



# CITY OF LA VERNE

## MINUTES OF THE REGULAR MEETING OF THE LA VERNE PLANNING COMMISSION WEDNESDAY, JANUARY 14, 2026 ACTION MINUTES

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**REGULAR MEETING – 6:30 p.m.** – *Commissioner Conrad called the meeting to order at 6:31 p.m.*

**ELECTION OF OFFICERS** – *Commissioner Duffy nominated Commissioner Conrad as Chairperson. There were no other nominations. It was moved by Commissioner Duffy and seconded by Commissioner Chang to elect Commissioner Conrad as Chairperson. The motion carried by a 4-0 vote (Commissioner Conrad abstained).*

*Chairperson Conrad nominated Commissioner Duffy as Vice-Chairperson. There were no other nominations. It was moved by Chairperson Conrad and seconded by Commissioner Chang. The motion carried by a 4-0 vote (Commissioner Duffy abstained).*

**PLEDGE OF ALLEGIANCE** – *Led by Commissioner Carney*

**ROLL CALL** Chairperson Jeremy Conrad, Vice-Chairperson Erin Duffy, Commissioner Keny Chang, Commissioner Marlene Carney, and Commissioner Matt Ramos

*Commissioners Present: Chair Conrad, Vice-Chair Duffy, Commissioners Chang, Carney, and Ramos*

*Absent: None*

*Advisory Staff Present: Community Development Director Eric Scherer and Administrative Secretary Natalie Hiatt.*

**MINUTES – September 10, 2025 and December 10, 2025** – *It was moved by Commissioner Chang and seconded by Commissioner Carney to approve the minutes of the September 10, 2025 and December 10, 2025 meetings. The motion carried by a 5-0 vote.*

**PUBLIC COMMENT** – *None*

### **PUBLIC HEARINGS**

*Mr. Scherer stated that due to a technicality the full agenda packet was unable to be posted in the required 72 hours before the meeting. Due to this staff will not hold the full hearing. It's staff's recommendation to open the Public Hearing and continue the project to the next regular meeting on February 11, 2026.*

**Project: Case Nos. 113-25GPA, 114-25ZC, 115-25MPA, 116-25PM, 103-25PM, and 117 25PPR** – **The proposed project is an update to the Brethren Hillcrest Homes (Hillcrest) Master Plan involving portions of Neighborhoods 5 and 10 within the existing 53-acre Hillcrest community.**

*Public Comment: There was one Public Comment from resident Richard Bowen. Mr. Bowen asked questions regarding the scheduling of the meeting, agenda packet, and Hillcrest's property taxes.*

*Mr. Scherer stated that the meetings are held on the second Wednesday of each month and due to a technical error the full packet was not posted within the required time. Mr. Scherer stated that Hillcrest pays property taxes but at lower rate as they are non-profit entity.*

*Mr. Bowen asked what rate they are paying. Mr. Scherer stated that he would need to research that information.*

Commissioner Comments: *The Commissioners had no comments.*

*It was moved by Chairperson Conrad and seconded by Commissioner Chang to continue the Public Hearing to the next meeting to be held on February 11, 2026. The motion carried by a 5-0 vote.*

**OTHER MATTERS** – *None*

### **PLANNING COMMISSIONER COMMENTS**

*Commissioner Carney thanked staff for the packet even if it was not given within the required timeframe and stated the packet has been informative so far.*

*Commissioner Chang wished everyone a Happy New Year and welcomed the new Commissioners.*

*Commissioner Ramos stated he is looking forward to working with the Commissioners.*

*Vice-Chairperson Duffy shared a positive experience with the Water Department. They were able to detect and notify her of an active leak.*

*Chairperson Conrad also shared a positive experience with the Water Department and acknowledged the department's quick response. Chairperson Conrad stated that he is very honored to serve as the Chairperson and congratulated Vice-Chairperson Duffy on her position. He also thanked the previous Commissioners Jason Simison and Thomas Allison for their service and welcomed the new Commissioners. Chairperson Conrad acknowledged City staff for being professional and efficient. Chairperson Conrad explained that the Commissioners are not able to reply directly to public comments but urged the public to follow-up with staff with any concerns or clarification.*

### **DIRECTOR COMMENTS**

*Mr. Scherer presented a development update on recently completed, ongoing, and upcoming projects.*

**ADJOURNMENT** – *The meeting was adjourned at 6:49 p.m.*

Respectfully submitted,

  
Natalie Hiatt, Secretary