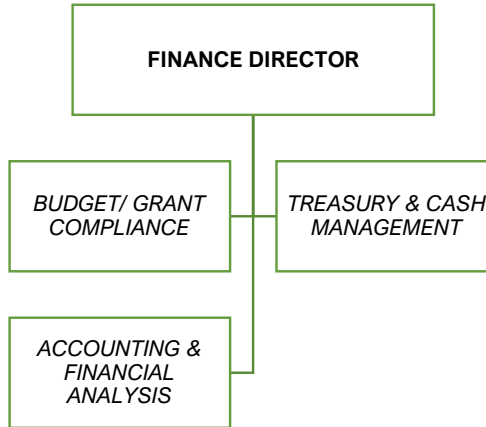
DEPARTMENT - 1400

DEPARTMENT PERSONNEL

<u>CLASSIFICATION</u>	<u>AUTHORIZED POSITIONS</u>		<u>FY 23/24 REQUEST</u>		
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Finance Director	1.00	1.00	0.95	0.05	1.00
Senior Management Analyst	1.00	1.00	1.00	0.00	1.00
Senior Accountant	0.00	1.00	1.00	0.00	1.00
Accountant/Payroll Specialist	1.00	1.00	1.00	0.00	1.00
Accountant	1.00	2.00	1.75	0.25	2.00
Account Clerk II	1.00	2.00	2.00	0.00	2.00
Account Clerk I	2.00	1.00	1.00	0.00	1.00
TOTAL FULL-TIME	7.00	9.00	8.70	0.30	9.00
TOTAL PART-TIME*	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT PERSONNEL	7.00	9.00	8.70	0.30	9.00

*Excludes seasonal and temporary Part-Time Employees

FINANCE DEPARTMENT ORGANIZATION CHART



FINANCE

BUDGET DISTRIBUTION

DEPARTMENT - 1400

DEPARTMENT OPERATIONAL

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 995,676	\$ 1,059,200	
Other Operating Costs	221,840	149,690	
Capital Outlay			
Total:	\$ 1,217,516	\$ 1,208,890	\$ -

CONTRIBUTING REVENUE

	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 212,200	\$ 207,700	\$ -
230 - Asset Forfeiture Fund	\$ 130,000	\$ 130,000	
Total:	\$ 342,200	\$ 337,700	\$ -

FINANCE

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
FINANCE	ADMINISTRATION	101-1401-402

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 145,485	\$ 596,077	\$ 459,910	\$ 610,767
1200 Part-Time Salaries	4,061	31,045	31,653	-
1300 Overtime Salaries	-	-	763	\$ -
2000 Fringe Benefit Cost-Reg	31,798	95,717	94,745	110,148
2027 Pepra-Emplr-Misc	223	24,331	13,723	\$ 22,128
2031 Pers Emplr-Misc-Classic	21,521	48,296	49,509	45,532
2033 Pob City-Misc	-	111,474	98,561	\$ 115,968
2040 Misc. Unfunded Pepra	2,596	3,866	2,698	-
2050 Workers Compensation Ins.	13,897	78,542	78,043	\$ 70,146
2110 Retiree Health Benefits	-	5,327	10,941	13,460
2800 Other Benefits	-	786	204	\$ -
TOTAL PERSONNEL	\$ 219,581	\$ 995,461	\$ 840,750	\$ 988,149
OPERATIONAL				
3200 Other Professional	\$ 39,783	\$ 128,950	\$ 146,000	\$ 45,000
3206 Auditing Services	60,980	69,700	69,700	69,700
3209 Other Contractural	-	-	15,010	-
3306 Collection Services	-	800	400	600
4305 Contr Maintenance Svcs	995	1,000	1,520	1,000
4310 Cont/Maint-Off Eq & Furn	-	240	200	240
5405 Legal Notices & Publicati	738	1,000	1,000	1,000
5505 Printing & Copying-Priv	1,267	1,600	1,000	1,600
5605 Meals	-	200	200	200
5607 Mileage & Auto Expense	-	500	280	500
5705 Subscription & Dues	1,310	1,350	600	11,350
5706 Meetings/Staff Developmen	121	6,000	5,500	8,000
6105 Office Supplies	401	5,300	8,000	5,300
6106 Computer Software	-	-	320	-
6112 Postage	1,953	5,200	4,900	5,200
6120 Furniture	-	-	7,000	-
6911 Miscellaneous Expense	29,218	-	710	-
TOTAL OPERATIONAL	\$ 136,766	\$ 221,840	\$ 262,340	\$ 149,690
DIVISION TOTAL	\$ 356,347	\$ 1,217,301	\$ 1,103,090	\$ 1,137,839

DIVISION ACTIVITIES

General Accounting Services including reconciliations, audit, preparation of the Annual Comprehensive Financial Report, as well as various State and County reports. Maintain City's enterprise resource planning software, general ledger, and chart of accounts. Monitor City funds and prepare monthly reconciliation of bank accounts.

Responsible for coordinating the City's annual budget and monitoring for compliance with authorized appropriations.

Manage the City's investment portfolios in accordance with the adopted policy.

Process payments for City business in a timely manner to vendors; review, maintain, and insure internal controls and adherence to the established purchasing policy; file annual reports and maintain vendor files.

Collect and process revenues for all City funds.

Process payroll 26 pay periods a year. Prepare quarterly and annual tax reports.

Provide support to the grant administrator by compiling and maintaining records for various grants.

FINANCE

BUSINESS LICENSE

DEPARTMENT
FINANCE

DIVISION
BUSINESS LICENSE

ACCOUNT
101-1404-402

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 51,291	\$ -	\$ 1,964	\$ -
1300 Overtime Salaries	183	-	21	-
2000 Fringe Benefit Cost-Reg	21,942	-	491	-
2027 Pepra-Emplr-Misc	3,741	-	141	-
2033 Pob City-Misc	-	-	354	-
2040 Misc. Unfunded Pepra	1,286	-	17	-
2050 Workers Compensation Ins.	4,444	-	119	-
2110 Retiree Health Benefits	2,090	-	80	-
TOTAL PERSONNEL	\$ 84,977	\$ -	\$ 3,187	\$ -
OPERATIONAL				
4310 Cont/Maint-Off Eq & Furn	\$ 194	\$ -	\$ 120	\$ -
5705 Subscription & Dues	150	-	150	-
6105 Office Supplies	178	-	220	-
TOTAL OPERATIONAL	\$ 522	\$ -	\$ 490	\$ -
DIVISION TOTAL	\$ 85,499	\$ -	\$ 3,677	\$ -

DIVISION ACTIVITIES

Activity for Business License division 1404 was consolidated into the operations division, 1405.

FINANCE

FINANCE OPERATIONS

DEPARTMENT FINANCE	DIVISION FINANCE OPERATIONS	ACCOUNT 101-1405-402
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	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 289,633	\$ -	\$ 50,510	\$ 43,463
1200 Part-Time Salaries	25,503	-	-	-
1300 Overtime Salaries	5,345	-	3,340	-
2000 Fringe Benefit Cost-Reg	44,680	-	10,289	9,365
2027 Pepra-Emplr-Misc	8,915	-	3,540	3,338
2031 Pers Emplr-Misc-Classic	18,857	-	459	-
2033 Pob City-Misc	-	-	10,865	8,236
2040 Misc. Unfunded Pepra	5,776	215	750	-
2050 Workers Compensation Ins.	24,444	-	7,203	4,878
2110 Retiree Health Benefits	7,649	-	1,824	1,771
2800 Other Benefits	871	-	26	-
TOTAL PERSONNEL	\$ 431,673	\$ 215	\$ 88,806	\$ 71,051
OPERATIONAL				
3306 Collection Services	\$ 55	\$ -	\$ -	\$ -
4310 Cont/Maint-Off Eq & Furn	185	-	-	-
5405 Legal Notices & Publicati	799	-	-	-
5505 Printing & Copying-Priv	492	-	-	-
5607 Mileage & Auto Expense	-	-	-	-
5706 Meetings/Staff Developmen	2,469	-	-	-
6105 Office Supplies	7,261	-	-	-
6911 Miscellaneous Expense	-	-	-	-
TOTAL OPERATIONAL	\$ 11,261	\$ -	\$ -	\$ -
DIVISION TOTAL	\$ 442,934	\$ 215	\$ 88,806	\$ 71,051

DIVISION ACTIVITIES

Business License, manage the business registration program, maintain the short-term rental program and issue regulatory permits.

FINANCE

L.A. IMPACT FISCAL SERVICES

DEPARTMENT	DIVISION	ACCOUNT
FINANCE	L.A. IMPACT FISCAL SERVICES	101-1406-402

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1200 Part-Time Salaries	\$ (56)	\$ -	\$ -	\$ -
2000 Fringe Benefit Cost-Reg	(1)	-	-	-
2050 Workers Compensation Ins.	(3)	-	-	-
TOTAL PERSONNEL	\$ (60)	\$ -	\$ -	\$ -
OPERATIONAL				
6112 Postage	\$ 57	\$ -	\$ -	\$ -
TOTAL OPERATIONAL	\$ 57	\$ -	\$ -	\$ -
DIVISION TOTAL	\$ (3)	\$ -	\$ -	\$ -

DIVISION ACTIVITIES

Activity for La Impact division 1406 was consolidated into the administration division, 1401.

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT**SUMMARY****DEPARTMENT - 3000****BUDGET MESSAGE**

The Community Development Department continues its role in the oversight of balanced land use and economic development, providing for the functions of city planning, building and safety, economic development, housing, and code enforcement. Striving to create and maintain La Verne's "Quality of Life" is always "Job #1." This year's Community Development budget reflects expected revenues and associated expenditures for the construction projects anticipated to occur.

The Community Development Department has all positions filled at this time, and the City Manager has given direction for the Code Enforcement function previously within the Police Department to become a part of the Community Development Department. This will allow the Code Enforcement operations to focus better on the community's needs while partnering closely with the Building and Planning Departments.

The Department is expecting to complete the General Plan Update in the Fall, with additional mixed use projects expected to receive entitlements over the course of the next fiscal year. We continue to focus on transit-oriented development by meeting with interested developers exploring the City's various specific plan areas and allowances with the adopted Housing Element.

In the last year, the Department continued activities that effectively implement the adopted General Plan and City Council policy. These accomplishments included:

- Adoption of the Housing Element update and receiving state certification.
- Adoption of ordinances regulating Accessory Dwelling Units and SB 9 projects.
- Processing of the General Plan updates.
- Continued work with LAFCO and LA County for the annexation of an approved 7 unit residential development proposal on Baseline Avenue.
- Continued construction of 50 unit residential project on Fruit Street and the development of City-owned property on Walnut Street with 8 affordable housing units.
- Continuation of the design work for the planned Pedestrian Bridge across Arrow Highway.
- With the use of American Rescue Act funds, completion of the business assistance grants program for La Verne businesses impacted by COVID in conjunction with the Chamber of Commerce and the University of La Verne's Small Business Development Center.
- With the use of American Rescue Act funds, initiated the Housing Rehabilitation Program.
- Implementation of an online building permit system.

Major objectives and projects in fiscal year 2023-2024 include:

- Completion and adoption of the General Plan update.
- Review and approval of significant mixed-use projects in the Old Town La Verne Specific Plan Transit Oriented Development area.
- Continuing Housing Rehabilitation Program activities with the use of APRA Funds.
- Completion of construction for several residential projects located on Amherst Street (42 units), Fruit Street (50 units), Walnut Street (8 affordable units) and First Street (17 units).
- Commencement and completion of the 30,000 s.f. industrial building on Palomares.
- Completion of the 80,000 s.f. industrial building on White Avenue.
- Completion of the design for the Pedestrian Bridge and other public improvements as outlined within the Old Town La Verne Specific Plan and the Enhanced Infrastructure Financing District plan.
- Continuing assisting with the coordination of Gold Line light rail engineering and construction, including La Verne's station at E Street between Arrow Highway and First Street.
- Incorporate Code Enforcement into Community Development's responsibilities from the Police Department.

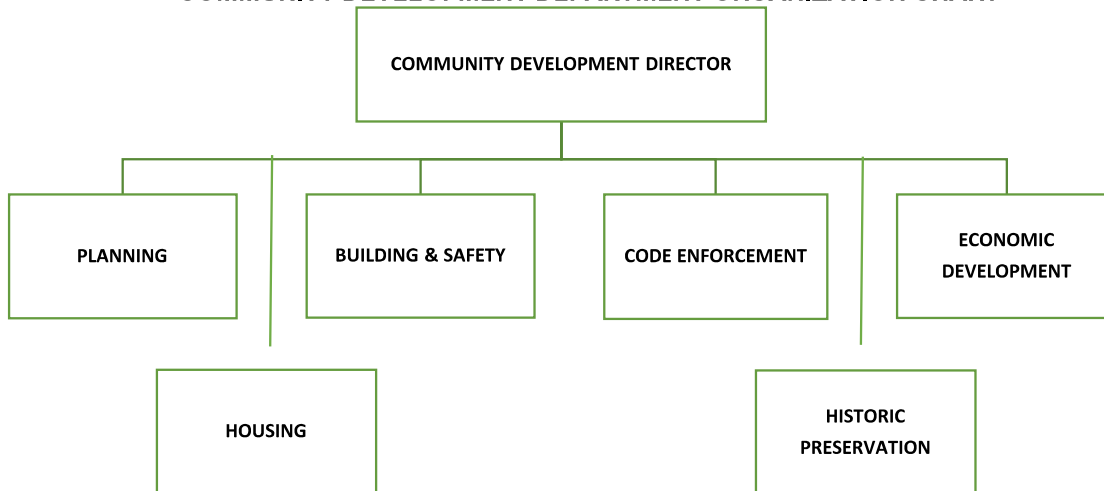
DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Funds	Total
Community Development Director	1.00	1.00	1.00		1.00
Principal Planner**	0.00	1.00	0.96	0.04	1.00
Senior Planner	1.00	0.00	0.00		0.00
Code Enforcement	0.00	0.00	1.00		1.00
Associate Planner	0.00	0.00	1.00		1.00
Assistant Planner	2.00	2.00	1.00		1.00
Administrative Secretary	0.00	0.00	1.00		1.00
Administrative Clerk II	0.00	1.00	0.00		0.00
Administrative Clerk I	1.00	0.00	1.00		1.00
TOTAL FULL-TIME EMPLOYEES	5.00	5.00	6.96	0.04	7.00
PT-Administrative Clerk I	2.00	2.00	1.00		1.00
PT-Planning Intern	1.00	1.00	1.00		1.00
TOTAL PART-TIME EMPLOYEES*	3.00	3.00	2.00	0.00	2.00
TOTAL DEPARTMENT PERSONNEL	8.00	8.00	8.96	0.04	9.00

*Excludes seasonal and temporary Part-Time Employees

**Position funded by other funds

COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATION CHART



COMMUNITY DEVELOPMENT

BUDGET DISTRIBUTION

DEPARTMENT - 3000

DEPARTMENT OPERATIONAL

GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 927,439	\$ 1,104,376	
Other Operating Costs	993,297	801,122	
Capital Outlay			
Total:	\$ 1,920,736	\$ 1,905,498	\$ -

CONTRIBUTING REVENUE

GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 1,843,300	\$ 1,218,500	\$ -

COMMUNITY DEVELOPMENT

ADMINISTRATION

DEPARTMENT COMMUNITY DEVELOPMENT **DIVISION** ADMINISTRATION **ACCOUNT** 101-3001-432

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 156,129	\$ 163,086	\$ 163,086	\$ 155,656
1200	Part-Time Salaries	3,206	13,355	6,158	14,697
1300	Overtime Salaries	128	-	125	-
2000	Fringe Benefit Cost-Reg	28,660	31,336	30,381	30,918
2027	Pepra-Emplr-Misc	582	600	633	780
2031	Pers-Emplr-Misc-Classic	20,335	26,718	25,815	20,457
2033	Pob City-Misc	-	29,468	32,661	29,497
2040	Misc. Unfunded Pepra	2,580	108	124	-
2050	Workers Compensation Ins.	12,758	19,910	22,862	18,120
2110	Retiree Health Insurance	5,670	5,743	5,930	5,871
2800	Other Benefits	80	334	154	367
TOTAL PERSONNEL		\$ 230,128	\$ 290,658	\$ 287,929	\$ 276,363
OPERATIONAL					
4310	Cont/Maint-Off Eq & Furn	\$ 194	\$ 200	\$ 200	\$ 200
5408	Awards	-	-	455	-
5505	Printing & Copying-Priv	376	10,000	500	10,000
5605	Meals	61	-	100	-
5607	Mileage & Auto Expense	-	-	300	-
5705	Subscription & Dues	3,342	9,000	9,000	9,000
5706	Meetings/Staff Developmen	30	5,000	1,000	5,000
6105	Office Supplies	2,853	3,000	1,000	3,000
6112	Postage	812	2,500	1,000	2,500
6400	Misc Materials & Supplies	59	500	100	500
6406	Concession & Refreshments	60	200	50	200
6806	Fleet Replacement - City	9,897	9,897	9,897	1,222
6911	Miscellaneous Expense	6,023	6,000	6,000	6,000
TOTAL OPERATIONAL		\$ 23,707	\$ 46,297	\$ 29,602	\$ 37,622
DIVISION TOTAL		\$ 253,835	\$ 336,955	\$ 317,531	\$ 313,985

DIVISION ACTIVITIES

Long-Term Objectives:

Administer combined functions of planning, building, and community development to ensure high quality, economically sound development while being highly responsive to citizen concerns and needs.

Operational Plans:

1. Streamline and improve processing of permits and applications for development while maintaining high standards.
2. Pursue staff development, community outreach programs, and continued improvement of the department's image.
3. Sustain volume of work projects accomplished per employee in the prior year.
4. Maintain computerized tracking system for projects and parcel information.
5. Improve customer service at the public counter by providing clear, well-organized and convenient reference materials, maps and plans.
6. Continue to implement digital record program.
7. Provide acceptable level of staffing, within existing budget parameters.

COMMUNITY DEVELOPMENT

PLANNING

DEPARTMENT	DIVISION	ACCOUNT
COMMUNITY DEVELOPMENT	PLANNING	101-3002-432

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 16,256	\$ 6,450	\$ 6,678	\$ -
1200 Part-Time Salaries	338	-	195	-
2000 Fringe Benefit Cost-Reg	3,354	-	1,301	-
2027 Pepra-Emplr-Misc	683	-	276	-
2031 Pers-Emplr-Misc-Classic	876	-	435	-
2033 Pob City-Misc	-	-	1,313	-
2040 Misc. Unfunded Pepra	406	2	36	-
2050 Workers Compensation Ins.	1,491	-	845	-
2110 Retiree Health Insurance	413	-	186	-
2800 Other Benefits	22	-	5	-
TOTAL PERSONNEL	\$ 23,839	\$ 6,452	\$ 11,270	\$ -
OPERATIONAL				
3105 Advertising Services	\$ 2,579	\$ 3,000	\$ 3,000	\$ 3,000
3200 Other Professional	4,280	5,000	-	5,000
3205 Architectural & Engineer	15,857	1,500	7,000	1,500
3208 Legal Fees & Court Costs	28,438	30,000	5,200	30,000
3209 Other Contractural	77,975	100,000	2,000	100,000
5405 Legal Notices & Publicati	3,791	6,500	4,000	6,500
5505 Printing & Copying-Priv	-	-	200	-
6112 Postage	891	1,000	200	1,000
TOTAL OPERATIONAL	\$ 133,811	\$ 147,000	\$ 21,600	\$ 147,000
DIVISION TOTAL	\$ 157,650	\$ 153,452	\$ 32,870	\$ 147,000

DIVISION ACTIVITIES

Long-Term Objectives:

Promote high quality physical, economic, and social development through a thorough, coordinated, planning process that meets the highest technical standards and fulfills the City's long and short term goals.

Operational Plans:

1. Ensure that new development is of a high quality caliber, meeting all City requirements and long term goals.
2. Implement General Plan, zoning ordinance, specific plans, and adopted planning policies.
3. Process major and minor projects in an efficient and effective manner.
4. Continue to implement quality architectural and landscape standards.
5. Process all incoming applications in compliance with statutory limits, while still maintaining acceptable standards.

COMMUNITY DEVELOPMENT

PLANNING NON-DEPOSIT PROJECTS

DEPARTMENT	DIVISION	ACCOUNT
COMMUNITY DEVELOPMENT	PLANNING NON-DEPOSIT PROJECTS	101-3003-432

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 220,978	\$ 245,626	\$ 251,455	\$ 272,185
1200 Part-Time Salaries	5,987	22,386	15,660	25,143
1300 Overtime Salaries	244	-	249	-
2000 Fringe Benefit Cost-Reg	44,845	52,652	50,081	56,194
2027 Pepra-Emplr-Misc	9,685	10,709	10,865	14,009
2031 Pers-Emplr-Misc-Classic	11,337	16,758	16,010	12,622
2033 Pob City-Misc	-	45,556	50,487	51,579
2040 Misc. Unfunded Pepra	4,879	1,911	2,147	-
2050 Workers Compensation Ins.	19,662	34,752	40,131	33,549
2110 Retiree Health Insurance	5,514	6,155	6,358	3,622
2800 Other Benefits	492	947	718	629
TOTAL PERSONNEL	\$ 323,623	\$ 437,452	\$ 444,161	\$ 469,532
OPERATIONAL				
3105 Advertising Services	\$ 360	\$ -	\$ -	\$ -
3200 Other Professional	-	1,000	500	1,000
3205 Architectural & Engineer	30,731	26,000	26,000	26,000
3208 Legal Fees & Court Costs	27,003	20,000	15,000	20,000
3830 Historic Preservation	-	2,500	500	2,500
5405 Legal Notices & Publicati	-	2,000	500	2,500
5505 Printing & Copying-Priv	-	500	-	500
TOTAL OPERATIONAL	\$ 58,094	\$ 52,000	\$ 42,500	\$ 52,500
DIVISION TOTAL	\$ 381,717	\$ 489,452	\$ 486,661	\$ 522,032

DIVISION ACTIVITIES

Long-Term Objectives:

This is a cost center established for all non-recoverable planning operations, current and advanced, which are not covered by deposit project revenues.

To preserve, rehabilitate, maintain, and enhance La Verne's cultural, scenic, architectural, archeological, and historic resources.

Operational Plans:

1. Process development applications in an efficient and effective manner.
2. Undertake advanced planning studies to implement the General Plan and other established goals and policies.
3. Continue to participate in and implement the Capital Improvement Plan.
4. Continue to expand outreach to citizen groups.
5. Undertake special projects as shown on the staff project list.
6. Offer Mills Act contracts and assistance with other tax incentives and supervise National Register nominations.
7. Implement Historical Building Code and historic guidelines of the Lordsburg Specific Plan and the General Plan.
8. Adopt and implement preservation ordinances and update the historic survey.
9. Preserve City records and exhibits working with the Historical Society to make historic information accessible.

COMMUNITY DEVELOPMENT

BUILDING INSPECTION/CODE ENFORCEMENT

DEPARTMENT	DIVISION	ACCOUNT
COMMUNITY DEVELOPMENT	BUILDING INSPECTION/ CODE ENFORCEMENT	101-3004-434

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 28,113	\$ 31,541	\$ 30,013	\$ 122,891
1200	Part-Time Salaries	6,324	13,355	5,790	14,697
1300	Overtime Salaries	256	-	249	-
2000	Fringe Benefit Cost-Reg	7,069	7,157	7,291	38,117
2027	Pepra-Emplr-Misc	1,165	1,199	1,266	2,958
2031	Pers-Emplr-Misc-Classic	\$ 4,971			11,948
2033	Pob City-Misc	-	3,146	3,622	23,402
2040	Misc. Unfunded Pepra	640	216	249	-
2050	Workers Compensation Ins.	2,852	5,751	5,250	15,834
2110	Retiree Health Insurance	-	-	471	3,405
2800	Other Benefits	514	721	-	367
TOTAL PERSONNEL		\$ 51,904	\$ 63,086	\$ 54,201	\$ 233,619
OPERATIONAL					
3200	Other Professional	\$ 19,600	\$ -	\$ -	\$ -
3205	Architectural & Engineer	831,699	659,000	659,000	470,000
3208	Legal Fees & Court Costs	912	10,000	1,000	10,000
TOTAL OPERATIONAL		\$ 852,211	\$ 669,000	\$ 660,000	\$ 480,000
DIVISION TOTAL		\$ 904,115	\$ 732,086	\$ 714,201	\$ 713,619

DIVISION ACTIVITIES

Long-Term Objectives:

Operate a building inspection and code enforcement program that fairly administers and firmly enforces all laws guiding residential, commercial, institutional, and industrial construction to protect public health and safety.

Operational Plans:

1. Provide excellent customer service at the public counter.
2. Provide fair and knowledgeable inspection and code compliance services.
3. Pursue public outreach/education regarding building permits, signs, use and occupancy procedures.
4. Study and implement Americans with Disabilities Act requirements.
5. Provide building code administration and enforcement consistent with the L.A. County Building Code.

COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT

DEPARTMENT COMMUNITY DEVELOPMENT **DIVISION** ECONOMIC DEVELOPMENT **ACCOUNT** 101-3006-432

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 36,297	\$ 34,987	\$ 37,502	\$ 35,159
1200	Part-Time Salaries	-	-	6,050	-
2000	Fringe Benefit Cost-Reg	5,709	6,212	-	6,139
2031	Pers-Emplr-Misc-Classic	4,971	6,445	6,241	4,943
2033	Pob City-Misc	-	6,723	7,457	6,663
2050	Workers Compensation Ins.	2,910	4,119	5,009	3,696
2110	Retiree Health Insurance	1,386	1,384	1,434	1,419
TOTAL PERSONNEL		\$ 51,273	\$ 59,870	\$ 63,693	\$ 58,019
OPERATIONAL					
3209	Other Contractural	5,250	6,500	6,500	6,500
5406	Community Promotion	40,812	42,000	45,000	47,000
5706	Meetings/Staff Developmen	-	3,000	1,000	3,000
TOTAL OPERATIONAL		\$ 46,062	\$ 51,500	\$ 52,500	\$ 56,500
DIVISION TOTAL		\$ 97,335	\$ 111,370	\$ 116,193	\$ 114,519

DIVISION ACTIVITIES

Long-Term Objectives:

Operate an Economic Development program, including personnel and operating costs, to better promote the City and to expand the City's economic base.

Operational Plans:

1. Finalize and implement Economic Development Positioning Strategy.
2. Maintain ongoing economic data base, including vacancy, sales tax, demographics, leakage, and other as appropriate.
3. Make regular contacts with businesses, property owners, and the real estate community.
4. Provide ongoing liaison with the Chamber of Commerce, Old Town La Verne Business Improvement District, Foothill merchants La Verne Business Park, and others as appropriate.
5. Actively participate in economic outreach events and organizations (e.g. International Council of Shopping Centers).

COMMUNITY DEVELOPMENT

HOUSING PROGRAMS

DEPARTMENT COMMUNITY DEVELOPMENT **DIVISION** HOUSING PROGRAMS **ACCOUNT** 101-3008-432

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 44,205	\$ 41,615	\$ 41,455	\$ 42,080
2000	Fringe Benefit Cost-Reg	5,604	5,997	4,699	5,047
2031	Pers-Emplr-Misc-Classic	5,750	7,454	6,183	5,218
2033	Pob City-Misc	-	8,089	7,408	7,974
2050	Workers Compensation Ins.	3,677	5,101	5,054	4,826
2110	Retiree Health Insurance	1,671	1,665	1,387	1,698
	TOTAL PERSONNEL	\$ 60,907	\$ 69,921	\$ 66,186	\$ 66,843
OPERATIONAL					
3208	Legal Fees & Court Costs	-	5,000	-	5,000
5705	Subscription & Dues	5,867	22,500	22,500	22,500
	TOTAL OPERATIONAL	\$ 5,867	\$ 27,500	\$ 22,500	\$ 27,500
	DIVISION TOTAL	\$ 66,774	\$ 97,421	\$ 88,686	\$ 94,343

DIVISION ACTIVITIES

Long-Term Objectives:

To provide and implement housing programs which address fair and decent housing for a wide variety of incomes and households.

Operational Plans:

1. Require and incentivize privately built affordable housing through inclusionary housing requirements and assistance where feasible.
2. Determine affordable housing eligibility and monitor.

FIRE

FIRE**SUMMARY****DEPARTMENT - 2000****BUDGET MESSAGE**

The La Verne Fire Department continues to sustainably and efficiently provide “all-risk” emergency services to those who live, work in and visit the City of La Verne. Our mission is to proactively, and reactively, preserve life, property and the environment from the destructive impacts of disasters and medical emergencies alike.

The 2023-2024 budget indicates a 6% increase in operating costs, which is primarily the result of economic inflationary costs and the implementation of a long overdue Community Risk Reduction (CRR) program. An overall 12% increase in personnel costs is primarily the result of recent LVFA labor negotiations. However, Council also recently rectified the Fire Marshal’s salary in order to provide a market commensurate salary and help reduce turnover. Finally, a CRR Specialist was added to the CRR division. Position specific duties include complex business inspections, special event and annual operational permitting, community outreach, public education, department marketing and the creation of the Community’s Risk Reduction Plan. These changes were realized prior to the start of FY 23/24 but not initially budgeted for in FY 22/23.

Conversely, a 15% increase in revenues is also indicated as a result of better accountability and more comprehensive cost-recovery. In December 2022, La Verne Fire implemented a “first of its kind” auto aid agreement with Los Angeles County. The agreement includes La Verne Fire Department ambulances, thereby increasing ambulance transport revenue and better operational equity to our cooperating partners. While this will increase call volume for LVFD resources outside of city limits, it also guarantees a comprehensive automatic aid response for multi-unit complex emergency incidents within La Verne.

Fire suppression staffing remains consistent with 3 stations, 2 Paramedic Engines, a Paramedic Quint and 2 basic life support (BLS) ambulances. The department is anticipated to be fully staffed shortly after FY 23/24 starts, significantly reducing back-fill costs as compared to FY 22/23. The total personnel count will consist of 35 sworn fire suppression personnel, 15 non-sworn full-time EMT, administration and CRR personnel and 4 non-sworn retired annuitant positions. The 2022 LVFD Community Risk Assessment and Standards of Cover provided several recommendations, many of which have already been implemented. As a result, the current deployment, both operationally and administratively, is objectively proven to be sufficient. One additional Firefighter staffed at stations 2 and 3 still remain to be the final recommendation to aspire to, based on NFPA 1710 standards and La Verne emergency response data. FY 23/24 will realize LVFD’s next 5-year strategic plan, in order to provide long term vision and remedy varying CIP concerns.

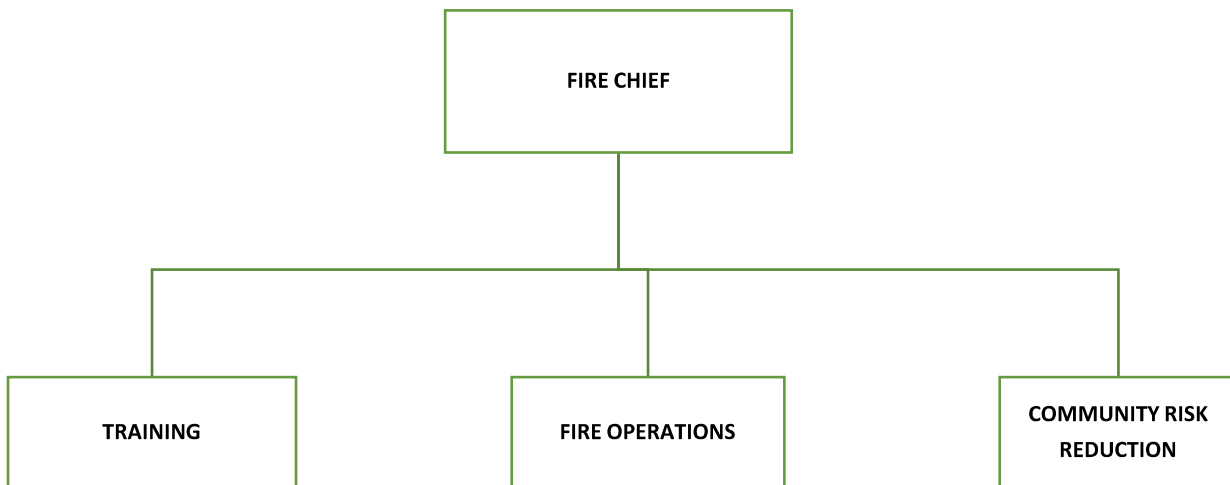
The department’s operating budget maintains accurate allocations necessary for all divisions. The holistic reductions are the result of more accurate line items adjustments and critical analysis of historical expenditures. Capital requests are urgent operational needs relative to end of service life, new mandate or program implementation needs. While FY 23/24 will not see the same level of capital requests, we will still be utilizing fire department specific funds to support necessary specialties such as Hazardous Materials response and training, Urban Search and Rescue (USAR) efforts, CRR and fire investigation. Fire department specific revenue funds alleviate general fund impacts and remain consistent via community facilities district or statewide mutual aid contribution.

The department is expected to replace an ambulance and fire engine in this budget cycle; however each were funded in previous fiscal years through Public Works’ vehicle replacement program or fire department equipment replacement funds.

DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		
	FY 21/22	FY 22/23	REQUEST FY 23/24
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	0.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain Paramedic	6.00	9.00	9.00
Fire Engineer Paramedic	9.00	9.00	9.00
Firefighter Paramedic	15.00	9.00	7.00
Firefighter	0.00	3.00	5.00
Ambulance Operator	0.00	12.00	12.00
Deputy Fire Marshal	1.00	0.00	0.00
Fire Marshal	0.00	1.00	1.00
Community Risk Reduction Specialist	0.00	0.00	1.00
Senior Management Analyst	0.00	1.00	1.00
Management Analyst	1.00	0.00	0.00
TOTAL DEPARTMENT PERSONNEL	36.00	49.00	50.00

FIRE DEPARTMENT ORGANIZATION CHART



FIRE

BUDGET DISTRIBUTION

DEPARTMENT - 2000

DEPARTMENT OPERATIONAL

GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 11,352,487	\$ 10,716,907	
Other Operating Costs	1,708,879	1,662,746	
Capital Outlay			
Total:	\$ 13,061,366	\$ 12,379,653	\$ -

CONTRIBUTING REVENUE

GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
*101 - General Fund	\$ 2,379,100	\$ 2,933,150	\$ -

* Includes transfer from Paramedic Service Fund

FIRE

ADMINISTRATION

DEPARTMENT
FIRE

DIVISION
ADMINISTRATION

ACCOUNT
101-2001-421

	FY 22/23			
	FY 21/22	FY 22/23	ESTIMATED	FY 23/24
	ACTUALS	ADJUSTED BUDGET	YEAR END	REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 67,914	\$ 87,877	\$ 94,164	\$ 92,272
1200 Part-Time Salaries	23,010	-	-	-
1300 Overtime Salaries	-	-	9,771	-
2000 Fringe Benefit Cost-Reg	12,609	14,613	14,797	14,120
2027 Pepra-Emplr-Misc	3,058	6,222	-	-
2028 Pepra-Emplr-Fire	213	-	213	-
2031 Pers-Emplr-Misc-Classic	3,050	3,545	15,021	12,973
2033 Pob City-Misc	-	16,326	17,958	17,485
2040 Misc. Unfunded Pepra	1,726	765	-	-
2050 Workers Compensation Ins.	6,421	11,037	12,225	9,215
2051 Workers Comp.Public Safty	2,056	-	-	-
2110 Retiree Health Insurance	1,502	-	-	-
2800 Other Benefits	218	-	-	-
TOTAL PERSONNEL	\$ 121,777	\$ 140,385	\$ 164,149	\$ 146,065
OPERATIONAL				
3200 Other Professional	\$ 41,119	\$ 31,000	\$ 52,000	\$ 5,000
3208 Legal Fees & Court Costs	41,833	5,000	8,000	5,000
3209 Other Contractural	25,675	-	600	-
3309 Employee Medical Services	1,746	-	1,420	-
4306 Contr Maint-Buildings	750	900	1,225	-
4310 Cont/Maint-Off Eq & Furn	(357)	1,148	-	300
5305 Telephone Services	21,576	14,000	17,000	5,000
5311 Wireless Internet Service	609	-	-	-
5405 Legal Notices & Publicati	-	1,000	735	1,000
5406 Community Promotion	7,151	7,500	8,000	7,500
5408 Awards	-	5,000	512	5,000
5409 Retirement Svc. Award	5,500	2,500	1,000	2,000
5505 Printing & Copying-Priv	245	750	400	750
5600 Travel & Meetings	(550)	3,000	2,000	18,000
5605 Meals	1,679	1,000	500	-
5606 Lodging	4,344	2,000	3,500	-
5607 Mileage & Auto Expense	-	500	1,000	500
5705 Subscription & Dues	26,296	36,000	21,000	20,000
5706 Meetings/Staff Developmen	575	5,000	5,000	15,000
6105 Office Supplies	2,324	3,000	1,000	2,000
6106 Computer Software	9,120	-	720	720
6108 Small Tools	(37)	-	-	-
6112 Postage	650	300	400	300
6114 Supply-Lights,Battery,Etc	83	250	-	-
6118 Computer Hardware	7,917	9,000	2,500	5,000
6120 Furniture Supplies	1,393	-	-	-
6122 Building Fixtures	26	-	-	-
6207 Gasoline	2,359	-	-	-
6308 Car Wash Costs	17	-	-	-

FIRE

ADMINISTRATION

DEPARTMENT
FIRE

DIVISION
ADMINISTRATION

ACCOUNT
101-2001-421

	FY 21/22	FY 22/23	FY 22/23	FY 23/24
	ACTUALS	ADJUSTED BUDGET	ESTIMATED YEAR END	REQUESTED
6400 Misc Materials & Supplies	3,849	2,852	14,000	1,000
6406 Concession & Refreshments	850	500	1,650	500
6407 Uniform/Safety Equipment	564	61,000	3,300	1,000
6911 Miscellaneous Expense	49	100	-	-
6918 Subscriptions,Dues,Permit	-	-	1,996	2,396
TOTAL OPERATIONAL	\$ 207,355	\$ 193,300	\$ 149,458	\$ 97,966
DIVISION TOTAL	\$ 329,132	\$ 333,685	\$ 313,607	\$ 244,031

DIVISION ACTIVITIES

Administration of the department including personnel matters, business management, department finance, and the general needs of support and Command staff.

FIRE

EMERGENCY SERVICES

DEPARTMENT FIRE **DIVISION** EMERGENCY SERVICES **ACCOUNT** 101-2002-421

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 3,071,601	\$ 4,173,973	\$ 4,194,026	\$ 4,729,189
1300 Overtime Salaries	1,628,217	1,547,710	1,316,250	705,854
2000 Fringe Benefit Cost-Reg	515,699	665,981	675,594	713,116
2027 Pepra-Emplr-Misc	9,239	2,564	276	-
2028 Pepra-Emplr-Fire	110,037	208,002	190,979	247,214
2031 Pers-Emplr-Misc-Classic	1,253	-	-	-
2030 Pers-Emplr-Safety-Classic	580,663	861,220	791,420	809,896
2032 Pob City-Safety	-	828,891	918,111	918,305
2033 Pob City-Misc	-	13,454	1,583	-
2040 Misc. Unfunded Pepra	59,339	3,689	364	-
2041 Fire Unfunded Pepra	7,231	21,675	21,002	17,305
2050 Workers Compensation Ins.	103,846	9,493	1,662	-
2051 Workers Comp.Public Sfty	278,230	544,649	541,383	544,728
2110 Retiree Health Insurance	181,579	235,144	217,012	238,721
TOTAL PERSONNEL	\$ 6,546,934	\$ 9,116,445	\$ 8,869,662	\$ 8,924,328
OPERATIONAL				
3200 Other Professional	\$ 196,424	\$ 166,600	\$ 156,240	\$ 173,000
3209 Other Contractural	-	15,000	-	15,000
4300 Repairs & Maint Services	633	5,000	5,000	8,000
4307 Contr Maint-Comm Equip.	4,945	10,000	10,000	10,000
4308 Contr/Maint-Mach & Tools	-	23,000	1,050	5,000
5200 Insurance	120,965	153,667	154,000	153,667
5305 Telephone Services	456	500	1,000	600
5306 Other Communication Exp	719	-	700	240
5307 Cell Telephone	3,445	-	3,000	-
5311 Wireless Internet Service	1,197	-	-	3,800
5505 Printing & Copying-Priv	-	-	50	150
5606 Lodging	-	-	150	-
5607 Mileage & Auto Expense	-	5,500	-	-
5705 Subscription & Dues	35	-	175	2,360
5706 Meetings/Staff Developmen	360	-	600	1,000
6105 Office Supplies	-	-	1,263	-
6108 Small Tools	1,092	-	4,700	-
6112 Postage	-	-	200	200
6118 Computer Hardware	-	22,400	11,000	5,000
6123 Medical Supplies	4,436	2,000	-	-
6251 Electric Utility	134	4,400	10,000	4,400
6400 Misc Materials & Supplies	7,732	6,000	8,000	6,000
6406 Concession & Refreshments	167	500	400	500
6407 Uniform/Safety Equipment	64,793	247,308	260,000	75,000
TOTAL OPERATIONAL	\$ 407,533	\$ 661,875	\$ 627,528	\$ 463,917
DIVISION TOTAL	\$ 6,954,467	\$ 9,778,320	\$ 9,497,190	\$ 9,388,245

DIVISION ACTIVITIES

Fire operations consist of the personnel, tools, training, and equipment needed for emergency response.

FIRE

AMBULANCE OPERATORS

DEPARTMENT
FIRE

DIVISION
AMBULANCE OPERATORS

ACCOUNT
101-2003-421

	FY 22/23			
	FY 21/22	FY 22/23	ESTIMATED	FY 23/24
	ACTUALS	ADJUSTED BUDGET	YEAR END	REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ -	\$ 343,200	\$ 338,608	\$ 425,378
1200 Part-Time Salaries	61	-	-	-
1300 Overtime Salaries	-	239,641	325,209	350,000
2000 Fringe Benefit Cost-Reg	17	66,849	78,904	78,520
2027 Pepra-Emplr-Misc	-	25,636	24,613	32,669
2033 Pob City-Misc	-	67,267	69,107	80,609
2040 Misc. Unfunded Pepra	-	1,379	4,440	-
2050 Workers Compensation Ins.	7	47,063	33,409	50,411
2110 Retiree Health Insurance	-	-	2,006	2,843
2800 Other Benefits	2	-	-	-
TOTAL PERSONNEL	\$ 87	\$ 791,035	\$ 876,296	\$ 1,020,430
OPERATIONAL				
3200 Other Professional	\$ -	\$ -	\$ -	\$ 3,000
5706 Meetings/Staff Developmen	-	2,769	-	-
6400 Misc Materials & Supplies	-	-	-	1,000
6407 Uniform/Safety Equipment	2,166	2,173	3,300	5,000
TOTAL OPERATIONAL	2,166	4,942	3,300	9,000
DIVISION TOTAL	\$ 2,253	\$ 795,977	\$ 879,596	\$ 1,029,430

DIVISION ACTIVITIES

Ambulance Operator Program - background checks and uniform supplies for our Ambulance Operator program.

FIRE

TRAINING

DEPARTMENT
FIRE

DIVISION
TRAINING

ACCOUNT
101-2004-421

	FY 22/23			
	FY 21/22	FY 22/23	ESTIMATED	FY 23/24
	ACTUALS	ADJUSTED BUDGET	YEAR END	REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 87,131	\$ 83,109	\$ 58,345	\$ 55,792
1300 Overtime Salaries	38,771	6,539	13,436	-
2000 Fringe Benefit Cost-Reg	12,931	12,078	9,850	9,357
2028 Pepra-Emplr-Fire	3,309	4,103	152	-
2030 Pers-Emplr-Safety-Classic	16,430	17,374	16,479	15,174
2032 Pob City-Safety	-	16,641	12,724	10,624
2041 Fire Unfunded Pepra	2,140	305	7	-
2050 Workers Compensation Ins.	3,296	-	-	-
2051 Workers Comp.Public Safty	8,309	10,750	8,100	6,174
2110 Retiree Health Insurance	4,606	4,426	2,428	2,251
TOTAL PERSONNEL	\$ 176,923	\$ 155,325	\$ 121,521	\$ 99,372
OPERATIONAL				
3200 Other Professional	\$ 1,400	\$ 1,400	-	\$ 3,500
3813 Towing	1,475	2,000	-	1,000
4307 Contr Maint-Comm Equip.	43,114	-	-	-
5505 Printing & Copying-Priv	1,074	725	-	500
5605 Meals	1,900	2,000	2,000	2,000
5606 Lodging	532	-	2,000	2,000
5607 Mileage & Auto Expense	2,147	2,000	2,300	2,000
5705 Subscription & Dues	7,658	8,520	6,000	11,000
5706 Meetings/Staff Developmen	24,414	20,000	20,000	20,000
6105 Office Supplies	135	500	-	200
6106 Computer Software	120	-	-	-
6112 Postage	140	-	-	-
6118 Computer Hardware	-	-	1,500	-
6400 Misc Materials & Supplies	5,337	26,000	5,000	26,000
6406 Concession & Refreshments	640	-	50	-
6407 Uniform/Safety Equipment	580	2,000	2,000	-
TOTAL OPERATIONAL	\$ 90,666	\$ 65,145	\$ 40,850	\$ 68,200
DIVISION TOTAL	\$ 267,589	\$ 220,470	\$ 162,371	\$ 167,572

DIVISION ACTIVITIES

Training - supplies, materials, and tuition for training activities for all personnel.

FIRE

STATION MAINTENANCE

DEPARTMENT
FIRE

DIVISION
STATION MAINTENANCE

ACCOUNT
101-2005-421

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 20,574	\$ 15,653	\$ 3,924	\$ -
1300 Overtime Salaries	14,059	400	3,459	-
2000 Fringe Benefit Cost-Reg	2,179	1,310	343	-
2028 Pepra-Emplr-Fire	1,630	2,052	418	-
2030 Pers-Emplr-Safety-Classic	2,024	-	167	-
2032 Pob City-Safety	-	3,177	830	-
2041 Fire Unfunded Pepra	612	152	29	-
2051 Workers Comp.Public Safty	2,585	2,061	369	-
2110 Retiree Health Insurance	1,414	1,168	98	-
TOTAL PERSONNEL	\$ 45,077	\$ 25,973	\$ 9,637	\$ -
OPERATIONAL				
3000 **Operational	\$ -	\$ -	\$ 350	\$ -
3200 Other Professional	-	-	-	-
4300 Repairs & Maint Services	468	5,000	2,000	-
4306 Contr Maint-Buildings	8,201	10,000	10,000	10,000
4308 Contr/Maint-Mach & Tools	200	-	1,300	-
4310 Cont/Maint-Off Eq & Furn	-	-	1,500	-
6105 Office Supplies	1,000	-	30	-
6108 Small Tools	1,038	1,000	3,200	1,000
6109 Custodial Supplies	6,608	5,000	6,500	5,000
6114 Supply-Lights,Battery,Etc	860	1,000	500	500
6305 Parts-Auto & Work Equip	1,531	-	400	-
6400 Misc Materials & Supplies	8,049	10,000	5,000	5,000
6505 Materials - Buildings	7,440	1,000	1,020	1,000
TOTAL OPERATIONAL	\$ 35,395	\$ 33,000	\$ 31,800	\$ 22,500
DIVISION TOTAL	\$ 80,472	\$ 58,973	\$ 41,437	\$ 22,500

DIVISION ACTIVITIES

Station Maintenance - activities involving the care and maintenance of our three fire stations, including supplies and contract services.

FIRE

COMMUNITY RISK REDUCTION

DEPARTMENT	DIVISION	ACCOUNT
FIRE	COMMUNITY RISK REDUCTION	101-2006-421

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 130,043	\$ 157,124	\$ 172,953	\$ 251,429
1200 Part-Time Salaries	13,483	11,374	17,327	12,240
1300 Overtime Salaries	46,021	17,269	32,295	-
2000 Fringe Benefit Cost-Reg	27,140	31,729	32,054	49,333
2027 Pepra-Emplr-Misc	-	-	-	6,814
2028 Pepra-Emplr-Fire	211	266	150	-
2030 Pers-Emplr-Safety-Classic	14,655	17,400	16,132	15,174
2031 Pers-Emplr-Misc-Classic	9,595	18,747	18,994	15,117
2032 Pob City-Safety	-	10,718	12,355	10,624
2033 Pob City-Misc	-	19,290	22,702	37,301
2040 Misc. Unfunded Pepra	-	-	-	-
2041 Fire Unfunded Pepra	2,654	20	11	-
2050 Workers Compensation Ins.	13,254	13,289	19,636	22,798
2051 Workers Comp.Public Sافتy	4,747	8,418	7,558	7,686
2110 Retiree Health Insurance	4,077	2,245	2,270	2,251
2800 Other Benefits	412	284	433	306
TOTAL PERSONNEL	\$ 266,292	\$ 308,173	\$ 354,870	\$ 431,073
OPERATIONAL				
3200 Other Professional	\$ 5,180	\$ 3,000	\$ 15,000	\$ 15,000
4307 Contr Maint-Comm Equip.	-	1,750	400	-
5306 Other Communication Exp	-	-	1,440	-
5307 Cell Telephone	-	1,500	1,500	1,500
5406 Community Promotion	1,852	2,500	2,500	2,500
5505 Printing & Copying-Priv	341	600	850	600
5705 Subscription & Dues	7,210	8,200	5,000	15,000
5706 Meetings/Staff Developmen	855	4,350	4,000	5,000
6105 Office Supplies	474	250	200	250
6112 Postage	3,334	2,000	250	500
6118 Computer Hardware	2,151	12,000	9,000	2,500
6308 Car Wash Costs	55	500	-	-
6400 Misc Materials & Supplies	622	4,250	1,500	2,000
6406 Concession & Refreshments	42	-	-	-
6407 Uniform/Safety Equipment	211	500	1,000	500
6921 Comm Emerg Resp Team	-	5,000	-	5,000
TOTAL OPERATIONAL	\$ 22,327	\$ 46,400	\$ 42,640	\$ 50,350
DIVISION TOTAL	\$ 288,619	\$ 354,573	\$ 397,510	\$ 481,423

DIVISION ACTIVITIES

Community Risk Reduction - activities involving the Fire Marshal and Community Risk Reduction specialist, including inspections, permits, public outreach and education.

FIRE

PARAMEDIC SERVICES

DEPARTMENT	DIVISION	ACCOUNT
FIRE	PARAMEDIC SERVICES	101-2008-421

	FY 22/23			
	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 781,661	\$ 403,180	\$ 226,271	\$ 53,428
1300 Overtime Salaries	469,028	15,857	125,909	-
2000 Fringe Benefit Cost-Reg	149,045	97,578	48,639	9,340
2028 Pepra-Emplr-Fire	26,993	-	6,941	-
2030 Pers-Emplr-Safety-Classic	162,087	114,712	54,581	14,533
2032 Pob City-Safety	-	82,184	52,443	10,175
2041 Fire Unfunded Pepra	15,242	-	515	-
2051 Workers Comp.Public Safty	91,738	50,789	28,055	6,007
2110 Retiree Health Insurance	55,705	28,237	13,493	2,156
TOTAL PERSONNEL	\$ 1,751,499	\$ 792,537	\$ 556,847	\$ 95,639
OPERATIONAL				
3107 Recruitment Costs	\$ 13	\$ -	\$ -	\$ -
3200 Other Professional	122,473	104,000	104,000	104,000
3310 Paramedic Services	67,896	35,000	5,000	10,000
4305 Contr Maintenance Svcs	3,262	2,000	16,000	17,250
4308 Contr/Maint-Mach & Tools	13,459	-	-	-
5305 Telephone Services	2,522	2,300	3,500	2,500
5311 Wireless Internet Service	91	250	-	-
5405 Legal Notices & Publicati	545	-	-	-
5705 Subscription & Dues	21,137	15,000	16,500	18,750
5706 Meetings/Staff Developmen	2,100	15,000	5,000	7,500
6105 Office Supplies	137	-	150	-
6106 Computer Software	2,920	-	-	-
6109 Custodial Supplies	303	1,000	500	-
6112 Postage	267	-	-	-
6114 Supply-Lights,Battery,Etc	307	1,000	-	-
6123 Medical Supplies	84,380	125,000	125,000	130,000
6400 Misc Materials & Supplies	17,195	-	500	-
6407 Uniform/Safety Equipment	40,485	5,000	1,500	-
6806 Fleet Replacement - City	147,663	147,663	147,663	81,550
6920 Ca Quality Assurance Fee	-	-	-	123,000
TOTAL OPERATIONAL	\$ 527,155	\$ 453,213	\$ 425,313	\$ 494,550
DIVISION TOTAL	\$ 2,278,654	\$ 1,245,750	\$ 982,160	\$ 590,189

DIVISION ACTIVITIES

Paramedic Services - activities involving our paramedic program, including EMS supplies, equipment and the maintenance thereof.

FIRE**VEHICLE MAINTENANCE**

DEPARTMENT
FIRE

DIVISION
VEHICLE MAINTENANCE

ACCOUNT
101-2009-421

	FY 22/23			
	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 25,818	\$ 13,627	\$ 14,269	\$ -
1300 Overtime Salaries	18,463	348	12,863	-
2000 Fringe Benefit Cost-Reg	3,237	1,156	1,068	-
2028 Pepra-Emplr-Fire	1,754	1,786	623	-
2030 Pers-Emplr-Safety-Classic	3,441	-	721	-
2032 Pob City-Safety	-	2,766	1,707	-
2041 Fire Unfunded Pepra	1,025	133	39	-
2050 Workers Compensation Ins.	28	-	589	-
2051 Workers Comp.Public Safty	3,817	1,782	649	-
2110 Retiree Health Insurance	1,856	1,016	320	-
TOTAL PERSONNEL	\$ 59,439	\$ 22,614	\$ 32,848	\$ -
OPERATIONAL				
4300 Repairs & Maint Services	\$ 4,014	\$ 5,000	\$ 2,500	\$ 5,000
4307 Contr Maint-Comm Equip.	611	-	-	-
4308 Contr/Maint-Mach & Tools	2,461	-	137	-
4309 Contr/Maint-Auto & Wrk Eq	4,059	-	787	-
5305 Telephone Services	6,450	6,000	6,180	-
6106 Computer Software	873	-	-	-
6108 Small Tools	5,492	-	3,300	-
6114 Supply-Lights,Battery,Etc	356	500	500	-
6121 Radio Supplies	43	-	-	-
6207 Gasoline	15	-	-	-
6305 Parts-Auto & Work Equip	10,078	5,000	9,400	5,000
6306 Oil & Lubricants	225	-	203	-
6308 Car Wash Costs	548	-	625	-
6400 Misc Materials & Supplies	29,360	10,000	7,500	10,000
6407 Uniform/Safety Equipment	-	-	300	-
6806 Fleet Replacement - City	224,502	224,504	224,504	436,263
TOTAL OPERATIONAL	\$ 289,087	\$ 251,004	\$ 255,936	\$ 456,263
DIVISION TOTAL	\$ 348,526	\$ 273,618	\$ 288,784	\$ 456,263

DIVISION ACTIVITIES

Apparatus & Vehicle Maintenance - activities involving the care and maintenance of our fire engines, trucks, ambulances, and utility vehicles.

POLICE

POLICE

SUMMARY

DEPARTMENT - 2500

BUDGET MESSAGE

The La Verne Police Department is dedicated to providing our community with the highest level of public safety services while strengthening its bond with the community and prioritizing the quality of life of our residents and business owners. We remain committed to collaborating with the community to achieve this goal. The Department’s focus continues to be on the response to its homeless population and public safety. The Department’s implementation of its Homeless Outreach Team combines its efforts with City personnel, Tri-City Mental Health, and LA CADA. The ancillary assignment of department members and stakeholders is responsible for addressing the concerns of residents and businesses and providing resources to those in need.

The full time re-assignment of a motor officer will also be possible to focus on traffic concerns in an effort to reduce traffic collisions through traffic enforcement and education. Traffic issues are one of the major complaints from residents.

However, the Department continues to face staffing challenges in our Patrol Division, and Communications Center due to a shortage of qualified candidates, turnover rates, and personnel on extended medical leave. While we have increased recruitment efforts through social media and contemporary means, the Communication Center and Patrol Division continues to require overtime to meet operational needs.

During the upcoming fiscal year, the Department will continue to address its staffing challenges while engaging the community and providing outreach services to our homeless population. The Department has implemented various programs to educate and promote dialogue, strengthening the bond between the community and the Police Department. Upon reaching adequate staffing levels, the Department anticipates the deployment of an officer back to the LA IMPACT task force. The position is fully funded through a contract with the agency in which the City handles the entities finances.

The Department’s fiscal responsibility includes a firm succession plan for its future. The strategy consists of ensuring that its personnel attend current training that meets the changes in legislation, and exposing employees to varying collateral assignments, and administrative functions. The expenses associated with public safety, recruitment, homeless outreach, community engagement, and training are all supported through its annual budget.

DEPARTMENT PERSONNEL CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Fund	Total
Police Chief	1.00	1.00	1.00	0.00	1.00
Police Captain	1.00	1.00	1.00	0.00	1.00
Police Lieutenant	4.00	4.00	4.00	0.00	4.00
Police Sergeant	6.00	6.00	6.00		6.00
Corporal	14.00	14.00	13.00	1.00	14.00
Sr. Police Motor Officer	1.00	1.00	0.00	1.00	1.00
Police Officer	14.00	14.00	13.00	2.00	15.00
Police Records Supervisor	1.00	1.00	1.00		1.00
Police Services Coordinator	1.00	1.00	0.00		0.00
Communications Officer	8.00	8.00	8.00		8.00
Communications Supervisor	1.00	1.00	1.00		1.00
Police Clerk I & II	5.00	6.00	6.00		6.00
Police Services Technician	1.00	1.00	1.00		1.00
Management Analyst	1.00	1.00	1.00		1.00
Police Community Services Supervisor	0.00	0.00	1.00		1.00
Police Community Services Officer	1.00	1.00	0.00		0.00

POLICE

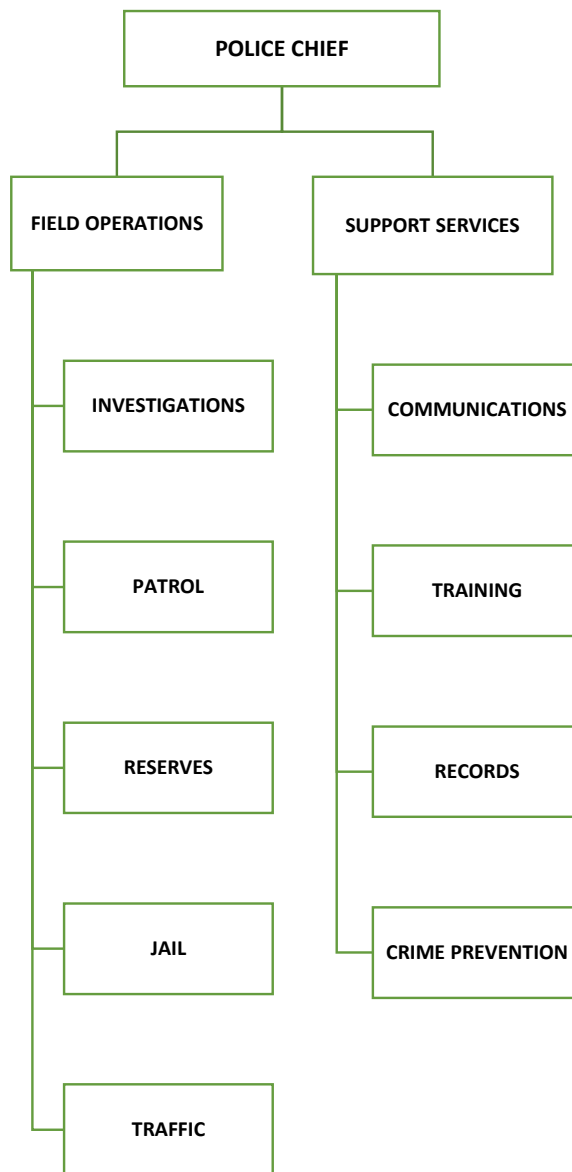
SUMMARY

DEPARTMENT - 2500

DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Fund	Total
Police Recruit Trainee	1.00	1.00	1.00		1.00
TOTAL FULL-TIME EMPLOYEES	61.00	62.00	58.00	4.00	62.00
Communications Officer	1.00	3.00	3.00		3.00
Police Cadet	3.00	3.00	5.00		5.00
Reserve Police Officer	1.00	1.00	1.00		1.00
TOTAL PART-TIME EMPLOYEES	5.00	7.00	9.00	0.00	9.00
TOTAL DEPARTMENT PERSONNEL	66.00	69.00	67.00	4.00	71.00

POLICE DEPARTMENT ORGANIZATION CHART



POLICE

BUDGET DISTRIBUTION

DEPARTMENT - 2500

DEPARTMENT OPERATIONAL

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 12,628,681	\$ 12,215,183	
Other Operating Costs	2,191,602	2,273,646	
Total:	\$ 14,820,283	\$ 14,488,829	\$ -

FUND 208 TRAFFIC SERVICES	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 453,983	\$ 564,861	
Other Operating Costs	303,919	343,472	
Total:	\$ 757,902	\$ 908,333	\$ -

FUND 234 ASSET FORFEITURE	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 279,096	\$ 314,303	
Other Operating Costs	500,000	1,500,000	
Total:	\$ 779,096	\$ 1,814,303	\$ -

POLICE TOTAL	\$ 16,357,281	\$ 18,277,905	\$ -
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CONTRIBUTING REVENUE

	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 597,150	\$ 798,440	
208 - Traffic Services	315,000	258,000	
223 - Downtown Parking In-Lieu	5,000	10,000	
Total:	\$ 917,150	\$ 1,066,440	\$ -

POLICE

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
POLICE	ADMINISTRATION	101-2501-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 684,820	\$ 681,585	\$ 629,857	\$ 685,170
1300 Overtime Salaries	17,879	-	68,986	-
2000 Fringe Benefit Cost-Reg	52,888	80,753	71,514	60,102
2027 PEPR-Emplr-Misc	-	-	1,384	-
2030 PERS-Emplr-Safety-Classic	134,198	187,401	153,635	178,013
2031 PERS Emplr-Misc-Classic	9,816	13,059	12,957	12,281
2032 POB City-Safety	-	116,234	115,048	116,066
2033 POB City-Misc	-	13,531	19,558	14,491
2040 Misc. Unfunded PEPR	7,970	98	304	-
2050 Workers Compensation Ins.	17,166	8,688	14,502	9,170
2051 Workers Comp.Public Safty	52,512	70,753	74,796	71,639
2110 Retiree Health Insurance	35,454	40,470	44,205	49,195
2800 Other Benefits	2,751	-	1,120	-
TOTAL PERSONNEL	\$ 1,015,454	\$ 1,212,572	\$ 1,207,866	\$ 1,196,127

OPERATIONAL				
3107 Recruitment Costs	\$ 644	\$ 500	\$ -	\$ 500
3200 Other Professional	44,293	66,000	66,000	60,000
3208 Legal Fees - Court Costs	89,769	65,000	33,000	65,000
3209 Other Contractual	12,950	75,000	75,000	15,000
3309 Employee Medical Services	150	360	360	360
3312 Special Investigations	15,957	15,000	25,110	20,000
3817 CCW Psych Evaluation	-	-	3,000	18,000
3900 Settlement Payment	555	-	-	-
4306 Contr Maint-Buildings	29,363	40,000	41,300	41,300
4307 Contr Maint-Comm Equip.	5,500	5,500	5,500	5,500
5200 Insurance	405,209	416,847	416,847	416,847
5305 Telephone Services	13,024	-	-	-
5406 Community Promotion	1,465	1,200	1,200	1,200
5407 Public Relations	87	-	-	-
5408 Awards	4,874	5,000	-	5,000
5409 Retirement Service Award	1,698	-	1,000	-
5505 Printing & Copying-Priv	368	150	150	150
5605 Meals	-	500	-	500
5606 Lodging	500	500	1,000	500
5607 Mileage & Auto Expense	1,018	1,000	1,000	1,000
5705 Subscription & Dues	8,191	4,800	4,800	11,000
5706 Meetings/Staff Developmen	4,434	5,000	5,000	5,000
6105 Office Supplies	7,256	1,700	1,700	5,700
6106 Computer Software	12,670	13,000	13,000	8,000
6112 Postage	10,704	10,000	2,500	5,000
6118 Computer Hardware	-	-	-	-
6400 Misc Materials & Supplies	9,811	7,800	7,800	7,800
6407 Uniform/Safety Equipment	10,061	10,000	10,000	10,000
6505 Materials - Buildings	7,884	30,000	30,000	10,000
6804 Fleet Maintenance - City	-	-	-	16,224
6805 Copying, Dupl & Binding	-	3,865	3,865	3,800
6806 Fleet Replacement - City	20,546	20,546	20,546	29,169
6911 Miscellaneous Expense	25,612	7,207	7,207	25,000

POLICE

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
POLICE	ADMINISTRATION	101-2501-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
TOTAL OPERATIONAL	\$ 744,593	\$ 806,475	\$ 776,885	\$ 787,550
DIVISION TOTAL	\$ 1,760,047	\$ 2,019,047	\$ 1,984,751	\$ 1,983,677

DIVISION ACTIVITIES

Coordinates and adminsters all Police Department activity.

POLICE

TRAFFIC

DEPARTMENT POLICE **DIVISION** TRAFFIC **ACCOUNT** 208-2502-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 58,017	\$ 110,109	\$ 110,109	\$ 219,738
1200	Part-Time Salaries	102,432	171,739	171,739	150,619
1300	Overtime Salaries	34,174	51,116	51,116	-
2000	Fringe Benefit Cost-Reg	8,898	20,053	20,053	45,647
2029	PERS Pepra-Emplr-Pd	-	-	-	15,922
2030	PERS-Emplr-Safety-Classic	16,023	29,866	29,866	28,289
2032	POB City-Safety	-	21,988	21,988	42,124
2042	Police Unfunded PEPRA	-	-	-	-
2050	Workers Compensation Ins.	5,976	22,405	22,405	16,415
2051	Workers Comp.Public Sfty	6,310	13,987	13,987	25,652
2110	Retiree Health Insurance	4,395	8,341	8,341	16,721
2800	Other Benefits	2,613	4,379	4,379	3,734
TOTAL PERSONNEL		\$ 238,838	\$ 453,983	\$ 453,983	\$ 564,861
OPERATIONAL					
3200	Other Professional	\$ 175,109	\$ 217,104	\$ 217,104	\$ 263,037
3313	Credit Card Svcs/Disc Fee	16,215	9,900	9,900	-
5505	Printing & Copying-Priv	1,256	1,300	1,717	1,300
5605	Meals	-	-	112	-
5607	Mileage & Auto Expense	-	-	126	-
5707	P.O.S.T Training	-	-	-	-
6112	Postage	-	40	-	-
6400	Misc Materials & Supplies	32	-	7	-
6407	Uniform/Safety Equipment	211	1,200	1,200	1,200
6804	Fleet Maintenance - City	-	-	-	27,081
6806	Fleet Replacement - City	84,874	74,375	74,375	50,854
6911	Miscellaneous Expense	192	-	-	-
TOTAL OPERATIONAL		\$ 277,889	\$ 303,919	\$ 304,541	\$ 343,472
DIVISION TOTAL		\$ 516,727	\$ 757,902	\$ 758,524	\$ 908,333

DIVISION ACTIVITIES

Coordinates the combined function of recreation and community services to ensure recreational activities, programs, and special events for the community.

POLICE**COMMUNICATIONS****DEPARTMENT**
POLICE**DIVISION**
COMMUNICATIONS**ACCOUNT**
101-2503-422

		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 672,286	\$ 652,267	\$ 590,306	\$ 645,438
1200	Part-Time Salaries	2,313	40,642	21,124	144,754
1300	Overtime Salaries	112,212	61,978	122,638	61,978
2000	Fringe Benefit Cost-Reg	136,878	127,906	126,354	133,537
2027	PEPRA-Emplr-Misc	28,214	34,613	22,749	37,003
2029	PERS Pepra-Emplr-Pd	5,653	-	851	-
2030	PERS-Emplr-Safety-Classic	24,039	7,113	32,551	-
2031	PERS Emplr-Misc-Classic	23,082	29,843	30,002	23,266
2032	POB City-Safety	-	-	25,840	-
2033	POB City-Misc	-	122,755	100,267	123,523
2040	Misc. Unfunded PEPRA	15,728	4,454	3,055	-
2042	Police Unfunded PEPRA	323	-	50	-
2050	Workers Compensation Ins.	55,571	88,303	71,861	84,522
2051	Workers Comp.Public Safy	13,462	-	15,695	-
2110	Retiree Health Insurance	22,475	11,514	16,133	8,749
2800	Other Benefits	58	1,016	441	2,481
TOTAL PERSONNEL		\$ 1,112,294	\$ 1,182,404	\$ 1,179,917	\$ 1,265,251
OPERATIONAL					
3200	Other Professional	\$ 6,202	\$ 8,000	\$ 8,000	\$ 8,000
4305	Contr Maintenance Svcs	1,327	3,500	3,500	5,000
5306	Other Communication Exp	679	700	2,683	700
5705	Subscription & Dues	772	500	2,040	500
5706	Meetings/Staff Developmen	2,999	3,000	1,500	3,000
6105	Office Supplies	886	1,000	1,000	1,000
6400	Misc Materials & Supplies	1,231	2,600	2,600	2,600
6407	Uniform/Safety Equipment	1,228	1,000	1,500	1,000
6911	Miscellaneous Expense	49	100	100	100
7405	Office Equip & Furniture	9,111	-	-	-
TOTAL OPERATIONAL		\$ 24,484	\$ 20,400	\$ 22,923	\$ 21,900
DIVISION TOTAL		\$ 1,136,778	\$ 1,202,804	\$ 1,202,840	\$ 1,287,151

DIVISION ACTIVITIES

Provides effective communication services to all line, investigative and staff programs of the Police and Fire Departments.

POLICE

JAIL SERVICES

DEPARTMENT	DIVISION	ACCOUNT
POLICE	JAIL SERVICES	101-2504-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
OPERATIONAL					
3200	Other Professional	\$ 425	\$ -	\$ -	\$ -
3209	Other Contractural	198,663	204,624	204,624	210,763
3311	Jail Medical Services	5,725	6,900	6,900	6,900
6911	Miscellaneous Expense	4,091	-	-	-
TOTAL OPERATIONAL		\$ 208,904	\$ 211,524	\$ 211,524	\$ 217,663
DIVISION TOTAL		\$ 208,904	\$ 211,524	\$ 211,524	\$ 217,663

DIVISION ACTIVITIES

Services provided through City of Pomona who maintains a clean, safe, and secure jail environment for prisoners while providing a high level of quality prisoner processing and dentention.

POLICE

PERSONNEL DEVELOPMENT/TRAINING

DEPARTMENT	DIVISION	ACCOUNT
POLICE	PERSONNEL DEVELOPMENT/ TRAINING	101-2505-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
2000 Fringe Benefit Cost-Reg	-	-	669	-
TOTAL PERSONNEL	\$ -	\$ -	\$ 669	\$ -
OPERATIONAL				
3200 Other Professional	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
5605 Meals	7,105	3,500	6,000	6,500
5606 Lodging	21,535	20,000	25,000	25,000
5607 Mileage & Auto Expense	9,175	4,000	12,000	12,000
5705 Subscription & Dues	1,535	800	-	800
5706 Meetings/Staff Developmen	29,379	29,000	31,000	29,000
5707 P.O.S.T Training	35,108	40,000	40,000	52,000
6105 Office Supplies	535	500	-	-
6112 Postage	-	60	-	-
6400 Misc Materials & Supplies	1,348	-	57	-
6405 Shooting Range Supplies	45,254	52,021	58,000	58,000
6407 Uniform/Safety Equipment	770	15,000	15,000	15,000
6911 Miscellaneous Expense	98	-	-	-
TOTAL OPERATIONAL	\$ 151,842	\$ 167,881	\$ 190,057	\$ 201,300
DIVISION TOTAL	\$ 151,842	\$ 167,881	\$ 190,726	\$ 201,300

DIVISION ACTIVITIES

To provide for the initial screening, hiring, orientation and training of all sworn officers and civilians. Provide continous training and development of all personnel within the Departments. Ensures that all sworn officers meet the minimum contnues training requirements as set forth by the Commission on Peace Officers Standards and Training (P.O.S.T).

POLICE

RECORDS & CLERICAL

DEPARTMENT	DIVISION	ACCOUNT
POLICE	RECORDS & CLERICAL	101-2506-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 221,805	\$ 310,426	\$ 283,682	\$ 301,789
1300 Overtime Salaries	40,159	15,974	43,302	15,974
2000 Fringe Benefit Cost-Reg	95,812	117,172	82,906	89,151
2027 PEPRA-Emplr-Misc	16,933	22,336	20,133	23,270
2029 PERS Pepra-Emplr-Pd	47	-	-	-
2033 POB City-Misc	-	58,456	57,777	57,417
2040 Misc. Unfunded PEPRA	5,476	3,846	4,008	-
2050 Workers Compensation Ins.	18,871	38,815	41,380	36,092
2110 Retiree Health Insurance	9,163	8,464	11,035	10,785
TOTAL PERSONNEL	\$ 408,266	\$ 575,489	\$ 544,223	\$ 534,478
OPERATIONAL				
3209 Other Contractural	\$ 2,680	\$ 2,400	\$ 2,400	\$ 2,400
5406 Community Promotion	-	500	500	500
5505 Printing & Copying-Priv	6,219	6,500	6,500	6,500
5705 Subscription & Dues	50	300	50	300
5706 Meetings/Staff Developmen	2,500	2,500	2,500	2,500
6105 Office Supplies	11,800	14,500	14,500	14,500
6112 Postage	59	300	100	300
6400 Misc Materials & Supplies	4,042	7,000	7,000	7,000
6407 Uniform/Safety Equipment	-	500	1,050	500
TOTAL OPERATIONAL	\$ 27,350	\$ 34,500	\$ 34,600	\$ 34,500
DIVISION TOTAL	\$ 435,616	\$ 609,989	\$ 578,823	\$ 568,978

DIVISION ACTIVITIES

Provides clerical services Department and up-to-date information and historical data to investigative and patrol personnel to facilitate suspect apprehension and deployment of human resources

POLICE

PATROL SERVICES

DEPARTMENT POLICE **DIVISION** PATROL SERVICES **ACCOUNT** 101-2507-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 3,761,772	\$ 3,903,014	\$ 3,446,685	\$ 3,746,584
1200 Part-Time Salaries	6,550	-	-	-
1300 Overtime Salaries	742,224	489,318	763,000	283,694
2000 Fringe Benefit Cost-Reg	696,311	714,962	675,262	682,185
2027 PEPRA-Emplr-Misc	10,463	11,349	4,157	-
2029 PERS Pepra-Emplr-Pd	150,911	161,640	181,369	187,613
2030 PERS-Emplr-Safety-Classic	644,502	787,384	600,839	651,072
2031 PERS Emplr-Misc-Classic	10,530	3,105	13,379	-
2032 POB City-Safety	-	734,089	759,041	720,399
2033 POB City-Misc	-	29,779	27,869	-
2040 Misc. Unfunded PEPRA	67,023	1,609	803	-
2042 Police Unfunded PEPRA	7,529	13,121	18,097	-
2050 Workers Compensation Ins.	130,724	32,908	49,461	26,196
2051 Workers Comp.Public Safty	356,032	438,812	456,616	387,640
2110 Retiree Health Insurance	252,571	262,363	244,470	249,641
2800 Other Benefits	179	-	-	-
TOTAL PERSONNEL	\$ 6,837,321	\$ 7,583,453	\$ 7,241,048	\$ 6,935,024
OPERATIONAL				
3814 K-9 Support	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4307 Contr Maint-Comm Equip.	1,312	-	-	-
5505 Printing & Copying-Priv	595	600	600	600
5705 Subscription & Dues	127,048	142,628	142,628	148,000
6105 Office Supplies	433	500	500	500
6106 Computer Software	8,760	-	628	-
6108 Small Tools	633	500	500	500
6111 Photographic Supplies	-	1,000	-	1,000
6112 Postage	276	300	200	300
6305 Parts-Auto & Work Equip	14,818	18,000	18,000	18,000
6400 Misc Materials & Supplies	9,968	10,000	10,000	10,000
6405 Shooting Range Supplies	(361)	1,800	1,800	1,800
6407 Uniform/Safety Equipment	56,577	57,300	57,300	57,300
6505 Materials - Buildings	5,000	30,000	30,000	25,000
6804 Fleet Maintenance - City	-	-	-	137,949
6806 Fleet Replacement - City	418,282	388,154	388,154	358,271
6911 Miscellaneous Expense	3,638	3,700	3,700	3,700
TOTAL OPERATIONAL	\$ 646,979	\$ 655,482	\$ 655,010	\$ 763,920
DIVISION TOTAL	\$ 7,484,300	\$ 8,238,935	\$ 7,896,058	\$ 7,698,944

DIVISION ACTIVITIES

Provide for the protection of life and property; thoroughly investigate crimes against persons and property for the purpose of identification, apprehension and conviction of criminals; enforce all Vehicle Code violations to ensure safe passage of vehicular and pedestrian traffic in the City.

POLICE

INVESTIGATIONS

DEPARTMENT POLICE **DIVISION** INVESTIGATIONS **ACCOUNT** 101-2508-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 786,408	\$ 739,519	\$ 871,621	\$ 852,424
1300	Overtime Salaries	227,766	135,474	202,052	135,474
2000	Fringe Benefit Cost-Reg	157,902	148,900	190,677	192,593
2027	PEPRA-Emplr-Misc	1,200	4,460	897	9,154
2029	PERS Pepra-Emplr-Pd	29,385	61,302	49,086	49,512
2030	PERS-Emplr-Safety-Classic	147,737	101,403	132,459	102,657
2032	POB City-Safety	-	148,905	182,410	141,275
2033	POB City-Misc	-	11,702	2,606	22,586
2040	Misc. Unfunded PEPRA	14,845	607	190	-
2042	Police Unfunded PEPRA	1,681	5,049	5,167	-
2050	Workers Compensation Ins.	25,328	7,150	1,658	13,101
2051	Workers Comp.Public Sfty	79,163	91,755	112,439	80,942
2110	Retiree Health Insurance	58,725	59,039	63,895	60,701
	TOTAL PERSONNEL	\$ 1,530,140	\$ 1,515,265	\$ 1,815,157	\$ 1,660,419
OPERATIONAL					
3200	Other Professional	\$ 2,809	\$ 9,000	\$ 5,000	\$ 9,000
3208	Legal Fees - Court Costs	-	300	-	300
3312	Special Investigations	5,940	6,000	-	6,000
5505	Printing & Copying-Priv	176	200	-	200
5705	Subscription & Dues	165	165	100	165
6105	Office Supplies	599	1,000	1,000	1,000
6108	Small Tools	864	1,000	1,000	1,000
6400	Misc Materials & Supplies	5,041	12,500	12,500	12,500
6407	Uniform/Safety Equipment	2,071	2,400	2,400	2,400
6804	Fleet Maintenance - City	-	-	-	31,550
6806	Fleet Replacement - City	158,507	160,064	160,064	96,058
6911	Miscellaneous Expense	1,987	2,700	2,700	2,700
	TOTAL OPERATIONAL	\$ 178,159	\$ 195,329	\$ 184,764	\$ 162,873
	DIVISION TOTAL	\$ 1,708,299	\$ 1,710,594	\$ 1,999,921	\$ 1,823,292

DIVISION ACTIVITIES

Thoroughly investigate all criminal matters as assigned exhausting all investigative leads and proactively address criminal activity.

POLICE

POLICE RESERVE PROGRAM

DEPARTMENT	DIVISION	ACCOUNT
POLICE	POLICE RESERVE PROGRAM	101-2509-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
OPERATIONAL				
3208 Legal Fees - Court Costs	\$ 621	\$ 500	\$ 500	500
6407 Uniform/Safety Equipment	4,429	4,500	1,000.0	4,500
TOTAL OPERATIONAL	\$ 5,050	\$ 5,000	\$ 1,500	\$ 5,000
DIVISION TOTAL	\$ 5,050	\$ 5,000	\$ 1,500	\$ 5,000

DIVISION ACTIVITIES

To provide an organized adjunct police unit consisting of permanent part-time, fully trained reserve officers for the purpose of assisting and supplementing the regular police officers.

POLICE

CRIME PREVENTION

DEPARTMENT	DIVISION	ACCOUNT
POLICE	CRIME PREVENTION	101-2510-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ 79,220	\$ 152,209	\$ 62,243	\$ 66,021
1300 Overtime Salaries	20,500	-	-	-
2000 Fringe Benefit Cost-Reg	18,933	42,457	15,052	17,031
2027 PEPRA-Emplr-Misc	4,781	4,697	3,539	5,071
2031 PERS Emplr-Misc-Classic	1,489	12,167	1,778	-
2033 POB City-Misc	-	28,192	12,108	12,511
2040 Misc. Unfunded PEPRA	1,849	741	658	-
2050 Workers Compensation Ins.	6,905	17,536	8,041	6,794
2110 Retiree Health Insurance	3,075	5,895	2,392	2,717
TOTAL PERSONNEL	\$ 136,752	\$ 263,894	\$ 105,811	\$ 110,145
OPERATIONAL				
3200 Other Professional	\$ 3,192	\$ 3,200	\$ 3,200	\$ 3,200
5406 Community Promotion	19,055	24,000	24,000	31,500
5407 Public Relations	647	7,500	-	-
5505 Printing & Copying-Priv	35	100	-	100
5705 Subscription & Dues	751	476	476	476
6105 Office Supplies	13	500	500	500
6308 Car Wash Costs	-	240	-	240
6400 Misc Materials & Supplies	1,733	1,700	1,700	1,700
6407 Uniform/Safety Equipment	667	1,800	1,800	1,800
6804 Fleet Maintenance - City	-	-	-	10,022
6806 Fleet Replacement - City	53,495	53,495	53,495	31,765
6911 Miscellaneous Expense	667	2,000	2,000	2,000
6918 Subscriptions,Dues,Permit	-	-	1,996	-
TOTAL OPERATIONAL	\$ 80,255	\$ 95,011	\$ 89,167	\$ 83,303
DIVISION TOTAL	\$ 217,007	\$ 358,905	\$ 194,978	\$ 193,448

DIVISION ACTIVITIES

To maintain a unit within the Police Department to handle a wide variety of administrative duties including crime prevention. To reduce the crime rate within the City with various programs that both inform the public and solicit their cooperation by learning techniques to assist the Department with information that will increase the possibility of apprehension.

POLICE

ASSET FORFEITURE

DEPARTMENT	DIVISION	ACCOUNT
POLICE	ASSET FORFEITURE	231-2514-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 98,013	\$ 96,129	\$ 98,343	\$ 104,989
1300	Overtime Salaries	49,396	125,000	124,380	150,000
2000	Fringe Benefit Cost-Reg	8,046	12,810	12,731	12,960
2029	PERS Pepra-Emplr-Pd	12,936	12,285	12,575	14,215
2032	POB City-Safety	-	19,024	21,300	19,927
2042	Police Unfunded PEPRA	740	1,111	1,353	-
2051	Workers Comp.Public Safty	9,734	12,737	14,258	12,212
2110	Retiree Health Insurance	7,456	-	-	-
TOTAL PERSONNEL		\$ 186,321	\$ 279,096	\$ 284,940	\$ 314,303
OPERATIONAL					
3812	Conf Information Pay*	\$ -	\$ 500,000	\$ 500,000	\$ 1,500,000
6106	Computer Software	15,850	-	-	-
TOTAL OPERATIONAL		\$ 15,850	\$ 500,000	\$ 500,000	\$ 1,500,000
DIVISION TOTAL		\$ 202,171	\$ 779,096	\$ 784,940	\$ 1,814,303

*Account 3812 is offset by \$1,500,000 in revenue in account 101-0000-399-02-30

DIVISION ACTIVITIES

In order to follow federal and state guidelines for the expenditure of asset forfeiture funds which includes replacement officers for officers who are assigned to narcotics interdiction taskforces as well as funding for new equipment and technology.

POLICE

SCHOOL GRANT

DEPARTMENT	DIVISION	ACCOUNT
POLICE	SCHOOL GRANT	101-2516-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 74,255	\$ 94,852	\$ 76,892	\$ 104,076
1300	Overtime Salaries	-	-	9,136	-
2000	Fringe Benefit Cost-Reg	7,998	60,016	9,175	12,576
2029	PERS Pepra-Emplr-Pd	9,858	-	9,972	14,336
2032	POB City-Safety	-	-	17,207	20,095
2042	Police Unfunded PEPRA	1,257	420	1,248	-
2051	Workers Comp.Public Safty	7,433	-	1,719	-
2110	Retiree Health Insurance	5,684	-	5,891	7,960
TOTAL PERSONNEL		\$ 106,485	\$ 155,288	\$ 131,240	\$ 159,043
DIVISION TOTAL		\$ 106,485	\$ 155,288	\$ 131,240	\$ 159,043

DIVISION ACTIVITIES

The City is entered into cost-sharing agreements with Bonita Unified School District and the City of San Dimas to provide crossing guards for school children at predesignated locations.

POLICE

LA TRAP

DEPARTMENT	DIVISION	ACCOUNT
POLICE	LA TRAP	101-2517-422

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ -	\$ -	\$ 23,533	\$ 122,374
1300	Overtime Salaries				
2000	Fringe Benefit Cost-Reg	-	-	5,119	26,621
2029	PERS Pepra-Emplr-Pd	-	-	3,218	16,732
2032	POB City-Safety	-	-	4,510	23,454
2042	Police Unfunded PEPRA	-	-	-	-
2051	Workers Comp.Public Safty	-	-	2,733	14,213
2110	Retiree Health Insurance	-	-	1,797	9,345
TOTAL PERSONNEL		\$ -	\$ -	\$ 40,911	\$ 212,739
DIVISION TOTAL		\$ -	\$ -	\$ 40,911	\$ 212,739

DIVISION ACTIVITIES

The Los Angeles Taskforce for Regional Autotheft Prevention (LA TRAP) is a multi-jurisdictional, multi-agency task force that investigates, prosecutes, and deters vehicle theft and fraud on a coordinated and cooperative basis. One officer is appointed to the task force and the officer's position is fully funded by the County.

POLICE

SPECIAL DUTY

DEPARTMENT	DIVISION	ACCOUNT
POLICE	SPECIAL DUTY	101-2527-422

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1300 Overtime Salaries	135,647	138,000	97,686	159,738
2000 Fringe Benefit Cost-Reg	2,238	2,316	1,514	2,316
2800 Other Benefits	234	-	109	-
TOTAL PERSONNEL	\$ 138,119	\$ 140,316	\$ 99,309	\$ 162,054
DIVISION TOTAL	\$ 138,119	\$ 140,316	\$ 99,309	\$ 162,054

DIVISION ACTIVITIES

Supplemental law enforcement services provided for special events through third party agreements with local groups and outside agencies within our region.

COMMUNITY SERVICES

COMMUNITY SERVICES**SUMMARY****DEPARTMENT - 6000****BUDGET MESSAGE**

The Community Services Department provides a wide variety of services for children, senior citizens, and adults, which contribute to the overall well-being of individuals and the community. In addition, the Department manages four facilities, including the La Verne Community Center, Aquatic Center, Oak Mesa Preschool, and Veterans Hall. These facilities offer a wide selection of classes, programs, events, and rental options.

Our mission is to provide excellent customer service, quality affordable programming, and safe recreation experiences to improve the quality of life for all City of La Verne residents. We create experiences that make our community better than yesterday, where lifelong goals are achieved. We have the courage to be honest and adapt to change. Regardless of role, those values are embedded in our organization, making us a true leader in recreation.

This year, we began to see our facility rentals finally ramp back up since the pandemic, and classes have been seeing a steady increase in enrollment. Our new class, Parent & Me Preschool, had a waitlist throughout the entire year due to the high demand for such a program.

Personnel, specifically part-time staff, reflect wages to accommodate normal services, minimum wage increases, and annual salary adjustments. The increase in personnel reflects the Community Services Manager changing to the Community Services Director.

A program not included in the Community Services Department budget, but one the Community Services Director oversees, is the Homeless Program, also referred to as the Unhoused Program. With assistance from the Police Department, both departments have come together to oversee the outreach and services. The only money currently available for such services is through partnerships with the San Gabriel Valley Council of Governments (SGVCOG) and Tri-City Mental Health. The City, one of the few in the area, is the only city that has completed its Housing Element, which allows for the use of Permanent Local Housing Allocation (PLHA) funds in the amount of \$142,357 for La Verne. This will be used to secure outreach with Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) for an additional day of service and to secure additional shelter beds at Hope 4 Home (H4H).

The Department was awarded an inclusion grant through the San Gabriel/Pomona Regional Center and Department of Developmental Services in the amount of \$31,250. With enrollment underway, the City will be the first of its kind to offer free private swimming lessons to provide intensive support for those with special needs. This summer, staff will be able to provide 45 student scholarships with one-on-one week-long swimming lessons at the La Verne Aquatic Center. This grant also includes family special events.

The budget presented reflects a traditional offering of expenses and revenues. Modifications and improvements to the Aquatic Center, which include re-plastering of the pool and a portion of the deck, will be made. This was initially scheduled to occur last year, but costs came in higher than expected, so it was moved to this new fiscal year, where we anticipate better numbers. The University of La Verne and the Bonita Unified School District will share the costs of the improvements.

COMMUNITY SERVICES

SUMMARY

DEPARTMENT - 6000

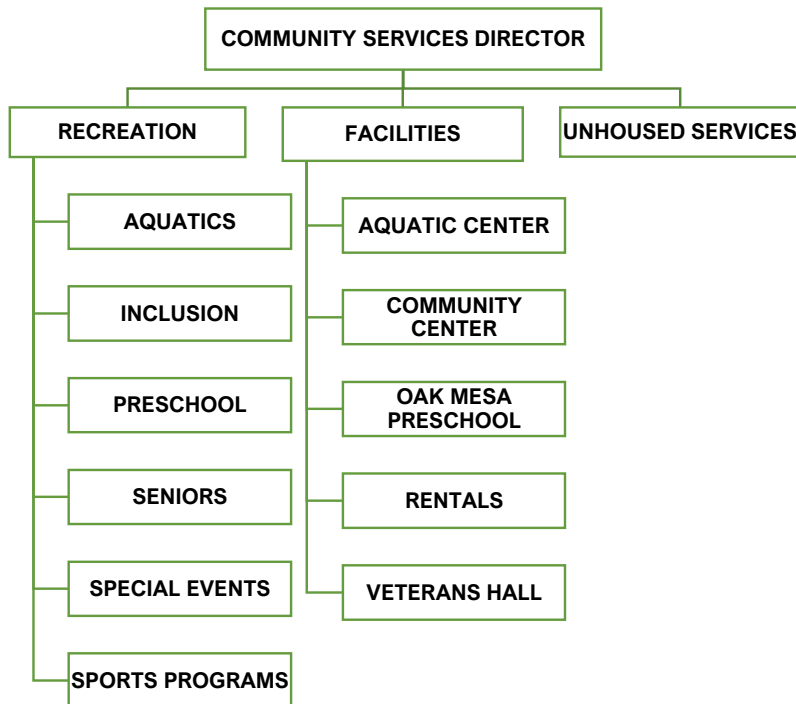
DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Funds	Total
Community Services Director	0.00	0.00	1.00	0.00	1.00
Community Services Manager	1.00	1.00	0.00	0.00	0.00
Community Services Supervisor**	1.00	1.00	0.50	0.50	1.00
Community Services Coordinator	1.00	1.00	1.00	0.00	1.00
Community Services Specialist**	1.00	1.00	0.93	0.07	1.00
Administrative Clerk II	1.00	1.00	1.00	0.00	1.00
Maintenance Worker II	1.00	1.00	1.00	0.00	1.00
TOTAL FULL-TIME EMPLOYEES	6.00	6.00	5.43	0.57	6.00
Recreation Coordinator	1.00	0.00	0.00	0.00	0.00
Recreation Specialist IV	0.00	0.00	1.00	0.00	1.00
Recreation Specialist II	1.00	2.00	1.00	0.00	1.00
Preschool Coordinator	1.00	1.00	1.00	0.00	1.00
Preschool Instructor	2.00	2.00	2.00	0.00	2.00
Administrative Clerk I**	1.00	1.00	0.45	0.55	1.00
Clerical Assistant II**	0.00	0.00	0.60	0.40	1.00
Clerical Assistant I	2.00	2.00	1.00	0.00	1.00
TOTAL PART-TIME EMPLOYEES*	8.00	8.00	7.05	0.95	8.00
TOTAL DEPARTMENT PERSONNEL	14.00	14.00	12.48	1.52	14.00

*Excludes seasonal and temporary Part-Time Employees

**Position funded by other funds

COMMUNITY SERVICES DEPARTMENT ORGANIZATION CHART



COMMUNITY SERVICES

BUDGET DISTRIBUTION

DEPARTMENT - 6000

DEPARTMENT OPERATIONAL

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 1,197,300	\$ 1,162,690	
Other Operating Costs	794,333	763,199	
Total:	\$ 1,991,633	\$ 1,925,889	\$ -

CONTRIBUTING REVENUE

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 1,141,400	\$ 1,200,900	\$ -
Total:	\$ 1,141,400	\$ 1,200,900	\$ -

COMMUNITY SERVICES

ADMINISTRATION

DEPARTMENT RECREATION		DIVISION ADMINISTRATION		ACCOUNT 101-6001-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 130,614	\$ 138,245	\$ 141,490	\$ 161,961
1200	Part-Time Salaries	39,164	34,131	33,998	35,269
1300	Overtime Salaries	973	-	1,318	-
2000	Fringe Benefit Cost-Reg	37,135	40,384	42,663	43,268
2027	PEPRA-Emplr-Misc	819	961	817	996
2031	PERS Emplr-Misc-Classic	17,111	23,329	22,737	21,286
2033	POB City-Misc	-	26,745	29,477	31,146
2040	Misc. Unfunded Pepra	2,267	162	160	-
2050	Workers Compensation Ins.	13,929	22,539	26,654	23,416
2110	Retiree Health Insurance	5,117	5,418	5,473	6,544
2800	Other Benefits	1,130	853	850	882
TOTAL PERSONNEL		\$ 248,259	\$ 292,767	\$ 305,637	\$ 324,768
OPERATIONAL					
3200	Other Professional	\$ -	\$ 1,000	\$ -	\$ -
3209	Other Contractual	12,000	20,000	17,000	19,500
3313	Credit Card Svcs/Disc Fee	11,416	14,000	15,000	3,500
3816	Passports	5,313	6,000	4,100	5,500
4305	Contr Maintenance Svcs	-	6,500	-	-
4310	Cont/Maint-Off Eq & Furn	1,770	1,000	1,000	1,000
5406	Community Promotion	14,174	500	500	500
5407	Public Relations	-	2,500	-	-
5409	Retirement Service Award	2,500	-	-	-
5505	Printing & Copying-Priv	176	250	250	200
5705	Subscription & Dues	948	1,600	3,109	1,600
5706	Meetings/Staff Developmen	1,223	2,500	2,500	6,000
6105	Office Supplies	1,719	3,000	2,500	3,000
6110	Recreation Supplies	56	1,000	800	1,000
6112	Postage	1,853	2,000	2,000	2,000
6400	Misc Materials & Supplies	1,335	900	500	750
6406	Concession & Refreshments	414	700	500	500
6911	Miscellaneous Expense	595	1,600	1,000	1,000
6918	Subscriptions,Dues,Permit	-	-	-	-
TOTAL OPERATIONAL		\$ 55,492	\$ 65,050	\$ 50,759	\$ 46,050
DIVISION TOTAL		\$ 303,751	\$ 357,817	\$ 356,396	\$ 370,818

DIVISION ACTIVITIES

Administrative support for the Department. Coordinates enrollment for recreational activities, programs, passport services, and special events for the community.

COMMUNITY SERVICES

CLASSES

DEPARTMENT RECREATION		DIVISION CLASSES		ACCOUNT 101-6002-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 42,381	\$ 17,469	\$ 21,024	\$ 22,011
1200	Part-Time Salaries	39,101	53,632	43,322	55,382
2000	Fringe Benefit Cost-Reg	8,181	4,526	5,125	5,462
2027	PEPRA-Emplr-Misc	1,562	-	-	-
2031	PERS Emplr-Misc-Classic	2,935	3,450	4,007	3,095
2033	POB City-Misc	-	3,340	4,334	4,171
2040	Misc. Unfunded Pepra	911	-	-	-
2050	Workers Compensation Ins.	6,292	9,324	11,789	8,793
2110	Retiree Health Insurance	819	688	898	888
2800	Other Benefits	1,091	1,341	1,087	1,389
TOTAL PERSONNEL		\$ 103,273	\$ 93,770	\$ 91,586	\$ 101,191
OPERATIONAL					
3209	Other Contractural	\$ 52,953	\$ 105,000	\$ 75,000	\$ 110,000
5505	Printing & Copying-Priv	-	28,000	28,000	27,000
5705	Subscription & Dues	2,114	2,100	-	2,100
6105	Office Supplies	220	500	500	500
6110	Recreation Supplies	956	1,500	3,500	1,500
6112	Postage	2,100	6,000	6,500	6,900
TOTAL OPERATIONAL		\$ 58,343	\$ 143,100	\$ 113,500	\$ 148,000
DIVISION TOTAL		\$ 161,616	\$ 236,870	\$ 205,086	\$ 249,191

DIVISION ACTIVITIES

Provides recreational contract classes.

COMMUNITY SERVICES

EXCURSIONS

DEPARTMENT RECREATION	DIVISION EXCURSIONS		ACCOUNT 101-6004-452	
	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
OPERATIONAL				
6110 Recreation Supplies	\$ 159	\$ 500	\$ 350	\$ 500
6406 Concession & Refreshments	185	200	250	300
6910 Excursion Costs	10,891	25,000	32,000	35,000
TOTAL OPERATIONAL	\$ 11,235	\$ 25,700	\$ 32,600	\$ 35,800
DIVISION TOTAL	\$ 11,235	\$ 25,700	\$ 32,600	\$ 35,800

DIVISION ACTIVITIES

Provides a variety of excursions for all ages to create enjoyable and memorable experiences.

COMMUNITY SERVICES

PRESCHOOL

DEPARTMENT RECREATION		DIVISION PRESCHOOL		ACCOUNT 101-6005-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 90	\$ -	\$ -	\$ -
1200	Part-Time Salaries	123,528	127,096	130,762	111,253
2000	Fringe Benefit Cost-Reg	1,842	1,218	1,767	1,249
2050	Workers Compensation Ins.	7,148	13,770	19,529	12,346
2800	Other Benefits	3,250	2,708	3,269	2,781
TOTAL PERSONNEL		\$ 135,858	\$ 144,792	\$ 155,327	\$ 127,629
OPERATIONAL					
3209	Other Contractual	\$ 1,383	\$ 1,800	\$ 1,500	\$ 1,800
3210	Construction Contract Ser	880	-	-	-
4305	Contr Maintenance Svcs	1,380	1,500	1,700	1,800
5305	Telephone Services	1,156	1,200	-	-
5505	Printing & Copying-Priv	146	500	-	500
6105	Office Supplies	729	1,000	500	500
6109	Custodial Supplies	236	400	105	400
6110	Recreation Supplies	4,685	5,000	5,500	5,000
6111	Photographic Supplies	-	400	-	-
6400	Misc Materials & Supplies	6	600	400	500
6406	Concession & Refreshments	816	1,900	1,500	1,500
6407	Uniform/Safety Equipment	360	600	600	600
6505	Materials - Buildings	-	1,000	-	-
6513	Material-Paint	-	300	300	300
6910	Excursion Costs	1,512	1,600	1,591	2,200
6911	Miscellaneous Expense	848	1,200	1,200	1,200
TOTAL OPERATIONAL		\$ 14,137	\$ 19,000	\$ 14,896	\$ 16,300
DIVISION TOTAL		\$ 149,995	\$ 163,792	\$ 170,223	\$ 143,929

DIVISION ACTIVITIES

Provides recreational preschool programs for ages 18 months to 5 years of age.

COMMUNITY SERVICES

SPORTS PROGRAMS

DEPARTMENT		DIVISION		ACCOUNT	
RECREATION		SPORTS PROGRAMS		101-6006-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 24,906	\$ 59,852	\$ 59,852	\$ 58,800
1200	Part-Time Salaries	19,971	28,500	29,199	28,500
2000	Fringe Benefit Cost-Reg	4,701	9,838	9,838	9,422
2027	PEPRA-Emplr-Misc	800	2,997	3,331	3,423
2031	PERS Emplr-Misc-Classic	1,957	655	2,671	2,063
2033	POB City-Misc	-	12,664	12,664	11,228
2040	Misc. Unfunded Pepra	496	538	642	-
2050	Workers Compensation Ins.	3,477	9,689	14,440	10,646
2110	Retiree Health Insurance	546	-	598	592
2800	Other Benefits	576	712	737	712
TOTAL PERSONNEL		\$ 57,430	\$ 125,445	\$ 133,972	\$ 125,386
OPERATIONAL					
3209	Other Contractual	\$ 3,930	\$ 14,000	\$ 8,000	\$ 12,500
4305	Contr Maintenance Svcs	2,290	-	-	-
5407	Public Relations	-	-	-	-
5505	Printing & Copying-Priv	20	-	-	-
5705	Subscription & Dues	1,727	2,500	2,000	2,500
5706	Meetings/Staff Developmen	1,034	2,200	1,500	2,500
6105	Office Supplies	-	-	100	-
6110	Recreation Supplies	10,839	15,000	15,000	15,000
6406	Concession & Refreshments	278	300	150	300
6804	Fleet Maintenance - City	-	-	-	877
6806	Fleet Replacement - City	4,517	4,517	4,517	3,360
6911	Miscellaneous Expense	558	-	-	-
6918	Subscriptions,Dues,Permit	(1,216)	-	-	-
TOTAL OPERATIONAL		\$ 23,977	\$ 38,517	\$ 31,267	\$ 37,037
DIVISION TOTAL		\$ 81,407	\$ 163,962	\$ 165,239	\$ 162,423

DIVISION ACTIVITIES

Provides youth and adult sports programs to the community.

COMMUNITY SERVICES

SENIOR PROGRAMS

DEPARTMENT		DIVISION		ACCOUNT	
RECREATION		SENIOR PROGRAMS		101-6008-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
3209	Other Contractural	\$ 120	\$ 650	\$ 175	\$ -
5305	Telephone Services	190	400	1,081	1,300
5406	Community Promotion	-	500	-	-
5408	Awards	-	400	200	400
5505	Printing & Copying-Priv	-	500	-	-
5705	Subscription & Dues	687	500	750	1,000
5706	Meetings/Staff Developmen	-	-	-	-
6100	General Supplies	-	550	-	-
6105	Office Supplies	13	150	150	150
6110	Recreation Supplies	2,863	3,200	2,000	2,000
6400	Misc Materials & Supplies	29	400	750	400
6406	Concession & Refreshments	2,649	2,400	3,800	2,400
6911	Miscellaneous Expense	566	350	-	-
TOTAL PERSONNEL		\$ 7,117	\$ 10,000	\$ 8,906	\$ 7,650
DIVISION TOTAL		\$ 7,117	\$ 10,000	\$ 8,906	\$ 7,650

DIVISION ACTIVITIES

Provides classes, programs, activites, services, and special events for our senior popluation.

COMMUNITY SERVICES

COMMUNITY CENTER

DEPARTMENT FACILITIES		DIVISION COMMUNITY CENTER		ACCOUNT 101-6103-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 43,790	\$ 48,922	\$ 49,210	\$ 53,275
1200	Part-Time Salaries	81,350	101,897	118,345	73,397
1300	Overtime Salaries	1,476	-	1,942	-
2000	Fringe Benefit Cost-Reg	17,734	18,747	18,980	18,951
2027	PEPRA-Emplr-Misc	3,343	3,582	3,703	4,126
2033	POB City-Misc	-	9,399	11,108	10,181
2040	Misc. Unfunded Pepra	1,193	661	752	-
2050	Workers Compensation Ins.	9,124	15,846	25,451	14,698
2110	Retiree Health Insurance	1,524	1,397	1,539	1,572
2800	Other Benefits	2,239	1,769	2,959	1,835
TOTAL PERSONNEL		\$ 161,773	\$ 202,220	\$ 233,989	\$ 178,035
OPERATIONAL					
3209	Other Contractual	\$ 18,155	\$ 15,000	\$ 14,000	\$ 15,000
3307	Laundry & Dry Cleaning	-	100	-	100
4305	Contr Maintenance Svcs	24,280	24,000	27,000	27,000
4306	Contr Maint-Buildings	850	1,300	1,300	1,300
5305	Telephone Services	1,412	1,400	650	1,000
5407	Public Relations	-	1,200	-	-
5705	Subscription & Dues	6	1,400	1,000	1,000
5706	Meetings/Staff Developmen	75	1,000	1,000	1,000
6105	Office Supplies	2,293	3,000	4,000	4,000
6108	Small Tools	37	700	500	500
6109	Custodial Supplies	8,460	11,000	10,400	11,000
6110	Recreation Supplies	872	1,000	1,000	1,000
6250	Natural Gas	893	900	300	900
6251	Electric Utility	25,942	38,358	39,000	40,000
6400	Misc Materials & Supplies	2,018	3,500	3,000	3,000
6406	Concession & Refreshments	748	800	700	800
6407	Uniform/Safety Equipment	1,712	1,200	1,100	1,200
6505	Materials - Buildings	150	500	-	-
6507	Materials-Nursery Items	293	350	-	300
6513	Material-Paint	193	600	500	500
6514	Material-Water Fixtures	-	-	168	-
6804	Fleet Maintenance - City	-	-	-	4,468
6806	Fleet Replacement - City	15,778	15,778	15,778	8,094
6911	Miscellaneous Expense	1,284	2,500	2,300	2,500
6918	Subscriptions,Dues,Permit	970	500	121	-
TOTAL OPERATIONAL		\$ 106,421	\$ 126,086	\$ 123,817	\$ 124,662
DIVISION TOTAL		\$ 268,194	\$ 328,306	\$ 357,806	\$ 302,697
DIVISION ACTIVITIES					
Daily operation and maintenance of the Community Center.					

COMMUNITY SERVICES

FACILITY RENTALS

DEPARTMENT FACILITIES		DIVISION FACILITY RENTALS		ACCOUNT 101-6105-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 22,743	\$ 24,383	\$ 24,515	\$ 25,601
1200	Part-Time Salaries	12,373	25,586	24,366	26,247
1300	Overtime Salaries	469	-	1,407	-
2000	Fringe Benefit Cost-Reg	12,471	13,908	13,721	13,762
2027	PEPRA-Emplr-Misc	1,732	1,782	1,848	1,989
2033	POB City-Misc	-	4,676	5,285	4,908
2040	Misc. Unfunded Pepra	596	318	363	-
2050	Workers Compensation Ins.	2,773	6,551	7,307	5,980
2110	Retiree Health Insurance	918	960	995	1,043
2800	Other Benefits	310	640	610	656
TOTAL PERSONNEL		\$ 54,385	\$ 78,804	\$ 80,417	\$ 80,186
OPERATIONAL					
3209	Other Contractual	\$ 14,361	\$ 16,000	\$ 25,234	\$ 23,500
4305	Contr Maintenance Svcs	900	1,200	1,455	2,000
5305	Telephone Services	95	400	199	-
5407	Public Relations	-	1,000	-	1,000
6105	Office Supplies	-	500	400	300
6109	Custodial Supplies	1,107	1,000	900	1,000
6110	Recreation Supplies	214	500	211	-
6400	Misc Materials & Supplies	309	500	484	500
6505	Materials - Buildings	-	500	400	400
6507	Materials-Nursery Items	-	-	400	-
6513	Material-Paint	53	-	-	-
6911	Miscellaneous Expense	-	2,500	2,500	2,500
TOTAL OPERATIONAL		\$ 17,039	\$ 24,100	\$ 32,183	\$ 31,200
DIVISION TOTAL		\$ 71,424	\$ 102,904	\$ 112,600	\$ 111,386

DIVISION ACTIVITIES

Provides residents and non-residents with multi-purpose facilities servicing all ages and demographics. Also provides the community with opportunities to reserve and rent parks and facilities for social gatherings.

COMMUNITY SERVICES

VETERANS HALL

DEPARTMENT FACILITIES		DIVISION VETERANS HALL		ACCOUNT 101-6107-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ -	\$ -	\$ -	\$ -
1200	Part-Time Salaries	8,268	23,048	21,543	24,136
2000	Fringe Benefit Cost-Reg	214	346	514	560
2050	Workers Compensation Ins.	487	3,054	3,394	2,726
2800	Other Benefits	230	576	543	608
TOTAL PERSONNEL		\$ 9,199	\$ 27,024	\$ 25,994	\$ 28,030
OPERATIONAL					
3209	Other Contractural	\$ 2,533	\$ 7,500	\$ 5,000	\$ 6,500
3210	Construction Contract Ser	31,130	35,000	35,000	32,000
4305	Contr Maintenance Svcs	10,327	14,860	11,000	13,000
4310	Cont/Maint-Off Eq & Furn	-	-	-	4,000
5505	Printing & Copying-Priv	739	1,000	-	-
6109	Custodial Supplies	2,645	3,500	5,100	3,500
6110	Recreation Supplies	2,265	1,000	1,631	1,000
6250	Natural Gas	756	950	2,600	4,500
6251	Electric Utility	1,066	4,500	1,200	1,200
6400	Misc Materials & Supplies	784	500	500	500
6406	Concession & Refreshments	76	200	-	-
6505	Materials - Buildings	365	400	400	400
6513	Material-Paint	636	500	500	500
6911	Miscellaneous Expense	4,064	2,000	1,500	2,000
TOTAL OPERATIONAL		\$ 57,386	\$ 71,910	\$ 64,431	\$ 69,100
DIVISION TOTAL		\$ 66,585	\$ 98,934	\$ 90,425	\$ 97,130

DIVISION ACTIVITIES

Daily operation and maintenance of Veterans Hall.

COMMUNITY SERVICES

ADMINISTRATION

DEPARTMENT		DIVISION		ACCOUNT	
AQUATICS		ADMINISTRATION		101-6201-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ -	\$ 17,469	\$ -	\$ -
1200	Part-Time Salaries	18,023	24,000	10,868	24,000
2000	Fringe Benefit Cost-Reg	270	4,082	258	360
2031	PERS Emplr-Misc-Classic	-	2,468	-	-
2033	POB City-Misc	-	3,340	-	-
2050	Workers Compensation Ins.	1,063	5,398	963	2,777
2110	Retiree Health Insurance	-	688	-	-
2800	Other Benefits	451	600	414	600
TOTAL PERSONNEL		\$ 19,807	\$ 58,045	\$ 12,503	\$ 27,737
OPERATIONAL					
3209	Other Contractual	\$ -	\$ 7,000	\$ 9,500	\$ 14,000
4305	Contr Maintenance Svcs	20,069	7,500	7,500	7,500
5305	Telephone Services	686	600	700	700
5408	Awards	100	150	150	150
5505	Printing & Copying-Priv	141	-	-	-
5705	Subscription & Dues	-	-	1,000	1,000
5706	Meetings/Staff Developmen	103	300	300	300
6105	Office Supplies	-	-	30	100
6110	Recreation Supplies	1,332	2,000	2,000	2,000
6406	Concession & Refreshments	2,361	2,200	2,300	2,300
6407	Uniform/Safety Equipment	4,290	3,500	4,000	4,200
6911	Miscellaneous Expense	75	-	-	-
TOTAL OPERATIONAL		\$ 29,157	\$ 23,250	\$ 27,480	\$ 32,250
DIVISION TOTAL		\$ 48,964	\$ 81,295	\$ 39,983	\$ 59,987

DIVISION ACTIVITIES

Provides a well-rounded aquatics program throughout the year.

COMMUNITY SERVICES

RECREATION SWIM

DEPARTMENT		DIVISION		ACCOUNT	
AQUATICS		RECREATION SWIM		101-6203-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1200	Part-Time Salaries	\$ 2,509	\$ 1,500	\$ 4,066	\$ 1,500
2000	Fringe Benefit Cost-Reg	38	23	61	23
2050	Workers Compensation Ins.	148	199	456	174
2800	Other Benefits	63	38	102	38
TOTAL PERSONNEL		\$ 2,758	\$ 1,760	\$ 4,685	\$ 1,735
DIVISION TOTAL		\$ 2,758	\$ 1,760	\$ 4,685	\$ 1,735

DIVISION ACTIVITIES

Provides the community with open swim at the aquatic center.

COMMUNITY SERVICES

SWIM LESSONS

DEPARTMENT		DIVISION		ACCOUNT	
AQUATICS		SWIM LESSONS		101-6204-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 156	\$ -	\$ -	\$ -
1200	Part-Time Salaries	129,816	114,000	128,103	114,000
2000	Fringe Benefit Cost-Reg	1,990	1,710	1,921	1,710
2050	Workers Compensation Ins.	7,658	15,105	14,270	13,190
2800	Other Benefits	3,325	2,850	3,207	2,850
TOTAL PERSONNEL		\$ 142,945	\$ 133,665	\$ 147,501	\$ 131,750
OPERATIONAL					
3208	Legal Fees - Court Costs	\$ 12,933	\$ -	\$ -	\$ -
TOTAL OPERATIONAL		\$ 12,933	\$ -	\$ -	\$ -
DIVISION TOTAL		\$ 155,878	\$ 133,665	\$ 147,501	\$ 131,750

DIVISION ACTIVITIES

Provides comprehensive instruction by offering basic through advanced group and private swimming lessons and water and pool safety training. Includes instruction for Gators swim and waterpolo teams.

COMMUNITY SERVICES

AQUATICS MAINTENANCE

DEPARTMENT		DIVISION		ACCOUNT	
AQUATICS		AQUATICS MAINTENANCE		101-6205-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
OPERATIONAL					
3209	Other Contractual	\$ 1,172	\$ -	\$ 12,000	\$ -
4305	Contr Maintenance Svcs	77,220	55,000	30,000	50,000
5305	Telephone Services	-	3,300	3,607	3,700
6109	Custodial Supplies	-	350	300	300
6110	Recreation Supplies	1,155	500	300	500
6250	Natural Gas	73,844	60,000	60,000	50,000
6251	Electric Utility	60,135	67,070	62,000	50,000
6506	Materials - Chemicals	19,316	24,000	24,000	20,000
6918	Subscriptions,Dues,Permit	672	700	700	700
TOTAL OPERATIONAL		\$ 233,514	\$ 210,920	\$ 192,907	\$ 175,200
DIVISION TOTAL		\$ 233,514	\$ 210,920	\$ 192,907	\$ 175,200

DIVISION ACTIVITIES

Provides maintenance of the aquatic facility year-round.

COMMUNITY SERVICES

AQUATICS RENTALS

DEPARTMENT		DIVISION		ACCOUNT	
AQUATICS		AQUATICS RENTALS		101-6206-452	
		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED	REQUESTED
				YEAR END	
PERSONNEL SERVICES					
1200	Part-Time Salaries	\$ 5,226	\$ 10,500	\$ 1,891	\$ 10,500
2000	Fringe Benefit Cost-Reg	78	157	28	157
2050	Workers Compensation Ins.	308	1,391	216	1,215
2800	Other Benefits	131	263	47	263
TOTAL PERSONNEL		\$ 5,743	\$ 12,311	\$ 2,182	\$ 12,135
DIVISION TOTAL		\$ 5,743	\$ 12,311	\$ 2,182	\$ 12,135

DIVISION ACTIVITIES

Provides residents, local businesses, churches, and schools with the opportunity to rent the aquatic center for special events.

COMMUNITY SERVICES

SPECIAL EVENTS

DEPARTMENT SPECIAL EVENTS		DIVISION SPECIAL EVENTS		ACCOUNT 101-6301-452	
		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 127	\$ -	\$ 203	\$ -
1200	Part-Time Salaries	9,416	14,241	12,333	14,241
1300	Overtime Salaries	2,832	-	7,309	-
2000	Fringe Benefit Cost-Reg	211	213	276	213
2027	PEPRA-Emplr-Misc	10	-	15	-
2033	POB City-Misc	-	-	40	-
2040	Misc. Unfunded Pepra	1	-	2	-
2050	Workers Compensation Ins.	562	1,887	1,570	1,648
2110	Retiree Health Insurance	5	-	8	-
2800	Other Benefits	235	356	309	356
TOTAL PERSONNEL		\$ 13,399	\$ 16,697	\$ 22,065	\$ 16,458
OPERATIONAL					
3200	Other Professional	\$ 439	\$ 900	\$ 700	\$ 900
3209	Other Contractual	10,463	14,000	14,700	17,000
3307	Laundry & Dry Cleaning	170	300	300	300
4305	Contr Maintenance Svcs	2,702	800	728	-
5406	Community Promotion	1,300	12,000	10,000	12,000
5407	Public Relations	3,357	7,000	5,000	6,000
5505	Printing & Copying-Priv	227	1,200	2,600	1,200
6110	Recreation Supplies	7,093	7,500	7,500	7,500
6112	Postage	2,100	-	-	-
6400	Misc Materials & Supplies	454	300	160	200
6406	Concession & Refreshments	1,873	2,500	2,500	2,500
6911	Miscellaneous Expense	-	200	-	-
TOTAL OPERATIONAL		\$ 30,178	\$ 46,700	\$ 44,188	\$ 47,600
DIVISION TOTAL		\$ 43,577	\$ 63,397	\$ 66,253	\$ 64,058

DIVISION ACTIVITIES

Creates, manages, and delivers special events to the community. Current City hosted events include: 4th of July, Easter, Halloween, Summer Concerts & Movies, Sidewalk Coloring Contest, Special Needs Dances, Winter Wonderland, and several Holiday events in December.

PUBLIC WORKS

PUBLIC WORKS**SUMMARY****DEPARTMENT - 4000****BUDGET MESSAGE**

The Public Works Department presents a budget that provides outstanding public service through a variety of operations, all of which contribute to making La Verne an attractive, vibrant, and safe community. Our mission remains to provide professional and responsive service and unsurpassed maintenance activities. To achieve this undertaking, the Department has submitted an accountable budget that supports our commitment to enhancing the quality of life in La Verne.

The Department is comprised of four divisions: Administration/Environmental Services, Equipment Maintenance, Maintenance Services, and Water and Sewer Operations. The Department also provides oversight and implementation of the capital improvement program and several grant pursuits.

The Administration/Environmental Services Division is dedicated to providing the highest level of customer service to our community. Customer Service conducts all billing for water, sewer, refuse and paramedics services on a bimonthly basis and provides in person and phone assistance concerning those services. Environmental efforts include compliance with stormwater pollution reduction through the National Pollutant Discharge Elimination System MS4 Permit and Senate Bill 1383 which requires mandatory organics recycling to reduce statewide methane emission. Environmental team conducts state reporting for the Consumer Confidence Report, Lead and Copper Program, Waterboard Electronic Annual Report, Water Conservation DRINC, MS4 Permit, CalRecycle Electronic Annual Report, and Water Loss TAP Audit. The Used Oil Payment Grant, Beverage Container Payment Grant and AB 2766 Local Government Subvention Grant are managed by the division.

The Equipment Maintenance Division oversees the city's equipment assets and provides maintenance services, both preventative and repair, on city equipment. Equipment replacement responsibilities include purchasing, maintenance, and cost recovery of nearly all the city's equipment and vehicles. Much of the operating budget is dedicated to equipment purchases, fuel, auto parts, and liability insurance.

The Maintenance Services Division is responsible for Street, Facility, Parks, and Landscape Maintenance. Facility maintenance includes City Hall, City Yard, the Public Safety Facility, Fire Station Two, and Fire Station Three. Activities include energy management, janitorial services, maintenance of heating, air, and ventilation systems (HVAC), as well as routine and general building maintenance. Functions of Street Maintenance vary and include development and implementation of the pavement management program, sidewalk and concrete surface maintenance, construction engineering, management of street sweeping services, traffic signal maintenance, streetlights, storm drain maintenance, and graffiti removal. Parks Maintenance is responsible for maintenance of all city parks, citywide landscape areas, various landscape maintenance districts (LMDs), landscape medians, and street trees.

The Water and Sewer Operations Division is responsible for the city's Water, Sewer, and Storm Drain systems. Water Operations provides a reliable supply of high-quality drinking water for our community and commercial needs. The division is responsible for operation and maintenance of the city's water production, distribution, treatment, meter reading and field customer service. The division will continue its focus on water quality related improvements, technological upgrades, and pipeline replacement projects in addition to routine operation and maintenance programs. Maintenance of the city's sanitary sewer and storm drain systems is the responsibility of Sewer Operations. Included in the operational budget are the continued hydro cleaning and video inspection of the sewer mains. These activities enable the division to adequately monitor the conveyance system, limit illicit connections, and protect our sewer and storm drain systems from unnecessary pollutants.

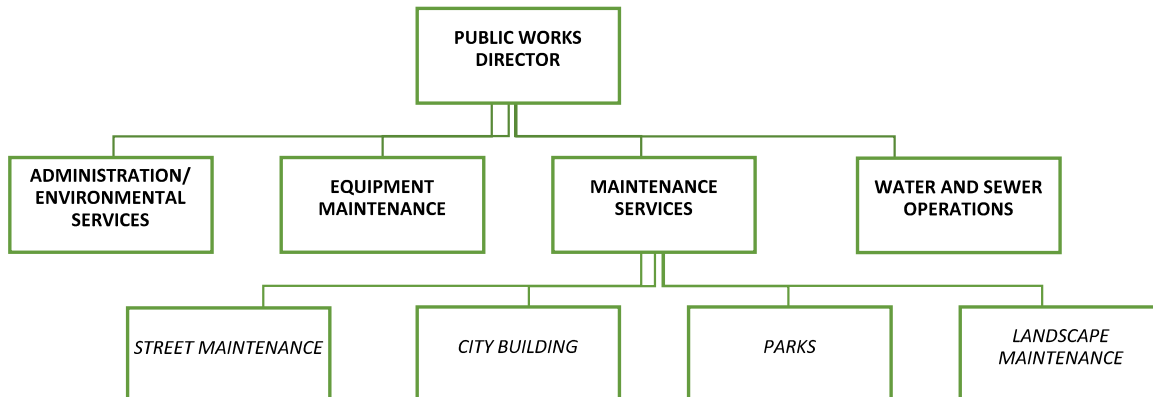
As always, the public works department strives to deliver the best possible service in the most cost-effective manner. Our dedicated staff remains committed to this effort and our community's needs.

DEPARTMENT PERSONNEL

CLASSIFICATION	AUTHORIZED POSITIONS		FY 23/24 REQUEST		
	FY 21/22	FY 22/23	General Fund	Other Funds	Total
Director of Public Works	1.00	1.00	0.20	0.80	1.00
Maintenance Manager	1.00	1.00	0.75	0.25	1.00
Maintenance Supervisor (Street/Parks)	2.00	2.00	1.45	0.55	2.00
Maintenance Leadworker	2.00	2.00	2.00	0.00	2.00
Maintenance Worker I/II/III	10.00	10.00	9.75	0.25	10.00
Irrigation Specialist	1.00	1.00	1.00	0.00	1.00
<i>Equipment Maintenance</i>					
Fleet Superintendent	1.00	0.00	0.00	0.00	0.00
Fleet Manager	0.00	1.00	0.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	0.00	2.00	2.00
Senior Equipment Mechanic	0.00	1.00	0.00	1.00	1.00
Equipment Mechanic Leadworker	1.00	0.00	0.00	0.00	0.00
Fleet Analyst	1.00	1.00	0.00	1.00	1.00
<i>Water/Sewer Utility</i>					
Public Works Manager	1.00	1.00	0.30	0.70	1.00
Maintenance Leadworker	1.00	1.00	0.00	1.00	1.00
Water Maint. Supervisor	2.00	2.00	0.00	2.00	2.00
Water Production Sys. Oper.	2.00	2.00	0.00	2.00	2.00
Water Systems Specialist	1.00	1.00	0.00	1.00	1.00
Utility Manager	1.00	1.00	0.00	1.00	1.00
Utility Supervisor	1.00	1.00	0.00	1.00	1.00
Maintenance Worker I	6.00	6.00	0.00	6.00	6.00
Sr. Management Analyst	1.00	1.00	0.10	1.90	2.00
Management Analyst	1.00	1.00	0.00	0.00	0.00
Administrative Secretary	1.00	1.00	0.20	0.80	1.00
Administrative Clerk II	0.00	0.00	0.00	1.00	1.00
Customer Service Rep. I/II	5.00	5.00	0.00	6.00	6.00
TOTAL FULL-TIME	45.00	45.00	15.75	31.25	47.00
PT - Administrative Clerk II	1.00	1.00	0.00	0.00	0.00
PT - Laborer	1.00	1.00	0.50	0.50	1.00
PT - Maintenance Worker	1.00	4.00	2.00	2.00	4.00
TOTAL PART-TIME*	3.00	6.00	2.50	2.50	5.00
TOTAL DEPARTMENT PERSONNEL	48.00	51.00	18.25	33.75	52.00

*Excludes seasonal and temporary Part-Time Employees

PUBLIC WORKS DEPARTMENT ORGANIZATION CHART



PUBLIC WORKS

BUDGET DISTRIBUTION

DEPARTMENT - 4000

DEPARTMENT OPERATIONAL

FUND 101 GENERAL FUND	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 1,583,043	\$ 1,649,927	
Other Operating Costs	6,311,332	7,366,814	
Capital Outlay	1,840,814	1,851,484	
Total:	\$ 9,735,189	\$ 10,868,225	\$ -
FUND 246 LANDSCAPE MAINT. DIST.	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 28,914	\$ 17,682	
Other Operating Costs	495,890	545,319	
Capital Outlay	-	-	
Total:	\$ 524,804	\$ 563,001	\$ -
FUND 502 WATER UTILITY	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 2,133,473	\$ 2,277,715	
Other Operating Costs	9,711,668	10,371,186	
Capital Outlay	30,000	-	
Total:	\$ 11,875,141	\$ 12,648,901	\$ -
FUND 530 SEWER UTILITY	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 979,661	\$ 1,061,394	
Other Operating Costs	563,392	660,075	
Capital Outlay	-	-	
Total:	\$ 1,543,053	\$ 1,721,469	\$ -
FUND 624 EQUIPMENT MAINT.	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
Personnel Services	\$ 643,189	\$ 620,970	
Other Operating Costs	2,656,588	1,178,068	
Capital Outlay	-	443,855	
Total:	\$ 3,299,777	\$ 2,242,893	\$ -
PUBLIC WORKS TOTAL	\$ 26,977,964	\$ 28,044,489	\$ -

PUBLIC WORKS

BUDGET DISTRIBUTION

DEPARTMENT - 4000

CONTRIBUTING REVENUE

GENERAL FUND

	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
101 - General Fund	\$ 3,714,642	\$ 4,557,345	\$ -
Total:	\$ 3,714,642	\$ 4,557,345	\$ -

OTHER FUNDS

	FY 22/23 ADJUSTED BUDGET	FY 23/24 STAFF RECOMMENDED	FY 23/24 ADOPTED BUDGET
246 - Land. Maint. Dist.	376,300	359,785	
502 - Water Utility	12,575,200	12,255,100	
507 - Water Capital	25,000	125,000	
530 - Sewer Utility	1,630,000	1,645,000	
531 - Sewer Capital	8,000	16,000	
624 - Equipment Maint.	1,684,673	2,429,967	
Total:	\$ 16,299,173	\$ 16,830,852	\$ -

PUBLIC WORKS

WASTE & RECYCLING

DEPARTMENT STREET MAINTENANCE **DIVISION** WASTE & RECYCLING **ACCOUNT** 101-4202-442

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ 46,807	\$ 46,407	\$ 48,029	\$ 48,019
2000	Fringe Benefit Cost-Reg	10,104	10,940	10,794	10,891
2027	Pepra-Emplr-Misc	2,865	2,808	2,890	2,974
2031	Pers-Emplr-Misc-Classic	1,281	1,667	1,656	1,307
2033	Pob City-Misc	-	9,096	10,234	9,100
2040	Misc. Unfunded Pepra	1,135	345	565	-
2050	Workers Compensation Ins.	4,080	5,897	7,197	5,336
2110	Retiree Health Insurance	1,881	1,873	1,935	1,938
TOTAL PERSONNEL		\$ 68,153	\$ 79,033	\$ 83,300	\$ 79,565
OPERATIONAL					\$ -
3016	Organics Rcyclng (Sb1383)	\$ -	\$ -	\$ 14,310	\$ -
3200	Other Professional	-	-	-	-
3209	Other Contractual	-	10,000	9,000	10,000
4104	Dbid Refuse Services	21,560	26,000	26,000	26,000
4105	Contractual Refuse Svcs	2,761,042	2,940,000	2,990,000	3,480,000
6105	Office Supplies	-	5,000	-	-
6106	Computer Software	19,310	14,400	-	15,000
6512	Material-Asphalt	-	-	-	-
6513	Material-Paint	-	-	-	-
6905	Bad Debts Expense	1,804	-	-	-
6915	Used Oil Recyl Grant Exp	5,118	5,025	5,025	5,000
6916	Beverage Container Recyl	8,856	8,517	8,517	8,500
TOTAL OPERATIONAL		\$ 2,817,690	\$ 3,008,942	\$ 3,052,852	\$ 3,544,500
DIVISION TOTAL		\$ 2,885,843	\$ 3,087,975	\$ 3,136,152	\$ 3,624,065

DIVISION ACTIVITIES

The Division ensures it complies with all local, state and federal requirements relative to solid waste disposal.

PUBLIC WORKS

STREET MAINTENANCE

DEPARTMENT STREET MAINTENANCE **DIVISION** STREET MAINTENANCE **ACCOUNT** 101-4203-442

		FY 21/22	FY 22/23	FY 22/23	FY 23/24
		ACTUALS	ADJUSTED BUDGET	ESTIMATED YEAR END	REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ 354,915	\$ 345,983	\$ 362,736	\$ 433,167
1200	Part-Time Salaries	12,188	31,361	7,308	32,458
1300	Overtime Salaries	19,041	20,750	10,863	20,750
2000	Fringe Benefit Cost-Reg	76,160	85,261	73,809	85,427
2027	Pepra-Emplr-Misc	9,930	10,630	11,932	17,037
2031	Pers-Emplr-Misc-Classic	31,463	37,254	31,403	29,831
2033	Pob City-Misc	-	70,570	72,896	82,243
2040	Misc. Unfunded Pepra	7,290	1,976	2,380	-
2050	Workers Compensation Ins.	32,426	51,135	52,163	54,076
2110	Retiree Health Insurance	12,783	12,869	12,253	13,798
2800	Other Benefits	329	784	183	811
	TOTAL PERSONNEL	\$ 556,525	\$ 668,573	\$ 637,926	\$ 769,598
OPERATIONAL					
3205	Architectural & Engineer	\$ 2,756	\$ 50,000	\$ 49,681	\$ 50,000
3209	Other Contractural	198,284	310,787	319,011	50,000
4305	Contr Maintenance Svcs	78,055	273,765	273,765	500,000
4405	Equipment Rental-Private	-	500	-	500
5305	Telephone Services	3,436	2,200	3,200	3,400
5706	Meetings/Staff Developmen	454	500	500	20,000
6105	Office Supplies	-	-	2,500	2,500
6108	Small Tools	1,921	2,500	2,500	2,500
6109	Custodial Supplies	224	250	250	250
6207	Gasoline	152	200	200	200
6208	Diesel	-	100	100	100
6306	Oil & Lubricants	-	100	100	100
6400	Misc Materials & Supplies	413	2,000	2,172	2,000
6407	Uniform/Safety Equipment	1,688	3,000	2,500	3,000
6505	Materials - Buildings	-	-	-	-
6506	Materials - Chemicals	788	-	-	-
6509	Material-Street Signs	29,443	100,000	116,490	100,000
6510	Material-Sand & Gravel	5,465	9,818	3,500	9,818
6511	Material-Cement	21,329	50,000	25,108	50,000
6512	Material-Asphalt	14,789	30,000	29,062	30,000
6513	Material-Paint	2,184	2,000	3,427	3,500
6516	Sprinkler & Irrig Supplie	519	-	-	-
6804	Fleet Maintenance - City	-	-	-	50,396
6806	Fleet Replacement - City	103,436	82,687	99,183	47,478
7410	Automotive & Work Equip	20,491	-	-	-
7420	Machinery & Tools	26,329	-	-	-
	TOTAL OPERATIONAL	\$ 512,156	\$ 920,407	\$ 933,249	\$ 925,742
CAPITAL OUTLAY					
7500	***Capital Outlay	\$ 1,024,312	\$ 1,840,814	\$ 1,866,498	\$ 1,851,484
	TOTAL CAPITAL OUTLAY	\$ 1,024,312	\$ 1,840,814	\$ 1,866,498	\$ 1,851,484
DIVISION TOTAL		\$ 2,092,993	\$ 2,509,387	\$ 2,504,424	\$ 2,621,082

PUBLIC WORKS

STREET MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT
STREET MAINTENANCE	STREET MAINTENANCE	101-4203-442

DIVISION ACTIVITIES

The Division develops and maintains a comprehensive pavement management program to prioritize and schedule regular maintenance and repairs for city streets and sidewalks. It conducts regular inspections of streets and sidewalks to identify any necessary repairs or maintenance, including sidewalk trip hazards, potholes, and street signs, and ensure that repairs are completed in a timely manner. It also maintains a street sweeping program to keep streets clean and free of debris, and work with other departments to ensure effective waste management practices. The Division also develops and maintains a system for responding to resident requests for street maintenance or repairs, and ensure that all requests are addressed in a timely and effective manner.

PUBLIC WORKS

TRAFFIC LIGHTING

DEPARTMENT STREET MAINTENANCE **DIVISION** TRAFFIC LIGHTING **ACCOUNT** 101-4204-442

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -
OPERATIONAL				\$ -
3209 Other Contractural	\$ 47,863	\$ 35,000	\$ 54,660	\$ 55,000
4305 Contr Maintenance Svcs	16,634	25,000	29,000	30,000
4306 Contr Maint-Buildings	960	960	-	960
4311 Cont/Maint-Traffic Signal	84,850	125,000	72,897	125,000
6106 Computer Software	-	9,000	8,269	9,000
6251 Electric Utility	213,925	250,000	214,764	300,000
6400 Misc Materials & Supplies	131	500	-	500
6804 Fleet Maintenance - City	-	-	-	153
6806 Fleet Replacement - City	574	574	575	-
TOTAL OPERATIONAL	\$ 364,937	\$ 446,034	\$ 380,165	\$ 520,613
DIVISION TOTAL	\$ 364,937	\$ 446,034	\$ 380,165	\$ 520,613

DIVISION ACTIVITIES

The Division ensures that all streetlights are functioning properly and provides adequate illumination to enhance public safety. The Division is committed to regularly inspect streetlights and promptly repair any malfunctioning lights and continue energy-efficient lighting solutions, such as LED bulbs and smart lighting systems, to reduce energy usage and costs. It regularly reviews and updates lighting and sweeping policies and procedures to ensure they align with best practices and community needs.

PUBLIC WORKS

GRAFFITI REMOVAL

DEPARTMENT STREET MAINTENANCE **DIVISION** GRAFFITI REMOVAL **ACCOUNT** 101-4205-442

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
TOTAL PERSONNEL					
		\$ -	\$ -	\$ -	\$ -
OPERATIONAL					
					\$ -
4309	Contr/Maint-Auto & Wrk Eq	\$ -	\$ 700	\$ -	\$ 700
6108	Small Tools	-	750	750	750
6207	Gasoline	7	200	-	200
6208	Diesel	43	200	-	200
6306	Oil & Lubricants	-	100	-	100
6506	Materials - Chemicals	1,532	1,500	1,490	1,500
6513	Material-Paint	85	1,500	1,500	1,500
6804	Fleet Maintenance - City	-	-	-	9,163
6806	Fleet Replacement - City	10,169	10,169	10,169	3,028
TOTAL OPERATIONAL		\$ 11,836	\$ 15,119	\$ 13,909	\$ 17,141
DIVISION TOTAL		\$ 11,836	\$ 15,119	\$ 13,909	\$ 17,141

DIVISION ACTIVITIES

The Division eliminates graffiti throughout the community. It provides rapid removal, moreover, reducing the time it takes to remove graffiti after it is reported deters repeat offenders and maintains the aesthetic appearance of the community.

PUBLIC WORKS

MAINTENANCE

DEPARTMENT PARKS **DIVISION** MAINTENANCE **ACCOUNT** 101-4702-447

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ 328,995	\$ 360,135	\$ 352,315	\$ 364,915
1200	Part-Time Salaries	-	11,193	17,052	45,136
1300	Overtime Salaries	13,797	12,168	8,818	12,168
2000	Fringe Benefit Cost-Reg	49,296	76,237	67,709	81,998
2027	Pepra-Emplr-Misc	3,602	15,238	12,582	17,131
2031	Pers-Emplr-Misc-Classic	31,580	29,924	22,911	15,381
2033	Pob City-Misc	-	73,180	63,397	63,001
2040	Misc. Unfunded Pepra	4,169	2,553	2,473	-
2050	Workers Compensation Ins.	22,251	51,454	55,123	47,037
2110	Retiree Health Insurance	10,163	8,620	6,578	6,324
2800	Other Benefits	-	280	1,369	1,940
TOTAL PERSONNEL		\$ 463,853	\$ 640,982	\$ 610,327	\$ 655,031
OPERATIONAL					
3209	Other Contractual	\$ 125,825	\$ 180,400	\$ 104,684	\$ 180,400
3800	Other Services	500	-	-	-
3805	Animal Control	3,045	7,000	2,665	7,000
4305	Contr Maintenance Svcs	371,777	450,000	396,731	720,000
4309	Contr/Maint-Auto & Wrk Eq	-	-	800	1,000
4405	Equipment Rental-Private	-	100	100	100
5409	Retirement Svc Awards	706	-	-	700
5706	Meetings/Staff Developmen	-	-	600	600
6105	Office Supplies	-	-	96	150
6108	Small Tools	6,092	7,000	4,170	7,000
6109	Custodial Supplies	9,651	15,000	13,200	15,000
6207	Gasoline	654	500	3,000	3,000
6251	Electric Utility	38,269	85,000	40,000	48,000
6252	City Utilities-Water	10,910	15,000	7,800	15,000
6300	Material-Auto & Work Equi	-	1,000	-	-
6305	Parts-Auto & Work Equip	75	-	-	-
6400	Misc Materials & Supplies	14,355	15,000	15,013	15,000
6407	Uniform/Safety Equipment	1,885	3,500	3,465	10,500
6505	Materials - Buildings	2,932	7,000	4,690	7,000
6506	Materials - Chemicals	971	3,000	735	3,000
6507	Materials-Nursery Items	936	10,000	5,050	10,000
6510	Material-Sand & Gravel	12,835	25,000	22,100	25,000
6511	Material-Cement	-	3,000	3,000	3,250
6513	Material-Paint	903	1,000	1,230	1,000
6516	Sprinkler & Irrig Supplie	15,418	20,000	14,110	20,000
6804	Fleet Maintenance - City	-	-	-	71,776
6806	Fleet Replacement - City	151,488	125,715	129,567	58,485
TOTAL OPERATIONAL		\$ 769,227	\$ 974,215	\$ 772,806	\$ 1,222,961
CAPITAL OUTLAY					
7305	Other Capital Outlay	-	95,000	66,033	-
7500	***Capital Outlay	724	-	-	-
TOTAL CAPITAL OUTLAY		\$ 724	\$ 95,000	\$ 66,033	\$ -

PUBLIC WORKS

MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT
PARKS	MAINTENANCE	101-4702-447

DIVISION TOTAL	\$ 1,233,804	\$ 1,710,197	\$ 1,449,166	\$ 1,877,992
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DIVISION ACTIVITIES

The Division conducts daily restroom servicing, weekly turf mowing, weekly litter and leaf removal, edging each park twice monthly, planter trimmings quartely, and weed control twice yearly.

PUBLIC WORKS**TREE MAINTENANCE**

DEPARTMENT	DIVISION	ACCOUNT
PARKS	TREE MAINTENANCE	101-4703-447

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				\$ -
1000 Regular-Full Time	\$ 5,760	\$ 12,391	\$ 13,281	\$ 13,673
1300 Overtime Salaries	203	8,112	1,287	8,112
2000 Fringe Benefit Cost-Reg	1,995	3,428	5,398	5,221
2027 Pepra-Emplr-Misc	436	917	992	1,050
2033 Pob City-Misc	-	2,406	2,820	2,591
2040 Misc. Unfunded Pepra	522	164	191	-
2050 Workers Compensation Ins.	1,123	1,627	1,904	1,579
TOTAL PERSONNEL	\$ 10,039	\$ 29,045	\$ 25,873	\$ 32,226
OPERATIONAL				\$ -
4305 Contr Maintenance Svcs	\$ 270,111	\$ 300,000	\$ 290,095	\$ 480,000
6108 Small Tools	997	1,000	1,500	1,500
6400 Misc Materials & Supplies	188	200	70	200
6407 Uniform/Safety Equipment	385	300	300	400
6804 Fleet Maintenance - City	-	-	-	10,079
6806 Fleet Replacement - City	21,663	21,663	20,457	14,136
TOTAL OPERATIONAL	\$ 293,344	\$ 323,163	\$ 312,422	\$ 506,315
DIVISION TOTAL	\$ 303,383	\$ 352,208	\$ 338,295	\$ 538,541

DIVISION ACTIVITIES

The Division provides effective administration of contractual tree trimming services. It also maintains and follows a six-year grid tree trimming program.

PUBLIC WORKS

ESPERANZA DISTRICT 84-1M

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** ESPERANZA DISTRICT 84-1M **ACCOUNT** 246-5201-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ 14,632	\$ 17,678	\$ 744	\$ 486
2000	Fringe Benefit Cost-Reg	1,386	2,977	-	78
2027	Pepra-Emplr-Misc	67	-	-	-
2031	Pers-Emplr-Misc-Classic	1,276	2,308	-	68
2033	Pob City-Misc	-	3,125	-	92
2040	Misc. Unfunded Pepra	8	71	-	-
2050	Workers Compensation Ins.	572	2,112	-	55
2110	Retiree Health Insurance	356	643	-	20
	TOTAL PERSONNEL	\$ 18,297	\$ 28,914	\$ 744	\$ 799
OPERATIONAL					
3205	Architectural & Engineer	\$ 1,159	\$ 2,500	\$ 2,960	\$ 3,000
3209	Other Contractual	-	6,000	-	6,000
4305	Contr Maintenance Svcs	155	6,000	6,000	9,600
5405	Legal Notices & Publicati	-	350	1,000	1,300
5409	Retirement Service Awards	235	-	-	-
	TOTAL OPERATIONAL	\$ 1,549	\$ 14,850	\$ 9,960	\$ 19,900
DIVISION TOTAL		\$ 19,846	\$ 43,764	\$ 10,704	\$ 20,699

DIVISION ACTIVITIES

This division provides weed control, edging of parkways, irrigation checks and operations, fertilizing of plants and shrubs, tree staking, and pruning planters.

PUBLIC WORKS

FIRST ST & FULTON RD (DIST #2)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** FIRST ST & FULTON RD (DIST #2) **ACCOUNT** 246-5202-451

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				\$ -
1000 Regular-Full Time	\$ -	\$ -	\$ 266	\$ 139
TOTAL PERSONNEL	\$ -	\$ -	\$ 266	\$ 139
OPERATIONAL				
3205 Architectural & Engineer	\$ -	\$ 100	\$ -	\$ 100
4305 Contr Maintenance Svcs	3,584	4,560	1,047	1,677
5405 Legal Notices & Publicati	-	100	-	100
6251 Electric Utility	-	400	-	400
6252 City Utilities-Water	1,236	2,000	1,000	2,000
6516 Sprinkler & Irrig Supplie	-	300	-	300
TOTAL OPERATIONAL	\$ 4,820	\$ 7,460	\$ 2,047	\$ 4,577
CAPITAL OUTLAY				
7305 Other Capital Outlay	-	-	910	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 910	\$ -
DIVISION TOTAL	\$ 4,820	\$ 7,460	\$ 3,223	\$ 4,716

DIVISION ACTIVITIES

This division provides weed control, shrub pruning, irrigation system checks and operations, fertilization of plants and shrubs, and tree staking.

PUBLIC WORKS

WHEELER & TABOR LN (DIST #3)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** WHEELER & TABOR LN (DIST #3) **ACCOUNT** 246-5203-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ -	\$ -	\$ 266	\$ 139
TOTAL PERSONNEL		\$ -	\$ -	\$ 266	\$ 139
OPERATIONAL					
3205	Architectural & Engineer	\$ -	\$ 100	\$ -	\$ 100
4305	Contr Maintenance Svcs	1,138	2,120	2,060	3,296
5405	Legal Notices & Publicati	-	100	-	100
6251	Electric Utility	168	8,000	200	200
6252	City Utilities-Water	2,588	4,000	4,296	4,500
6516	Sprinkler & Irrig Supplie	-	300	-	500
TOTAL OPERATIONAL		\$ 3,894	\$ 14,620	\$ 6,556	\$ 8,696
CAPITAL OUTLAY					
7305	Other Capital Outlay	-	-	928	-
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 928	\$ -
DIVISION TOTAL		\$ 3,894	\$ 14,620	\$ 7,750	\$ 8,835

DIVISION ACTIVITIES

This division provides irrigation system check and operations, weed control, fertilizing turf, planters, vines, and ground cover, edging of parkways, shrub pruning, and tree staking.

PUBLIC WORKS

RANCHO LA VERNE (DIST #4-A)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** RANCHO LA VERNE (DIST #4-A) **ACCOUNT** 246-5204-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ -	\$ -	\$ 6,258	\$ 3,821
	TOTAL PERSONNEL	\$ -	\$ -	\$ 6,258	\$ 3,821
OPERATIONAL					
3205	Architectural & Engineer	\$ 777	\$ 2,000	\$ -	\$ 2,000
4305	Contr Maintenance Svcs	44,440	50,240	52,000	50,000
5405	Legal Notices & Publicati	-	500	-	500
6251	Electric Utility	976	2,000	1,042	2,500
6252	City Utilities-Water	30,366	45,000	35,280	45,000
6516	Sprinkler & Irrig Supplie	-	2,500	-	2,500
	TOTAL OPERATIONAL	\$ 76,559	\$ 102,240	\$ 88,322	\$ 102,500
CAPITAL OUTLAY					
7305	Other Capital Outlay	-	-	10,321	-
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 10,321	\$ -
DIVISION TOTAL		\$ 76,559	\$ 102,240	\$ 104,901	\$ 106,321

DIVISION ACTIVITIES

This division provides irrigation system check and operations, weed control of turf areas, ground cover, vines, planters, and non-vegetated areas, edging of parkways, pruning shrubs, planters, trees, and vines.

PUBLIC WORKS

LIVE OAK (DIST #4-B)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** LIVE OAK (DIST #4-B) **ACCOUNT** 246-5205-451

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAREND	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ -	\$ -	\$ 3,861	\$ 2,432
TOTAL PERSONNEL	\$ -	\$ -	\$ 3,861	\$ 2,432
OPERATIONAL				
3205 Architectural & Engineer	\$ -	\$ 1,500	\$ -	\$ 1,500
4305 Contr Maintenance Svcs	25,632	30,360	28,500	48,000
5405 Legal Notices & Publicati	-	1,000	-	1,000
6251 Electric Utility	252	2,500	8,000	8,000
6252 City Utilities-Water	19,534	29,000	25,973	29,000
6516 Sprinkler & Irrig Supplie	-	1,000	1,000	1,000
TOTAL OPERATIONAL	\$ 45,418	\$ 65,360	\$ 63,473	\$ 88,500
CAPITAL OUTLAY				
7305 Other Capital Outlay	-	-	6,260	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 6,260	\$ -
DIVISION TOTAL	\$ 45,418	\$ 65,360	\$ 73,594	\$ 90,932

DIVISION ACTIVITIES

This division provides irrigation system checks and operations, weed control of turf areas, ground cover, vines, planters, trees and shrub locations, non-vegetated areas, pathways and walkways, edging of parkways, pathways, and walkways, and pruning vines, planters, trees, and shrubs.

PUBLIC WORKS

FRUIT ST (DIST #6)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** FRUIT ST (DIST #6) **ACCOUNT** 246-5206-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAREND	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ -	\$ -	\$ 665	\$ -
	TOTAL PERSONNEL	\$ -	\$ -	\$ 665	\$ 347
OPERATIONAL					
3205	Architectural & Engineer	\$ 4,069	\$ 8,000	\$ 6,168	\$ 8,000
4305	Contr Maintenance Svcs	3,674	4,000	9,097	6,400
5405	Legal Notices & Publicati	193	200	210	200
6251	Electric Utility	305	500	171	500
6252	City Utilities-Water	1,756	2,500	677	2,500
	TOTAL OPERATIONAL	\$ 9,997	\$ 15,200	\$ 16,323	\$ 17,600
CAPITAL OUTLAY					
7305	Other Capital Outlay	-	-	907	-
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 907	\$ -
DIVISION TOTAL		\$ 9,997	\$ 15,200	\$ 17,895	\$ 17,947

DIVISION ACTIVITIES

This division provides irrigation system checks and operations, weed control of planters, ground cover, trees and shrubs, pruning trees, shrubs, vines, and planters, and tree staking.

PUBLIC WORKS

KOLL BUSINESS PARK (DIST #5)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** KOLL BUSINESS PARK (DIST #5) **ACCOUNT** 246-5207-451

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
1000 Regular-Full Time	\$ -	\$ -	\$ 1,997	\$ -
TOTAL PERSONNEL	\$ -	\$ -	\$ 1,997	\$ 1,251
OPERATIONAL				
3205 Architectural & Engineer	\$ -	\$ 500	\$ -	\$ 500
4305 Contr Maintenance Svcs	9,681	10,120	18,717	16,096
5405 Legal Notices & Publicati	-	1,000	-	1,000
6251 Electric Utility	1,123	1,200	308	1,250
6252 City Utilities-Water	2,741	9,000	1,458	9,000
TOTAL OPERATIONAL	\$ 13,545	\$ 21,820	\$ 20,483	\$ 27,846
DIVISION TOTAL	\$ 13,545	\$ 21,820	\$ 22,480	\$ 29,097

DIVISION ACTIVITIES

This division provides irrigation system checks and operations, weed control of turf areas, trees, and shrubs, and tree and shrub pruning.

PUBLIC WORKS

LA VERNE HEIGHTS (DIST #7)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** LA VERNE HEIGHTS (DIST #7) **ACCOUNT** 246-5208-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ -	\$ -	\$ 10,014	\$ 6,253
TOTAL PERSONNEL		\$ -	\$ -	\$ 10,014	\$ 6,253
OPERATIONAL					
3205	Architectural & Engineer	\$ 1,332	\$ 2,500	\$ 520	\$ 2,500
3209	Other Contractural	68,654	105,000	86,035	105,000
4305	Contr Maintenance Svcs	23,564	35,840	37,145	30,000
5405	Legal Notices & Publicati	193	500	210	500
6251	Electric Utility	162	300	78	400
6252	City Utilities-Water	27,981	50,000	41,504	50,000
6511	Material-Cement	-	-	1,495	-
6516	Sprinkler & Irrig Supplie	-	3,000	-	3,000
TOTAL OPERATIONAL		\$ 121,886	\$ 197,140	\$ 166,987	\$ 191,400
CAPITAL OUTLAY					
7305	Other Capital Outlay	-	-	5,409	-
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 5,409	\$ -
DIVISION TOTAL		\$ 121,886	\$ 197,140	\$ 182,410	\$ 197,653

DIVISION ACTIVITIES

This division provides irrigation system checks and operations, weed control of ground covers, vines, planters, tree and shrub locations, pathways and walkways, edging parkways, planters, walkways and pathways, pruning vines, planters, trees and shrubs, and tree staking.

PUBLIC WORKS

MARSHALL CANYON (DIST #8)

DEPARTMENT LANDSCAPE MAINTENANCE DISTRICT **DIVISION** MARSHALL CANYON (DIST #8) **ACCOUNT** 246-5209-451

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAREND	FY 23/24 REQUESTED
PERSONNEL SERVICES					\$ -
1000	Regular-Full Time	\$ -	\$ -	\$ 3,871	\$ 2,501
TOTAL PERSONNEL		\$ -	\$ -	\$ 3,871	\$ 2,501
OPERATIONAL					
3205	Architectural & Engineer	\$ 1,870	\$ 2,500	\$ 2,813	\$ 2,500
3209	Other Contractural	55,806	20,000	20,260	30,000
4305	Contr Maintenance Svcs	-	28,500	26,300	45,600
5405	Legal Notices & Publicati	193	500	210	500
6251	Electric Utility	327	700	164	700
6252	City Utilities-Water	-	5,000	-	5,000
TOTAL OPERATIONAL		\$ 58,196	\$ 57,200	\$ 49,747	\$ 84,300
DIVISION TOTAL		\$ 58,196	\$ 57,200	\$ 53,618	\$ 86,801

DIVISION ACTIVITIES

This division provides weed control.

PUBLIC WORKS

ADMINISTRATION

DEPARTMENT	DIVISION	ACCOUNT
WATER UTILITY	ADMINISTRATION	502-4301-443

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 82,817	\$ 90,943	\$ 80,863	\$ 109,931
1200	Part-Time Salaries	6,410	14,804	61,620	32,337
1300	Overtime Salaries	1,696	-	8,497	-
2000	Fringe Benefit Cost-Reg	15,839	16,748	13,373	24,932
2027	Pepra-Emplr-Misc	1,758	1,723	1,814	8,461
2031	Pers City-Misc	9,016	9,681	5,925	-
2033	Pob City-Misc	-	17,626	13,117	20,877
2040	Misc. Unfunded Pepra	1,695	309	355	-
2050	Workers Compensation Ins.	8,121	13,581	17,987	16,152
2110	Retiree Health Insurance	(35,288)	3,628	2,555	3,474
2131	Pension Expense	(1,093,466)	-	-	-
2800	Other Benefits	4,136	370	856	808
TOTAL PERSONNEL		\$ (997,266)	\$ 169,413	\$ 206,962	\$ 216,972
OPERATIONAL					
3200	Other Professional	\$ 5,958	\$ -	\$ -	\$ -
3205	Architectural & Engineer	85,338	218,600	75,000	175,000
3208	Legal Fees & Court Costs	19,583	5,000	2,000	5,000
3209	Other Contractual	1,033	10,000	-	10,000
3309	Employee Medical Services	1,896	1,300	1,300	1,300
4305	Contr Maintenance Svcs	735	720	700	720
5200	Insurance	137,342	137,474	211,818	230,334
5405	Legal Notices & Publicati	501	-	-	-
5407	Public Relations	188	-	-	-
5408	Awards	221	-	-	-
5409	Retirement Svc. Award	1,045	-	2,400	-
5505	Printing & Copying-Priv	55	-	72	-
5705	Subscription & Dues	65,078	84,800	115,000	84,800
5706	Meetings/Staff Developmen	4,920	10,000	8,500	10,000
6105	Office Supplies	3,853	5,000	4,000	5,000
6106	Computer Software	4,807	-	24,745	-
6112	Postage	949	600	600	600
6400	Misc Materials & Supplies	270	-	71	-
6505	Materials - Buildings	347	-	-	-
6804	Fleet Maintenance - City	-	-	-	2,600
6806	Fleet Replacement - City	21,536	17,162	15,965	5,650
6906	Depreciation	761	780	761	780
6908	Permit Fees	44,524	42,000	4,247	44,000
6909	Property Taxes	5,710	5,800	6,306	6,400
6911	Miscellaneous Expense	66	-	-	-
7405	Office Equip & Furniture	385	-	-	-
TOTAL OPERATIONAL		\$ 407,101	\$ 539,236	\$ 473,485	\$ 582,184
DIVISION TOTAL		\$ (590,165)	\$ 708,649	\$ 680,447	\$ 799,156

DIVISION ACTIVITIES

The Division effectively administers the functions of the Water Division. It continues to develop programs and operational efficiencies to improve groundwater production. It maintains and updates operational disaster preparedness plans and manages contractual engineering services and construction contracts.

PUBLIC WORKS

WATER PRODUCTION

DEPARTMENT	DIVISION	ACCOUNT
WATER UTILITY	WATER PRODUCTION	502-4302-443

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				\$ -
1000 Regular-Full Time	\$ 364,481	\$ 380,975	\$ 402,938	\$ 404,413
1200 Part-Time Salaries	2,622	-	-	-
1300 Overtime Salaries	68,202	-	77,800	32,000
2000 Fringe Benefit Cost-Reg	85,881	91,030	90,844	90,745
2027 Pepra-Emplr-Misc	15,397	15,414	17,069	17,855
2031 Pers City-Misc	23,886	30,949	30,344	23,942
2033 Pob City-Misc	-	72,647	85,305	76,326
2040 Misc. Unfunded Pepra	8,304	2,859	3,414	-
2050 Workers Compensation Ins.	34,813	48,631	63,206	45,177
2110 Retiree Health Insurance	12,540	12,407	13,327	13,292
2131 Pension Expense	(1,006,289)	-	-	-
TOTAL PERSONNEL	\$ (390,163)	\$ 654,912	\$ 784,247	\$ 703,750

OPERATIONAL				
3209 Other Contractural	235,166	660,169	1,100,000	440,000
4106 Water Purchases	6,319,988	6,600,000	5,750,000	7,050,000
4305 Contr Maintenance Svcs	51,560	55,000	66,000	66,000
4307 Contr Maint-Comm Equip.	1,658	35,000	30,000	35,000
4308 Contr/Maint-Mach & Tools	62,434	180,478	140,000	120,000
4309 Contr/Maint-Auto & Wrk Eq	2,170	4,000	-	4,000
5305 Telephone Services	12,574	15,000	13,000	15,000
5310 Cable Services	2,741	2,300	3,100	2,750
5706 Meetings/Staff Developmen	-	-	280	-
6105 Office Supplies	1,037	600	750	750
6108 Small Tools	-	600	1,206	600
6250 Natural Gas	214	500	225	500
6251 Electric Utility	713,329	650,000	750,000	750,000
6306 Oil & Lubricants	-	500	250	500
6400 Misc Materials & Supplies	498	2,000	600	2,000
6407 Uniform/Safety Equipment	2,489	15,000	4,000	15,000
6506 Materials - Chemicals	195,638	165,000	175,000	312,000
6513 Material-Paint	48	1,500	350	1,200
6514 Material-Water Fixtures	47,493	50,557	70,000	70,000
6516 Sprinkler & Irrig Supplie	247	750	250	750
6804 Fleet Maintenance - City	-	-	-	11,672
6806 Fleet Replacement - City	40,202	31,376	38,941	21,991
6908 Permit Fees	-	7,900	352	7,900
7420 Machinery & Tools	-	10,989	-	-
TOTAL OPERATIONAL	\$ 7,689,486	\$ 8,489,219	\$ 8,144,304	\$ 8,927,613

DIVISION TOTAL	\$ 7,299,323	\$ 9,144,131	\$ 8,928,551	\$ 9,631,363
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DIVISION ACTIVITIES

The Division provides an adequate supply of the highest quality water to the community at the least cost. It operates production facilities per the operating plan to achieve maximum groundwater production and use, while minimizing pumping costs and complies with all local, state, and federal requirements relative to water quality.

PUBLIC WORKS

SEWER SYSTEM MAINTENANCE

DEPARTMENT SEWER UTILITY **DIVISION** SEWER SYSTEM MAINTENANCE **ACCOUNT** 530-4402-444

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				\$ -
1000 Regular-Full Time	\$ 447,551	\$ 467,667	\$ 428,130	\$ 504,041
1200 Part-Time Salaries	5,946	12,850	12,850	12,983
1300 Overtime Salaries	13,758	-	19,478	20,000
2000 Fringe Benefit Cost-Reg	96,728	108,161	92,465	112,291
2027 Pepra-Emplr-Misc	10,802	13,091	12,347	17,363
2031 Pers City-Misc	40,062	49,298	42,302	39,140
2033 Pob City-Misc	-	88,885	86,347	95,595
2040 Misc. Unfunded Pepra	8,269	1,998	2,111	-
2050 Workers Compensation Ins.	37,218	58,743	62,105	77,372
2110 Retiree Health Insurance	15,570	14,985	14,191	16,266
2131 Pension Expense	(565,503)	-	-	-
2800 Other Benefits	150	321	321	325
TOTAL PERSONNEL	\$ 110,551	\$ 815,999	\$ 772,647	\$ 895,376
OPERATIONAL				
4305 Contr Maintenance Svcs	\$ 29,739	\$ 59,600	\$ 50,000	\$ 60,000
4308 Contr/Maint-Mach & Tools	1,191	7,500	1,200	6,000
4309 Contr/Maint-Auto & Wrk Eq	470	-	-	-
6108 Small Tools	-	1,000	600	1,000
6251 Electric Utility	5,453	5,500	6,200	6,000
6400 Misc Materials & Supplies	-	500	300	500
6407 Uniform/Safety Equipment	-	170	120	170
6506 Materials - Chemicals	3,578	2,500	5,000	3,500
6514 Material-Water Fixtures	10,395	6,000	3,000	6,000
6804 Fleet Maintenance - City	-	-	-	35,809
6806 Fleet Replacement - City	89,178	89,178	66,106	73,304
6908 Permit Fees	-	250	150	250
6911 Miscellaneous Expense	-	100	100	100
TOTAL OPERATIONAL	\$ 140,004	\$ 172,298	\$ 132,776	\$ 192,633
DIVISION TOTAL	\$ 250,555	\$ 988,297	\$ 905,423	\$ 1,088,009

DIVISION ACTIVITIES

The Division effectively maintains the City's sewer collection system and pumping stations to minimize overflow potential, which includes inspecting mainlines for fats, oil and grease, root intrusion, and mainline offsets.

PUBLIC WORKS

ADMINISTRATION

DEPARTMENT EQUIPMENT MAINTENANCE **DIVISION** ADMINISTRATION **ACCOUNT** 624-4501-445

		FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES					
1000	Regular-Full Time	\$ 22,996	\$ 111,034	\$ 94,672	\$ 103,344
1300	Overtime Salaries	(25)	-	-	-
2000	Fringe Benefit Cost-Reg	3,824	17,377	15,912	16,009
2027	Pers Pepra Emplr - Misc	-	6,966	6,966	-
2031	Pers Emplr - Misc	3,329	3,985	16,898	14,530
2033	Pob City-Misc	-	18,278	20,203	19,584
2040	Misc. Unfunded Pepra	1,562	856	856	-
2050	Workers Compensation Ins.	3,997	12,356	14,584	11,888
TOTAL PERSONNEL		\$ 35,683	\$ 170,852	\$ 170,091	\$ 165,355
OPERATIONAL					
3209	Other Contractural	\$ 190	\$ -	\$ -	\$ -
3307	Laundry & Dry Cleaning	1,396	3,500	1,000	3,000
3309	Employee Medical Services	95	-	-	-
4308	Contr/Maint-Mach & Tools	4,232	4,200	5,200	8,000
5200	Insurance	115,289	104,047	104,047	109,002
5505	Printing & Copying-Priv	56	-	-	-
5705	Subscription & Dues	650	825	700	1,000
5706	Meetings/Staff Developmen	1,543	2,500	4,500	11,000
6105	Office Supplies	721	1,500	1,500	2,000
6106	Computer Software	19,365	58,685	58,000	25,000
6108	Small Tools	1,866	4,000	4,000	20,000
6305	Parts-Auto & Work Equip	513	-	292	-
6400	Misc Materials & Supplies	9,014	6,500	5,200	6,000
6407	Uniform/Safety Equipment	4,356	3,500	3,300	3,500
6505	Materials - Buildings	1,362	1,200	1,200	2,000
6515	Welding Supplies	56	3,000	1,500	2,500
6804	Fleet Maintenance - City	-	-	-	6,494
6806	Fleet Replacement - City	25,870	25,870	25,800	15,272
6906	Depreciation	272,227	-	-	-
6908	Permit Fees	-	-	189	-
6911	Miscellaneous Expense	3,994	4,000	4,000	4,000
7410	Automotive & Work Equip	4,379	1,847,999	2,154,813	428,855
7420	Machinery & Tools	-	-	-	15,000
TOTAL OPERATIONAL		\$ 467,174	\$ 2,071,326	\$ 2,375,241	\$ 662,623
DIVISION TOTAL		\$ 502,857	\$ 2,242,178	\$ 2,545,332	\$ 827,978

DIVISION ACTIVITIES

Equipment Maintenance provides management with accurate and up-to-date information pertinent to the operation and condition of the City's equipment fleet. The Division maintains safe, attractive, and efficient operation in the maintenance shop and provide for the replacement of equipment at previously established intervals. It ensures an environmentally risk-free operation.

PUBLIC WORKS

PREVENTIVE MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT
EQUIPMENT MAINTENANCE	PREVENTIVEMAINTENANCE	624-4502-445

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAREND	FY 23/24 REQUESTED
PERSONNEL SERVICES				
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -
OPERATIONAL				
4307 Contr Maint-Comm Equip.	\$ 24,578	\$ 39,162	\$ 39,162	\$ 25,000
4309 Contr/Maint-Auto & Wrk Eq	7,880	2,000	1,000	2,000
6305 Parts-Auto & Work Equip	27,535	13,000	7,500	13,000
6306 Oil & Lubricants	9,069	10,000	9,000	10,000
6307 Tires	272	-	-	-
6308 Car Wash Costs	8,183	10,000	10,000	12,000
6400 Miso Materials & Supplies	4,435	-	-	-
6506 Materials - Chemicals	826	-	-	-
7420 Machinery & Tools	4,663	-	-	-
TOTAL OPERATIONAL	\$ 87,441	\$ 74,162	\$ 66,662	\$ 62,000
DIVISION TOTAL	\$ 87,441	\$ 74,162	\$ 66,662	\$ 62,000

DIVISION ACTIVITIES

The Division services city-owned equipment at specific mileage/time intervals according to preventative maintenance schedules. It thoroughly inspects equipment each time it is serviced to avert potential breakdowns and ensure the safe operation of all vehicles and equipment. The Division schedules all equipment for repairs as discovered through preventative maintenance and inspections and monitors failures and premature wear characteristics to aid in setting vehicle replacement specifications.

PUBLIC WORKS

EQUIPMENT REPAIR WORK

DEPARTMENT **DIVISION** **ACCOUNT**
 EQUIPMENT MAINTENANCE EQUIPMENT REPAIR WORK 624-4503-445

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				\$ -
1000 Regular-Full Time	\$ 234,296	\$ 267,391	\$ 282,807	\$ 279,357
1200 Part-Time Salaries	63,698	-	11,136	-
1300 Overtime Salaries	18,115	25,000	14,528	25,000
2000 Fringe Benefit Cost-Reg	44,288	61,412	37,409	37,801
2027 Pers Pepra Emplr - Misc	8,642	13,717	17,401	20,054
2031 Pers Emplr - Misc	13,483	11,137	3,620	2,564
2033 Pob City-Misc	-	50,114	54,578	52,938
2040 Misc. Unfunded Pepra	4,504	2,706	3,530	-
2050 Workers Compensation Ins.	22,505	33,161	42,785	32,724
2110 Retiree Health Insurance	8,086	7,699	5,303	5,177
TOTAL PERSONNEL	\$ 417,617	\$ 472,337	\$ 473,097	\$ 455,615
OPERATIONAL				
3209 Other Contractural	\$ 10,662	\$ -	\$ -	\$ -
4309 Contr/Maint-Auto & Wrk Eq	89,492	85,000	60,000	75,000
6205 Propane	-	300	300	300
6207 Gasoline	184,629	-	215,000	225,000
6208 Diesel	81,019	-	107,000	125,000
6305 Parts-Auto & Work Equip	66,534	80,000	65,000	80,000
6306 Oil & Lubricants	7,547	3,000	2,000	5,000
6307 Tires	53,404	45,000	35,000	45,000
6400 Misc Materials & Supplies	1,335	-	-	1,500
6908 Permit Fees	-	1,400	1,400	1,500
TOTAL OPERATIONAL	\$ 494,622	\$ 214,700	\$ 485,700	\$ 558,300
DIVISION TOTAL	\$ 494,622	\$ 214,700	\$ 485,700	\$ 558,300

DIVISION ACTIVITIES

The Division performs timely, cost efficient vehicle/equipment repair. It thoroughly inspects equipment each time it is serviced to avert potential breakdowns and ensures the safe operation of all vehicles and equipment.

PUBLIC WORKS

FUEL COSTS

DEPARTMENT **DIVISION** **ACCOUNT**
 EQUIPMENT MAINTENANCE FUEL COSTS 624-4505-445

	FY 21/22 ACTUALS	FY 22/23 ADJUSTED BUDGET	FY 22/23 ESTIMATED YEAR END	FY 23/24 REQUESTED
PERSONNEL SERVICES				
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -
OPERATIONAL				
6205 Propane	\$ -	\$ 5,000	\$ 4,500	\$ 5,000
6207 Gasoline	(12,899)	175,000	175,000	200,000
6208 Diesel	(13,726)	100,000	100,000	105,000
6209 Compressed Natural Gas	1,612	5,000	3,500	4,000
6220 Tank Maintenance	195	-	-	-
6410 Tank Maintenance - Cng	-	-	5,100	7,500
6411 Tank Maintenance - Fuel	5,164	10,000	9,920	15,000
6908 Permit Fees	2,768	1,400	1,400	2,500
TOTAL OPERATIONAL	\$ (16,886)	\$ 296,400	\$ 299,420	\$ 339,000
DIVISION TOTAL	\$ (16,886)	\$ 296,400	\$ 299,420	\$ 339,000

DIVISION ACTIVITIES

This Division procures and oversees the dispensing of fuels for its entire fleet from CNG, Gasoline, Diesel and Propane. The Division maintains three (3) underground storage tanks which are tested and certified by the State and County on a yearly basis. The Fuel dispensing station is available 24 hours a day to meet the needs of all the departments.

CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT PROJECTS

Fund- Cost Center	CIP Number	Project Title	Staff Recommended	Council Approved
GAS TAX STREET IMPROVEMENT FUND:				
206-7101	SI2301	Sidewalk Replacement and Rehabilitation	\$ 100,000	
206-7101	ST-AN	Pavement Management Program	1,000,000	
206-7130	ST2304	B Street Improvement (Bonita to Foothill)	1,200,000	
206-7811	MI2302	Street Banner Poles on D Street	188,000	
TOTAL GAS TAX STREET IMPRV. FUND			\$ 2,488,000	\$ -
SB1 FUND:				
207-7128	ST2305	Grove Neighborhood	\$ 1,527,434	
TOTAL SB1 FUND			\$ 1,527,434	\$ -
COMMUNITY DEVELOPMENT BLOCK GRANT FUND:				
215-3415	SI2301	Sidewalk Replacement and Rehabilitation	\$ 100,000	
215-3430	MI2307	ADA Transition Plan - Phase I	100,000	
215-7033	CF2304	City Hall ADA Compliance	200,000	
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND			\$ 400,000	\$ -
ASSET FORFEITURE				
231-7812	MI2308	Mesh Network Update - Public Works & Public Safety	\$ 50,000	
TOTAL ASSET FORFEITURE FUND			\$ 50,000	\$ -
PROPOSITION A				
232-5522	BR2301	Pedestrian Bridge - Arrow Highway Gold Line Station	\$ 1,000,000	
232-7812	MI2308	Mesh Network Update - Public Works & Public Safety	50,000	
TOTAL PROPOSITION A FUND			\$ 1,050,000	\$ -
MEASURE R FUND:				
235-4801	ST2307	White Avenue (Foothill to Bonita) & Towne Center (Foothill to White)	\$ 950,000	
235-4801	TR2302	Traffic Studies	60,000	
235-4803	ST-AN	Pavement Management Program	300,000	
TOTAL MEASURE R FUND			\$ 1,310,000	\$ -

CAPITAL IMPROVEMENT PROJECTS

Fund- Cost Center	CIP Number	Project Title	Staff Recommended	Council Approved
MEASURE M FUND:				
236-4823	SI2301	Sidewalk Replacement and Rehabilitation	\$ 37,000	
236-4823	ST-AN	Pavement Management Program	1,000,000	
236-7812	MI2308	Mesh Network Update - Public Works & Public Safety	100,000	
TOTAL MEASURE M FUND			\$ 1,137,000	\$ -
MEASURE W FUND:				
238-7261	SW01	Stormwater Master Plan	\$ 150,000	
236-7812	SW02	Full Trash Capture	100,000	
TOTAL MEASURE R FUND			\$ 250,000	\$ -
GENERAL CAPITAL IMPROVEMENT FUND:				
405-7033	CF2304	City Hall ADA Compliance	\$ 130,000	
405-7033	CF2311	Facilities Painting	80,000	
405-7027	CF2307	City Yard Re-Roof and Fire Sprinkler System	25,000	
405-7027	CF2309	City Yard Roll-up Doors	50,000	
405-7027	CF2301	City Yard Asphalt Replacement	380,000	
405-7027	CF2310	City Yard Swamp Coolers	25,000	
405-7458	PK2302	Wilderness Park - Oak Tree Fire Clearance	130,000	
405-7071	MI2304	Financial System Upgrade	756,000	
405-7812	MI2308	Mesh Network Update - Public Works & Public Safety	400,000	
TOTAL GENERAL CAPITAL IMPROVEMENT FUND			\$ 1,976,000	\$ -
RIGHT-OF-WAY (ROW) MANAGEMENT FUND				
406-7610	ST2306	Mobility Project	\$ 120,000	
TOTAL ROW MANAGEMENT FUND			\$ 120,000	\$ -
PARK DEVELOPMENT FUND:				
412-7416	PK2301	Aquatics Center Pool Replastering/Decking	\$ 700,000	
412-7407	PK2303	Las Flores Park South Restroom	480,000	
TOTAL PARK DEVELOPMENT FUND			\$ 1,180,000	\$ -
WATER CAPITAL IMPROVEMENT FUND:				
507-7203	WR-AN	Water System Rehabilitation	\$ 75,000	
507-7260	WT2303	Amherst Treatment Plant	540,000	

CAPITAL IMPROVEMENT PROJECTS

Fund- Cost Center	CIP Number	Project Title	Staff Recommended	Council Approved
507-7260	WT2304	AMI Meter Conversion (AMI Water Loss Project)	650,000	
507-7027	CF2307	City Yard Re-Roof and Fire Sprinkler System	100,000	
507-7071	MI2304	Financial Systems Upgrade	150,000	
TOTAL WATER CAPITAL IMPRV. FUND			\$ 1,515,000	\$ -
SEWER CAPITAL IMPROVEMENT FUND:				
531-7307	SW-AN	Sewer System Rehabilitation	\$ 75,000	
531-7071	MI2304	Financial Systems Upgrade	150,000	
TOTAL SEWER CAPITAL IMPRV. FUND			\$ 225,000	\$ -
EQUIPMENT FUND				
624-4501	MI2308	Mesh Network Update - Public Works & Public Safety	\$ 7,051	
TOTAL EQUIPMENT FUND			\$ 7,051	\$ -
TOTAL CAPITAL IMPROVEMENT PROJECTS			\$ 13,235,485	\$ -

CAPITAL OUTLAY

CAPITAL OUTLAY

Fund- Cost Center	Department	Staff Recommended	Council Approved
CITY COUNCIL			
101-1000	City Council Chambers Equipment (ARPA)	\$ 25,000	
	TOTAL CITY COUNCIL	\$ 25,000	\$ -
INFORMATION SYSTEMS			
101-1501	Palo Alto Firewall (City Hall)	\$ 35,000	
101-1501	35 Replacement Computers	42,000	
101-1501	Wireless Access Points	12,950	
101-1501	X4 48 Port 10 Gb Network Switches	50,000	
101-1501	Apc Batter Replacements	26,000	
101-1501	Livescan Doj Fingerprint Scanner And Desktop	9,000	
101-1501		6,000	
	Command Post Computer And Tv Monitor Upgrades		
101-1501	Pub. Safety Conf. Room Upgrades	10,000	
101-1501	Veriato Subscription-Software To Monitor Computers	7,000	
101-1501		3,000	
	Door Monitors/Cameras For Pub. Safety Exit Doors		
101-1501	New Cell Phones For Patrol	3,000	
101-1501	City Hall Redundant Server	10,000	
	TOTAL INFORMATION SYSTEMS	\$ 213,950	\$ -
FIRE			
101-2002	Hose	\$ 25,000	
101-2002	Turnouts, Bags, Other Supplies	200,000	
101-2005	Conference Room Furniture	7,500	
	TOTAL FIRE	\$ 232,500	\$ -
POLICE			
101-2501	Station Camera Upgrade	\$ 12,000	
101-2503	24/7 Chairs - 6400	10,000	
101-2505	Night Vision	9,800	
101-2505	40mm Ammunition	12,000	
101-2507	7 FSET Rifles MSA Colt	18,000	
101-2507	Loki Ground Robot	15,000	
101-2507	Tethered Drone	10,000	
	TOTAL POLICE	\$ 86,800	\$ -
PARKS MAINTENANCE			
101-4702	Graffiti Blaster Trailer	\$ 5,000	
	TOTAL PARKS MAINTENANCE	\$ 5,000	\$ -

CAPITAL OUTLAY

Fund- Cost Center	Department	Staff Recommended	Council Approved
COMMUNITY CENTER			
101-6103	*Community Center Roof Repair	\$ 95,000	
	TOTAL COMMUNITY CENTER	\$ 95,000	\$ -
AQUATICS CENTER MAINTENANCE			
101-6205	Replacement Of 1-Meter Diving Board	\$ 30,000	
	TOTAL AQUATICS CENTER MAINTENANCE	\$ 30,000	\$ -
	TOTAL GENERAL FUND	\$ 688,250	\$ -
MOBILE SOURCE AIR POLLUTION			
	<i>Unit 2029 Toro 3280 Lawn Mower</i>	\$ 60,000	
	<i>Unit 1126 5K Fork Lift</i>	56,000	
	<i>Unit 2153 Ford Taurus</i>	48,106	
	<i>Unit 2154 Ford Taurus</i>	42,000	
	<i>Unit 2157 Honda Accord</i>	45,000	
243-7813	Vehicle Replacements	\$ 251,106	
	TOTAL MOBILE SOURCE AIR POLLUTION	\$ 251,106	\$ -
FIRE EQUIPMENT			
250-7044	Radios	\$ 245,600	
250-7044	Vehicle Supplies	80,000	
	TOTAL FIRE EQUIPMENT	\$ 325,600	\$ -
EQUIPMENT MAINTENANCE			
	<i>Unit 2031 F-150 Two (2) Door</i>	\$ 41,153	
	<i>Unit 2076 Sewage Pump</i>	28,397	
	<i>Unit 2085 F-150 Two (2) Door</i>	41,153	
	<i>Unit 2090 Skid Steer</i>	79,762	
	<i>Unit 1155 Zieman Trailer</i>	18,000	
	<i>Unit 2120 F-150 Four (4) Door</i>	53,093	
	<i>Unit New Patrol Unit UC</i>	89,297	
	<i>Unit 4184 Interceptor</i>	78,000	
624-4501	Vehicle Replacements	\$ 428,855	
624-4501	Floor Scrubber	10,000	
624-4501	Opacity Emissions Tester	5,000	
	TOTAL EQUIPMENT MAINTENANCE	\$ 443,855	\$ -
	TOTAL OTHER FUNDS	\$ 769,455	\$ -
	TOTAL ALL FUNDS	\$ 1,457,705	\$ -

*Possible coverage from insurance

SPECIAL PROGRAMS

SPECIAL PROGRAMS

Project Number	Project Title	Allocation 2023-2024	Project Description
<u>CFAA FUND:</u>			
110-2010	Administration	\$ 937,834	Fire assignment activities supporting federal agencies with fire and life safety.
Total CFAA		\$ 937,834	
<u>HCDA/CDBG FUND:</u>			
215-3403	Senior Hot Lunches	\$ 24,103	Provide nutritious hot meals to seniors five days a week at the senior center.
215-3415	Sidewalk Improvements	104,054	ADA Barrier Removal
215-3430	ADA Transition Plan	100,000	Funding for a list of the physical barriers that limit the accessibility of programs, activities, or services. The methods to remove the barriers and make the facilities accessible. The schedule to get the work completed.
215-7033	* Facility Improvements	200,000	City Hall ADA Barrier Removals and ADA improvements.
Total CDBG Projects		\$ 428,157	
<u>ASSET FORFEITURE L.A. IMPACT FUND:</u>			
230-2591	Los Angeles Interagency	\$ 34,400	Multi-agency, multi-jurisdictional co-located task force. L.A. IMPACT was formed in a collaborative effort to combat the increase of illegal narcotics imported and distributed into the region. The task-force is comprised of federal, state, county, and local law investigative agencies.
230-2592	Metropolitan Police	630,750	
230-9892	Apprehension Crime Task Force (L.A. IMPACT)	1,750,000	
Total L.A. IMPACT Projects		\$ 2,415,150	

SPECIAL PROGRAMS

<u>Project Number</u>	<u>Project Title</u>	<u>Allocation 2023-2024</u>	<u>Project Description</u>
PROPOSITION A FUND:			
232-5501	Administration	\$ 74,343	Administrative costs relating to, but not limited to, the preparation of application, correspondence, coordination of projects, keeping of financial records, public relations and program monitoring.
232-5502	Get About	367,500	Funding to the "Get About" dial-a-ride paratransit program for handicapped and senior citizens through the PVTA.
232-5509	Senior Citizen Bus Pass Subsidy	400	Continuation of subsidies for the purchase of transit bus passes by senior citizens.
232-5510	Get About Fare Subsidy	6,500	Project to provide subsidies for Get About dial-a-ride for seniors and handicapped citizens.
232-5511	Metrolink Pass Subsidy	23,000	Program to promote Metrolink ridership through pass subsidies.
232-5512	S.G. Valley COG	5,300	Participation costs associated with membership in Council of Governments.
232-5513	Recreational Transit Excursions	33,000	Continued funding for transportation of groups to recreational areas, cultural and special events.
232-5514	FHT Subsidy	2,500	Promote Foothill Transit ridership through pass subsidies.
232-5522	* Pedestrian Bridge	1,000,000	Provide partial funding for pedestrian bridge related to the Gold Line.
232-5638	Gold Line/Transit Related Design	39,163	Provide funding for mobility design related to the transit.
232-5640	Gold Line Management	18,714	Provide funding for management of project
232-7812	* IT Equipment	50,000	Provide partial funding for mesh network update.
Total Prop. A Projects		\$ 1,620,420	

SPECIAL PROGRAMS

Project Number	Project Title	Allocation 2023-2024	Project Description
<u>PROPOSITION C FUND:</u>			
234-5601	Administration	\$ 57,083	Administrative costs relating to preparation of application, correspondence, coordination of projects, financial record keeping and program monitoring.
234-5603	Community Education Excursions	23,000	Continuation of project for educational excursions available to the general public.
234-5604	Transit Store Annex	96,882	Continuation of Transit Store Annex in City Hall to disseminate transportation information to the public and process tickets, subsidies, etc.
234-5605	Transportation Demand Management Plan	500	Continuation of preparation, administration, and implementation of transportation demand policies and procedures related to reduction of traffic congestion and air quality improvements.
234-5611	Bus Stop Maintenance	12,845	Continuation of project to maintain public transit bus benches.
234-5612	Capital Outlay Newsletter	28,000	Dissemination of transportation information through City newsletter/recreation guide.
234-5615	Community Newsletter	8,000	Dissemination of transportation information through the City newsletter/recreation guide.
234-5635	EIFD Future Gold Line	50,000	Provide funding for mobility design related to the Gold Line.
234-8204	Debt Service	257,203	Bond Debt Service
Total Prop. C Projects		\$ 533,513	

SPECIAL PROGRAMS

Project Number	Project Title	Allocation 2023-2024	Project Description
<u>MEASURE R FUND:</u>			
235-4801	* Street Resurfacing	\$ 950,000	Provide funding for White Ave (Foothill to Bonita) & Towne Center (Foothill to White)
235-4801	* Traffic Study	60,000	Traffic Study
235-4803	* Street Resurfacing	300,000	Provide partial funding for street resurfacing.
Total Measure R Projects		\$ 1,310,000	
<u>MEASURE M FUND:</u>			
236-4823	* Street Resurfacing	\$ 1,037,000	Provide partial funding for street resurfacing.
236-4824	Street Resurfacing	\$ 156,000	Provide funding for street sweeping service.
236-7812	* Street Maintenance	100,000	Provide partial funding for mesh network update
Total Measure M Projects		\$ 1,293,000	
<u>MEASURE W FUND:</u>			
238-4860	* Administration	\$ 342,500	Provide funding for MS4 Project Analysis Stormwater Master Plan and Training
238-4861	NPDES	1,500	Provide funding for NPDES activities
238-7261	* Street Maintenance	250,000	Provide funding for Stormwater full trash capture system and Stormwater Master Plan.
Total Measure W Projects		\$ 594,000	
<u>AB2766 FUND:</u>			
243-3101	Administration	\$ 2,000	Provide funding for administration of AB2766 programs.
243-3101	Mobile Source Air Pollution	15,000	Provide funding for programs to reduce air pollution.
243-7813	Automotive & Work Equip	251,106	Provide funding for equipment replacement.
Total AB2766 Projects		\$ 268,106	

SPECIAL PROGRAMS

<u>Project Number</u>	<u>Project Title</u>	<u>Allocation 2023-2024</u>	<u>Project Description</u>
<u>DBID FUND:</u>			
245-32##	Downtown Business Improvement District	\$ 99,150	Operating costs for activities to promote the Downtown Business Improvement District
	Total DBID Projects	\$ 99,150	
<u>LA HIDTA:</u>			
771-2605	Rio Hondo Training	\$ 21,000	Operating cost: Rio Hondo Training
772-2610	DOJ- BI	\$ 17,000	Operating cost: Department of Justice - BI
770-2615	LA CLEAR	\$ 4,796,051	Operating cost: Los Angeles Clearinghouse
770-2620	Training	\$ 164,450	Operating cost: Training
770-2625	RMTF	\$ 112,700	Operating cost: Regional Methamphetamine Task Force
770-2630	VIPER	\$ 96,500	Operating cost: Interdiction Pipeline Enforcement Resource
770-2635	JRIC	\$ 770,000	Operating cost: Joint Regional Intelligence Center (JRIC)
770-2640	SCDTF	\$ 620,000	Operating cost: Southern California Drug Task Force
770-2650	Director's Office	\$ 1,111,200	Operating cost: HIDTA Director's Office
	Total LA HIDTA Projects	\$ 7,708,901	
TOTAL SPECIAL PROGRAMS:		\$ 17,208,231	

* Indicates Capital Improvement